

# MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Wednesday, January 23, 2013

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Barrie Lightfoot, Chair, at 8820 Elk Grove Blvd, Elk Grove CA.

## Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Barrie Lightfoot, Chuck Dawson, Tom Nelson, and Elliot Mulberg  
Directors Absent: None  
Staff Present: Mark J. Madison, General Manager; Dennis Coleman, Finance Manager; Stefani Phillips, Secretary/Human Resource Specialist; Bruce Kamilos, Associate Civil Engineer; Ellen Carlson, Management Analyst; and Donella Ouellette, Finance Supervisor  
Associate Directors Present: Davies Ononiwu and Donald Menasco  
Consultants Present: Ann Siprelle, General Counsel, Best, Best, & Krieger, LLP

### 1. Proclamations and Announcements

General Manager Mark Madison presented the Government Finance Officers Award of Financial Reporting Achievement to the Florin Resource Conservation District for FY' 2011. Mr. Madison gave recognition to Dennis Coleman, Finance Manager, and Donella Ouellette, Finance Supervisor for this achievement. Mr. Madison stated this was the third year that the District has received this award.

### 2. Board Member Vacancy Appointment

Chairman Barrie Lightfoot presented the Board Member Vacancy Appointment process to the Board.

After Director Tony Perez had tendered his letter of resignation, at the December 12, 2012 Board meeting, the Board requested that notification of a Board vacancy be placed in the Sacramento Bee and the Elk Grove Citizen for a period of three weeks. The Board had agreed that they would form an ad-hoc committee in the event that more than three letters of interest were received. The District received five applicants. The ad-hoc committee met on several occasions to narrow the applicants down to three to come before the full Board at the January Board meeting. The three candidates were Jerry Braxmeyer, Donald Menasco, and Davies Ononiwu.

Secretary Stefani Phillips asked each of the candidates to please explain why they were interested in the assignment, what they knew about the Florin Resource Conservation District and Elk Grove Water District, and to explain their qualifications that would make them the best candidate of the vacancy.

The Board entertained questions to each of them after they had answered the presented question.

Chairman Barrie Lightfoot initiated a motion to appoint Associate Director Donald Menasco to fill the member vacancy and Director Tom Nelson seconded the motion; however, Director Chuck Dawson and Vice-Chairman Elliot Mulberg moved to appoint Davies Ononiwu; therefore, the motion did not carry.

Motion and Seconded (Lightfoot/Nelson) to appoint Associate Director Donald Menasco to fill Board member vacancy of the Florin Resource Conservation District Board of Directors and direct secretary to administer the Oath of Office and seat the new Board member, 2/2: Dawson: Davies Ononiwu, Mulberg: Davies Ononiwu, Nelson: Donald Menasco, and Lightfoot: Donald Menasco.

Director Chuck Dawson stated that he would like each of the candidates to consider being an Associate Director.

Director Tom Nelson stated that the Board could not make a mistake in choosing any one of the candidates.

After the Board made a couple of statements Chairman Lightfoot motioned again to appoint Associate Director Donald Menasco to fill the Board member vacancy and Director Chuck Dawson seconded and the motion carried.

MSC (Lightfoot/Dawson) to appoint Associate Director Donald Menasco to fill Board member vacancy of the Florin Resource Conservation District Board of Directors and direct Secretary to administer the Oath of Office and seat the new Board member, 4/0: Ayes: Dawson, Mulberg, Nelson, and Lightfoot.

Secretary Stefani Phillips administered the Oath of Office and seated Director Donald Menasco to the Florin Resource Conservation District Board of Directors.

**3. Election of Board Officers – Florin Resource Conservation District**

MSC (Nelson/Dawson) to re-elect Chairman Barrie Lightfoot as Chairman, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson, and Lightfoot.

MSC (Nelson/Dawson) to elect Director Chuck Dawson as Vice-Chairman, 5/0: Ayes: Dawson, Menasco, Mulberg, Nelson, and Lightfoot.

Director Nelson excused himself from the rest of the meeting due to being ill.

**4. Appointment of Directors to Committees**

The Board of Directors appointed Directors to the Finance, Conservation, Infrastructure, and Planning Committees, 4/0: Ayes: Dawson, Menasco, Mulberg, and Lightfoot.

**Finance Committee – FRCD/EDC/EGWD:** All Board Members

**Conservation Committee – FRCD:** Tom Nelson  
Barrie Lightfoot  
Alternate: Donald Menasco

**Infrastructure Committee – EGWS:** Elliot Mulberg  
Tom Nelson  
Associate: Davies Ononiwu

**Planning – FRCD/EDC/EGWS:** Chuck Dawson  
Donald Menasco  
Alternate: Elliot Mulberg

**5. Consent Calendar** (Stefani Phillips, Secretary and Dennis Coleman, Finance Manager)

- a. Minutes of the Regular Board Meeting of December 12, 2012
- b. FRCD Cash Flow Worksheet – November, 2012
- c. FRCD Cash Flow Worksheet – December, 2012
- d. Warrants Paid – November, 2012
- e. Warrants Paid – December, 2012
- f. Active Accounts – November, 2012
- g. Active Accounts – December, 2012
- h. Bond Covenant Status for FY 2012-2013 – November, 2012
- i. Bond Covenant Status for FY 2012-2013 – December, 2012
- j. Revenues and Expenses – Actual vs Budget FY 2012-2013 – November, 2012
- k. Revenues and Expenses – Actual vs Budget FY 2012-2013 – December, 2012
- l. Cash Accounts – November, 2012
- m. Cash Accounts – December, 2012
- n. Consultants Expenses – November 2012
- o. Consultants Expenses – December 2012
- p. Investment Policy

MSC (Mulberg/Dawson) to approve the Consent Calendar a-o, and to approve Resolution No. 01.23.13.01, of the Board of Directors of the District adopting the Investment Policy Guidelines of the Florin Resource Conservation District, 4/0: Ayes: Dawson, Menasco, Mulberg, and Lightfoot.

**6. Operations Report – November and December 2012**

- a. November, 2012
- b. December, 2012

General Manager Mark Madison presented the Operations Report for November and December 2012, highlighting the following activities:

- Well 1D is producing fine
- Well 4D is producing fine
  - Upgrading pump
- Well 11D is being rehabilitated
- Well 14 D is producing exceedingly well
- Well 8 is undergoing site improvements
- Well 12 is offline and will be rehabilitated
- No water has been purchased from Sacramento County
- Combined Total Production for November and December indicates less production than last year, which is attributable to the rainfall.
- School Street Well is a good performer
- Dino Well is offline for rehabilitation
- Well 3 is producing fine
- Samplings were all taken
- Green Sand has been stock piled
- 126 meters installed in November
- 113 meters installed in December
- New meter installation goal of 1500
- Valves – the District is anxious to locate all valves to initiate exercising all valves on a three year rotation.
- IT Report – the number of intrusion attempts was high in December

## 7. **CalRecycle: Local Government Waste Tire Amnesty Grant Program, Letter of Authorization**

Management Analyst Ellen Carlson presented the CalRecycle: Local Government Waste Tire Amnesty Grant Program, Letter of Authorization to the Board of Directors.

The FRCD has completed two previous grants with CalRecycle Program to cleanup waste tires dumped on landowner properties. The District proposes to use its program experience to partner with the City of Elk Grove to secure a waste tire amnesty grant. The grant could be up to \$100,000 for the collection of tires at Elk Grove's new Permanent Household Hazardous Waste Collection Facility, opening in July, 2013.

MSC (Mulberg/Dawson) to approve a letter of authorization, to be submitted by the General Manager Mark Madison, authorizing the City of Elk Grove to act as the Regional Lead agency on the cooperative grant application for a tire amnesty program, 4/0: Ayes: Dawson, Menasco, Mulberg, and Lightfoot.

## 8. **Legislative Update**

Management Analyst Ellen Carlson presented the Legislative Update. She stated that staff will be monitoring SB 117 (Drinking Water) which was introduced by Senator Rubio.

Ms. Carlson stated that staff is closely monitoring AB 5 (protects the homeless persons right to public services, including potable water).

Ms. Carlson stated staff is also monitoring AB 145 (State Water Resources Control Board), which was introduced by Assembly Members Perea and Rendon.

Director Elliot Mulberg stated that AB 37(Environmental Quality), which was introduced by Assembly Member Perea. Mr. Mulberg commented that the proposed bill will streamline the California Environmental Quality Act (CEQA) process. Staff indicated that they would track AB 37.

## 9. **Committee Meeting(s) Update**

General Manager Mark Madison stated that an Infrastructure Committee Meeting was held on January 11, 2013 to discuss Asset Management for the development of a program to manage, track and forecast assets for a long period of time. Mr. Madison indicated that he will bring a report on the Asset Management Program to the Board in February.

## 10. **Directors Comments and Information**

Chairman Barrie Lightfoot thanked staff, fellow Board members, and Elliot Mulberg while he was serving as Vice-Chairman, for making the organization a success.

## 11. **Closed Session**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS (Gov. Code Sec. 54956.8)

Property: APN# 134-0050-074 (south portion)

Agency negotiator: General Manager Mark J. Madison

Negotiating parties: Florin Resource Conservation District and Robin Whiting

Under negotiation: Price and terms of payment

No reportable action was taken.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Secretary