

# MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Wednesday, February 25, 2015

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

## Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, Tom Nelson, and Jeanne Sabin  
Directors Absent: None  
Staff Present: Mark J. Madison, General Manager; Jim Malberg, Finance Manager; Stefani Phillips, Secretary; Bruce Kamilos, Associate Civil Engineer; Ellen Carlson, Management Analyst  
Associate Directors Present: Davies Ononiwu and Mike Schmitz  
Consultants Present: Ann Siprelle, Best Best & Krieger (BB&K)

## Public Comment

No comments were made.

### 1. Proclamations and Announcements

Ellen Carlson, Management Analyst, presented Project WET (Water Education for Teachers) to the Board of Directors. She stated that the District will be holding a workshop at the EGWD Administrative Building on Saturday, March 7, 2015. This workshop encourages teachers to incorporate water education into their standard curriculum.

### 2. Consent Calendar

- a. Minutes of the Regular Board Meeting of January 28, 2015.
- b. FRCD Cash Flow Worksheet – January, 2015
- c. Warrants Paid – January, 2015
- d. Active Accounts – January, 2015
- e. Bond Covenant Status for FY 2014-15 – January, 2015
- f. Revenues and Expenses – Actual vs Budget FY 2014-15 – January, 2015
- g. Cash Accounts – January, 2015
- h. Consultants Expenses – January, 2015

MSC (Mulberg/Sabin) to approve Consent Calendar items a-h 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

### 3. National Resource Conservation Services Report

Removing item due to the absence of Dwane Coffey, NRCS District Conservationist.

### 4. Conservation Activities – January 2015

Ellen Carlson, Management Analyst, presented the Conservation Activities to the Board of Directors. She highlighted the need for volunteers at the Nature Bowl (annual science based educational program for 3rd - 6th graders that increases ecological knowledge and conservation literacy), which is scheduled for April 23, 2015 at the Stone Lakes National Wildlife Refuge.

Mark Madison informed the Board that he authorized a \$700 donation of behalf of the Florin Resource Conservation District (FRCD) for the annual Elk Grove Greener Gardens DIY Expo and Garden Tour on April 25, 2015. The founders of the Elk Grove Greener Gardens are Amanda Platt, previous Elk Grove Water District intern and currently a Cosumnes River

Watershed Coordinator for the CA Association of Resource Conservation Districts, Soleil Tranquilli, an Elk Grove Landscape Designer, and Sheri Noblett, Senior Landscape Architect at Cosumnes Community Services District.

Mr. Madison also spoke about the Rail Banking program which was brought up at last month's Board meeting by Director Bob Gray. Ellen Carlson, Management Analyst, gathered information and presented her findings to the Board of Directors. This is being considered as a possibility for the Central Valley Rails to Trails Foundation (CVRTF) should high speed rail come to Sacramento.

Director Elliot Mulberg, inquired if the District is still seeking grant opportunities and partnerships. Ellen Carlson responded stating the District had just received some grant monies for free toilets that we will go toward retrofitting approximately 30 households, using the applicants from the past HELP program.

Mr. Mulberg also made a comment thanking Ellen Carlson for a really good report.

## 5. Operations Report – January 2015

Mark J. Madison, General Manager presented the highlights of the Operations Report – January, 2015:

- Operations Activity Report (pg.3) will be changed to Operations Summary Report
- 609 Door Hangers
- Pressure
  - 4 Customer Complaints (due to water softeners)
  - No Water Quality Issues
- Distribution Work Orders
  - 2 Meters Installed
  - 48 Hydrant Maintenance
  - 98 Valve Exercising
- Utility Work Orders
  - 58 Meters Installed (El Mirador and Emerald Park four-plexes)
- Well Production is down
  - Well 1D, 4D, and 14D – ran enough to do sampling
  - Well 11D – Up a little – main well
  - Well 3 – Ran a fair amount of 242 hours for the month and putting out 13 million gallons
  - Well 8 and 9 – ran enough to do
  - Total Production significantly less from last year
- Deep wells have come up a lot and shallow wells have not (evident of the health of the aquifer)
- Regulatory reports to the state were reported ontime
- No waste discharge for the month
- Backflow Prevention Program is working – only 14 outstanding delinquents left
  - He complemented staff on job well done in getting the tracking system in place
- 4 safety meeting during this month
- As of February 20, 2015 the Meter Retrofit Program has been completed
  - This is the last time this map will be included in the Operations Report
  - Celebration lunch for the completion of the Meter Retrofit Program will be held on Friday, March 6, 2015 at the Elk Grove Water District (EGWD) Maintenance Operations Center (MOC) Building (off Railroad Street)

- Bullhead Replacement Program has started and is estimated to be completed in June 2016
- No mainline leaks
- 5 service line leaks caused by various conditions (such as cracked lines)
- Pressure remains stable at 55-65 lbs. County is running a little high between 65-75 lbs.

Director Tom Nelson inquired if the combined production is for the District wells. Mr. Madison responded yes, and the water shown on the graph goes to service area (SA) 1.

Mr. Nelson inquired if staff can prepare a graph comparison for data in SA2. Mr. Madison responded, yes, and staff will send current information to the Board of Directors by e-mail. Mr. Madison stated that the Operations Report will also include this information each month.

Director Elliot Mulberg inquired if there are more customers in SA2 than SA1. Chairman Chuck Dawson responded no.

Director Bob Gray inquired how many total backflow devices are being tracked. Mr. Madison responded about 600 and expecting the number to increase once the next backflow phase begins.

Mr. Mulberg, inquired if the meter crew (Utility Department) are starting on the bullhead replacements. Mr. Madison responded, yes.

Mr. Nelson inquired since the County's pressure in running high are they having a supply problem. Mr. Madison responded stating that it would be a logical case, but most of the supply is coming from local water sources.

Mr. Gray inquired how many wells the Sacramento County Water Agency has out in this area. Mr. Madison responded, stating that there are three (3) wells within the proximity.

Associate Director, Davies Ononiwu congratulated everyone on a job well done for the completion of the Meter Retrofit Program.

## **6. Asset Management Plan**

Bruce Kamilos, Associate Civil Engineer presented the Asset Management Plan to the Board of Directors. In summary, the Board of Directors of the Florin Resource Conservation District/Elk Grove Water District (FRCD/EGWD) approved a professional services agreement with Kennedy/Jenks Consultants for the preparation of an Asset Management Plan (AMP). The AMP and AMP computer model was delivered to EGWD. On February 18, 2015 EGWD staff met with the Infrastructure Committee and provided a detailed presentation and roundtable discussion of the AMP. The Infrastructure Committee unanimously endorsed the adoption of the AMP. A notable point to make is that the AMP is a living document and the assets will be reassessed between now and April. The information outputted for Table 6-1 changes as conditions of assets are reassessed. This AMP does not replace the 5-year Capital Improvement Plan (CIP), but it will help identify some of the projects for it.

Director Elliot Mulberg inquired if the AMP feeds the CIP. Mr. Kamilos responded that it will help identify some CIP project for the 5-year CIP and it will also help identify replacement projects for existing assets within the 5-year CIP.

Director Jeanne Sabin inquired if the District will have control of the model to make updates or will the District need to use Kennedy/Jenks. Mr. Kamilos responded stating “we have total control of the model and it is nonproprietary.”

Associate Director Michael Schmitz inquired if asbestos pipe is the same as transite pipe. Mr. Kamilos responded, yes.

Director Bob Gray asked for details on the procedure of replacing asbestos pipe without trenching. Mr. Madison responded, “It is possible to replace pipes by using a no dig technology but no dig technology is mostly used in sanitary sewer applications than it is on the water side.” He also stated this technology is something the District would like to explore when it come closer to replacing the asbestos pipe.

MSC (Nelson/Mulberg) to approve a motion adopting the Asset Management Plan, dated February 2015, prepared by Kennedy/Jenks Consultants 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

## **7. California Special Districts Association Call for Nominations – Board of Directors**

Stefani Phillips, Board Secretary presented the California Special Districts Association Call for Nominations to the Board of Directors. In summary, the California Special Districts Association (CSDA) is conducting a call for nominations for a Board of Directors Sierra Network, Seat C for the remainder of the 2015-2017 term beginning in April 2015. The CSDA Board of Directors (CSDA Board) governing body is responsible for all policy decisions related to the CSDA’s member services, legislative advocacy, education and resources.

Director Tom Nelson nominated Director Elliot Mulberg for the CSDA Board of Directors Sierra Network, Seat C position. Mr. Mulberg accepted the nomination.

Director Jeanne Sabin requested clarity on the purpose of the CSDA. Mr. Mulberg expanded on the services the CSDA provides.

MSC (Nelson/Dawson) to nominate Director Elliot Mulberg from the Florin Resource Conservation District/Elk Grove Water District for appointment to the California Special Districts Association Board of Directors 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

## **8. Florin Resource Conservation District Board By-Laws – Election of Officers**

Stefani Phillips, Board Secretary presented the Florin Resource Conservation District Board By-Laws Election of Officers. In summary, the FRCD Board By-Laws (By-Laws) provides guidelines for the FRCD Board of Directors (Board) to follow. One of the responsibilities of the Board is to elect a Chair and Vice-Chair each January. At the FRCD Regular Board meeting in January, the Board requested to revisit the By-Laws to discuss an alternative method for the selection of officers.

Director Elliot Mulberg stated it was his idea to revisit the By-Laws to give all directors an opportunity.

Director Tom Nelson commented that he doesn’t disagree with the concept of rotating positions, but he is concerned with the changing the By-Law to reflect that because it would tie the hands of future Board members.

Director Bob Gray stated the concept of rotating the Chair and Vice-Chair positions poses a complication as the way that it is currently written possesses the most flexibility to the Board of Directors.

Chairman Chuck Dawson stated that he doesn't disagree with the concept and the way that the By-Law's are written now provides the most flexibility for the Board of Directors.

Director Jeanne Sabin disagreed with the concept.

Associate Director Mike Schmitz disagreed with the concept.

Associate Director Davies Ononiwu agreed with the concept on rotating the Chair and Vice-Chair positions annually.

No action was taken to change the By-Laws.

## 9. Legislative Update

Ellen Carlson, Management Analyst presented the Legislative Update to the Board of Directors as information only. In summary, there is money coming to the State for drought relief. Funds would be made available through the Bureau of Reclamation. Some current grants will have their maximum allowances raised to quickly distribute some funds. New grant funding opportunities will be announced in April 2015 and there will be a 50/50 cost match. February 27, 2015 is the last day for state bills to be introduced.

Ms. Carlson highlighted bills from the current legislation:

- Under Federal:
  - HR 212 & HR 243 regarding regulations of toxins in water caused by algae blooms in surface water and does not have a direct impact on the District since the District does not produce this. Staff will monitor this in case the Sacramento County Water Authority (SCWA) has to respond for the Consumer Confidence Report (CCR).
- Under California Assembly:
  - SB 13 Association of California Water Agency (ACWA) is in support of this bill

Director Bob Gray inquired on bill SB 171 how regulators are able to track the wells. Mrs. Carlson responded and stated that she does not know how regulators will be tracking the wells, it hasn't been established yet.

Associate Davies Ononiwu inquired on how much money will be coming to the District for drought relief. Mrs. Carlson responded stating "we do not know yet. The Bureau of Reclamation will be handling the distribution of the money."

## 10. Committee Meeting(s) Update

The Infrastructure Committee met on February 18, 2015 to discuss the Asset Management Plan (AMP).

## 11. Directors Comments and Information

Mark J. Madison, General Manager informed the Board of Directors that \$28,500 was received on behalf of the District in grant money from Proposition 84.

Director Jeanne Sabin inquired if the donation of \$700 for the annual Elk Grove Greener Gardens DIY Expo and Garden Tour will max out the \$2000 limit for the FRCD Budget? Mr. Madison responded yes and stated that the Board of Directors had approved public outreach and or sponsorships up to \$2050 per fiscal year.

Director Bob Gray inquired if the check issuance for the election cost was from EGWD side. Mr. Madison responded and said that the EGWD check was issued several months ago.

Director Elliot Mulberg inquired on the methods for District elections. Mr. Madison responded that this discussion could be addressed at the Special Board meeting on March 11, 2015.

Associate Director Mike Schmitz inquired how much water was used to suppress the fire at the Consumnes Community Service District (CSD). Mr. Madison responded stating that we do not know how much water was used during the fire but staff is looking into it.

Director Tom Nelson inquired if the District will be installing regional meters to determine loss of water. Mr. Madison responded that staff would need to discuss. A brief discussion with the Board of Directors followed.

## **12. Closed Session**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Section 54957)

Title: General Manager

The FRCD Board of Directors reported that they unanimously authorized a meritorious bonus to Mark Madison, General Manager in the amount of \$12,500 for the performance period of March 2014 – February 2015.

Adjourn to Regular Meeting on Wednesday, March 25, 2015 at 6:30 p.m.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Secretary

SP/CR