

# MINUTES OF THE REGULAR MEETING OF THE FRCD BOARD

Wednesday, March 25, 2015

The regular meeting of the Board of Directors of the Florin Resource Conservation District was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

## Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, Tom Nelson, and Jeanne Sabin  
Directors Absent: None  
Staff Present: Jim Malberg, Finance Manager; Stefani Phillips, Secretary; Bruce Kamilos, Associate Civil Engineer; Ellen Carlson, Management Analyst; Steve Shaw, Water Treatment Foreman  
Associate Directors Present: Mike Schmitz  
Consultants Present: Ann Siprelle, Best Best & Krieger (BB&K); Roy Herburger, Elk Grove Citizen

## Public Comment

No comments were made.

Vice-Chairman Tom Nelson requested to add the Watershed Restoration Grant Program to the agenda. The Watershed Restoration Grant Program will be placed on the agenda as item no. 6, the Committee Meetings will be moved to item no. 7, and Directors Comments and Information will be moved to item no. 8.

MSC (Mulberg/Nelson) to add the Watershed Restoration Grant Program to the agenda 5/0:  
Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

## 1. Proclamations and Announcements

No comments were made.

## 2. Consent Calendar

- a. Minutes of the Regular Board Meeting of February 25, 2015, and Special Board Meeting on March 11, 2015.
- b. FRCD Cash Flow Worksheet – February, 2015
- c. Warrants Paid – February, 2015
- d. Active Accounts – February, 2015
- e. Bond Covenant Status for FY 2014-15 – February, 2015
- f. Revenues and Expenses – Actual vs Budget FY 2014-15 – February, 2015
- g. Cash Accounts – February, 2015
- h. Consultants Expenses – February, 2015

MSC (Mulberg/Sabin) to approve Consent Calendar items a-h 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

## 3. Conservation Activities – February and March 2015

Ellen Carlson, Management Analyst, presented the Conservation Activities to the Board of Directors. She spoke of changes to the water regulations.

- Drinking water must be served only upon request in all eating and drinking establishments
- Hotels and motels must offer their guests the option of not having towels and linens laundered daily
- No irrigation during measureable rainfall or up to 48 hours after rainfall

## 5. Legislative Update

Ellen Carlson, Management Analyst, presented the Legislative Update to the Board of Directors. In summary, California legislators begin their Spring breaks on March 26 and will reconvene April 6. The National legislators begin their break on March 28 and return to session on April 13. Several of the bills relate directly to drought conditions and will be followed closely.

## 4. Operations Report – February 2015

Bruce Kamilos, Associate Civil Engineer presented the highlights of the Operations Report – February, 2015:

- 307 Door Hangers
- 41 Shut-offs
- Customer Complaints
  - 2 low pressure complaints – this was on the customer side
  - 3 water quality complaints – all complaints were related to each other due to a contractor hitting one of our water main stub that we didn't know existed
- Distribution Work Orders
  - 2 Meters Installed – both meters were at the business center
  - Backflow - none
  - 169 Hydrant Maintenance – repair and maintenance is done every 3 years
  - 106 Valve Exercising
  - 26 Corrective Maintenance issues – these were change out of the touch read transmitters and broken lids
- Utility Work Orders
  - 2 Meters Installed (Emerald Park apartments) – this finishes up the meter retrofit program
- Well Production
  - Well 1D – Ran a little bit more this month primarily for sampling purposes
  - Well 4D – Up from last month
  - Well 11D – Down from last month. According to Steve Shaw, Water Treatment Foreman, they are alternating cycling between Well 4D and 11D
  - Well 14D – Run time was the same as last month
  - Well 3 – Virtually the same as last month and last year
  - Well 8 – Ran for only 18 hours
  - Well 9 – Essentially off for the month
  - Amp readings are in and there is a safer process in obtaining the readings and technicians no longer need to open the panel
  - Total Production down from last year. According to the temperature readings for the month, they are virtually identical to the prior year. This shows water conservation awareness.
- New Chart – Total Demand/Production. This is upon request of Vice-Chairman Tom Nelson. The chart shows a difference in ratios between service area (SA) 1 and SA2. Next month will show the number of connections for each SA (SA1 has an estimate of 8,000 meters and SA2 has an estimate of 4,000 meters)
- Static and Pumping levels is the same as last month due to quarterly readings
- Bacteriological samples were taken during the month for the Whispering Oaks meter installation and Wharf hydrant replacement
- No waste discharge for the month
- All preventative maintenance activities were performed on time and per the standard operating procedure (SOP). Mr. Kamilos complemented Steve Shaw, Water Treatment Foreman; Aaron Hewitt, Water Treatment Operator III; Wilfredo Quintero, Water Treatment Operator II, Thomas Dainet, IT Specialist; and Tony

Castilone, Contractor with Lakeview Electric, on a job well done during the plant shut down. The work that was performed eliminated a potential fire source which could have resulted in a total plant shutdown. Steve Shaw provided detail to the Board of Director on the process.

- Backflow Prevention Program has only 11 outstanding accounts – the number continues to drop
- 5 safety meetings
- Meter Retrofit Program Map – this will be the last time this map is shown because the program is completed.
- Service Line Replacement Program has started – this was formerly known as Bullhead Replacement Program, but has been more appropriately named the “Service Line Replacement Program”.
  - Changing out Bullheads
  - Replacing ¾” service lines to 1” service lines
- No mainline leaks
- 2 service line leaks caused by pinhole leaks in poly service lines
- Pressure remains stable and steady
  - SSA7 – pressure has dropped from 65-75 PSI to 55-65 PSI
  - SSA9 – pressure has gone up from 55-65 PSI to 65-75 PSI

Director Elliot Mulberg inquired if the numbers on the amp readings are going to be constant. Bruce Kamilos, Associate Civil Engineer replied stating yes the numbers should be constant between all amp readings (A, B and C). Steve Shaw, Water Treatment Foreman explained to the Board of Directors that the readings are taken once a day, around the same time every day, and the readings are instantaneous.

Director Bob Gray inquired why Well 9 was off for the month. Mr. Kamilos responded stating since there has been a low demand, the treatment plant is trying to find ways to balance the system and do less cycling on and off with low demand.

Mr. Mulberg stated he was interested in receiving information on the average consumption per service area. Mr. Kamilos responded stating that this will be included in next month’s chart. Vice-Chairman Tom Nelson suggested comparing last year’s data to this year’s data. Mr. Kamilos responded stating that this will be included in next month’s chart. Mr. Mulberg requested staff to make the legend on the chart more noticeable.

Mr. Nelson inquired about reports of individual usage on a monthly basis to Water Control Board. Mr. Kamilos has responded that EGWD has been doing this for the past year. Mr. Nelson requested that this information be available to the Board of Directors. Mr. Kamilos stated that he will highlight the information on the new Total Demand/Production chart.

Chairman Chuck Dawson gave thanks to Steve Shaw and the team on a job well done on the infrared work that was performed.

Mr. Mulberg inquired if there was an industry standard on the size of the service line. Mr. Kamilos responded stating that the standard for EGWD is 1” service line and is typical throughout the industry.

Mr. Nelson inquired what the estimated date of completion will be for the Service Line Replacement Program. Mr. Kamilos responded stating June 2016.

Mr. Mulberg inquired if the blue markings on the Service Line Replacement Program Map indicate if services need to be replaced or have been replaced. Mr. Kamilos responded

and stated that the blue markings on the Service Line Replacement Program Map indicate services that require replacements (600 services to be replaced).

## **6. Watershed Restoration Grant Program**

Vice-Chairman Tom Nelson presented the Watershed Restoration Grant Program to the Board of Directors. In summary, California Association of Resource Conservation Districts (CARCD) asked for FRCD participation in sending a letter in to request consideration of creating a separate category of funding within the Watershed Restoration Grant Program for small-scale watershed restoration projects.

Director Elliot Mulberg was in favor of sending the letter.

Director Jeanne Sabin inquired if there was a definition for small-scale projects. Mr. Nelson responded stating there is no clear definition. Director Bob Gray responded stating that the government defines small-scale projects as less than \$25,000.

MSC (Nelson/Dawson) to authorize Chair Chuck Dawson to sign letter; approve draft letter; and direct staff to send letter to California Department of Fish and Wildlife requesting them to consider creating a separate category of funding within their Watershed Restoration Grant Program for small-scale watershed restoration projects: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

## **7. Committee Meeting(s) Update**

Vice-Chairman Tom Nelson presented the background from the two Conservation Committee meetings on March 4, 2015 and March 17, 2015.

Director Elliot Mulberg expanded on the direction the committee is headed. From the first meeting, he stated that the two RCD's (Lower Consumnes Resource Conservation District and Sloughhouse Conservation District) was trying to team up with FRCD to define a groundwater basin, but in order to do this it would require the RCD's to get their own Groundwater Sustainability Agency (GSA). Mr. Mulberg then stated that during this meeting it was asked if the other two RCD's wanted to get together as a team of three on some grant opportunities. The second meeting was looking more into grant options available to join as a team.

## **8. Directors Comments and Information**

Director Elliot Mulberg stated he received a note from the County Water Department stating that they will be raising the residential and wholesale retail rates. He suggested the EGWD staff look into the impact this potential increase may possess.

Adjourn to Regular Meeting on Wednesday, April 22, 2015 at 6:30 p.m.

Respectfully submitted,

*Stefani Phillips*

Stefani Phillips, Secretary

SP/CR