

REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE FLORIN RESOURCE CONSERVATION DISTRICT

Agenda

Wednesday, April 27, 2016

6:30 PM

9257 Elk Grove Blvd.
Elk Grove, CA 95624

Compliance with Government Code Section 54957.5

Public records, including writings related to an agenda item for an open session of a regular meeting of the Florin Resources Conservation District that are distributed less than 72 hours before the meeting, are available for public inspection during normal business hours at the Administration building of Elk Grove Water District, located at 9257 Elk Grove Blvd. Elk Grove, California. In addition, such writings may be posted, whenever possible, on the Elk Grove Water District website at www.egwd.org.

The Board will discuss all items on the agenda, and may take action on any item listed as an "Action" item. The Board may discuss items that do not appear on the agenda, but will not act on those items unless there is a need to take immediate action and the Board determines by a two-thirds (2/3) vote that the need for action arose after posting of the agenda.

If necessary, the Meeting will be adjourned to Closed Session to discuss items on the agenda listed under "Closed Session." At the conclusion of the Closed Session, the meeting will reconvene to "Open Session."

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Public Comment – Please complete a Request to Speak Form if you wish to address the Board. Members of the audience may comment on matters that are not included on the agenda. Each person will be allowed three (3) minutes, or less if a large number of requests are received on a particular subject. No action may be taken on a matter raised under "Public Comment" until the matter has been specifically included on an agenda as an action item. Items listed on the agenda will be opened for public comment as they are considered by the Board of Directors.

1. Proclamations and Announcements

Associate Director Comment

Public Comment

2. Consent Calendar (Stefani Phillips, Board Secretary and Jim Malberg, Treasurer)

- a. Regular Meeting Minutes – March 23, 2016
- b. FRCD Cash Flow Worksheet – March, 2016
- c. Warrants Paid – March, 2016
- d. Active Accounts – March, 2016
- e. Bond Covenant Status for FY 2015-16 – March, 2016
- f. Revenues and Expenses – Actual vs. Budget FY 2015-16 – March, 2016
- g. Cash Accounts – March, 2016
- h. Consultants Expenses – March, 2016
- i. Major Capital Improvement Projects – March, 2016
- j. Elk Grove Water District 2014 Employee Policy Manual Amendment – Post Retirement Benefits

Associate Director Comment

Public Comment

Recommended Action: Approve FRCD Consent Calendar items a – i; and approve item j, Resolution No. 04.27.16.01 of the Florin Resource Conservation District Board of Directors amending Section 5.6.3 Post Retirement Benefits of the Elk Grove Water District Employee Policy Manual

- 3. Committee Meetings** (Stefani Phillips, Board Secretary)
- a. Special Meeting of the Conservation Committee Minutes – March 23, 2016
 - b. Special Meeting of the Conservation Committee Minutes – April 6, 2016
 - c. Special Meeting of the Infrastructure Committee Minutes – April 6, 2016

Associate Director Comment

Public Comment

Recommended Action: Accept Special Meeting Minutes of the Conservation Committee meetings held on March 23 and April 6, 2016 and the Infrastructure Committee meeting held on April 6, 2016

- 4. Elk Grove Water District Conservation Activities – March 2016**
(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Consider adopting potential changes to the current stage of the District's Water Shortage Contingency Plan

- 5. Florin Resource Conservation District Conservation Activities – April 2016**
(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

Recommended Action: Provide guidance to the General Manager on the recommendations made by the Conservation Committee during the April 6, 2016 Conservation Committee meeting

- 6. Elk Grove Water District Operations Report – March 2016**
(Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

- 7. Elk Grove Water District Fiscal Year 2015-16 Quarterly Operating Budget Status Report** (Jim Malberg, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

8. Elk Grove Water District Fiscal Year 2015-16 Quarterly Capital Reserves Status Report

(Jim Malberg, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

9. Banking and Payment Processing Services (Jim Malberg, Finance Manager/Treasurer)

Associate Director Comment

Public Comment

Recommended Action Authorize the General Manager to execute a Professional Services Agreement with Wells Fargo Bank to provide banking and payment processing services for the District

10. Sustainable Groundwater Management Act Quarterly Update

(Bruce Kamilos, Assistant General Manager)

Associate Director Comment

Public Comment

11. California Special Districts Association Call For Nominations – Board of Directors

(Stefani Phillips, Board Secretary)

Associate Director Comment

Public Comment

Recommended Action: Consider nominating a director or managerial employee from the Florin Resource Conservation District/Elk Grove Water District for the election of the California Special Districts Association Board of Directors

12. General Manager's Report – April 2016 (Mark J. Madison, General Manager)

Associate Director Comment

Public Comment

13. Directors Comments

Associate Director Comment

Public Comment

Adjourn to Regular Meeting – May 25, 2016.

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Board Secretary and Jim Malberg, Treasurer
SUBJECT: CONSENT CALENDAR

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors approve FRCD Consent Calendar items a – i; and approve item j, Resolution No. 04.27.16.01 of the Florin Resource Conservation District Board of Directors amending Section 5.6.3 Post Retirement Benefits of the Elk Grove Water District Employee Policy Manual

Summary

By this action, the Board will approve FRCD Consent Calendar items a – i. The Board requested staff to bring the resolution for Item j. Elk Grove Water District 2014 Employee Policy Manual Amendment – Post Retirement Benefits to the Regular Board Meeting in April for adoption.

DISCUSSION

Background

Consent Calendar items a-i are standing items on the Regular Board Meeting agenda. Item j. Elk Grove Water District 2014 Employee Policy Manual Amendment – Post Retirement Benefits was presented to the Board for consideration at the Regular Board Meeting on March 23, 2016; however, the resolution was inadvertently left out of the board packet and the Board requested staff to bring it back under Consent Calendar for adoption at the April Board meeting.

FINANCIAL SUMMARY

N/A

Respectfully Submitted,


STEFAN PHILLIPS, BOARD SECRETARY AND
JIM MALBERG, TREASURER

SP

Attachments

MINUTES OF THE REGULAR MEETING OF THE FLORIN RESOURCE CONSERVATION DISTRICT BOARD OF DIRECTORS

Wednesday, March 23, 2016

The regular meeting of the Florin Resource Conservation District Board of Directors was called to order at 6:30 p.m. by Chuck Dawson, Chair, at 9257 Elk Grove Blvd, Elk Grove CA.

Call to Order, Roll Call, and Pledge of Allegiance.

Directors Present: Chuck Dawson, Bob Gray, Elliot Mulberg, Tom Nelson, Jeanne Sabin
Directors Absent: None
Staff Present: Mark J. Madison, General Manager; Stefani Phillips, Secretary; Bruce Kamilos, Assistant General Manager; Jim Malberg, Finance Manager; Donella Murrillo, Finance Supervisor; Ellen Carlson, Management Analyst
Associate Directors Present: Lisa Medina, Mike Schmitz
General Counsel Present: Ann Siprelle, Best Best & Krieger (BB&K)
Consultants Present: None

Public Comment

No comments were made.

1. Proclamations and Announcements

Recognition of Mark Madison, General Manager, for five years of service.

Recognition of Ellen Carlson, Management Analyst, for twelve years of service and her retirement from the District. Mr. Madison spoke on Ms. Carlson's accomplishments throughout her time at the District. The Board thanked Ms. Carlson for her years of service.

2. Consent Calendar

- a. Regular Meeting Minutes – February 24, 2016
- b. Regular Meeting Minutes – March 2, 2016
- c. FRCD Cash Flow Worksheet – February, 2016
- d. Warrants Paid – February, 2016
- e. Active Accounts – February, 2016
- f. Bond Covenant Status for FY 2015-16 – February, 2016
- g. Revenues and Expenses – Actual vs. Budget FY 2015-16 – February, 2016
- h. Cash Accounts – February, 2016
- i. Consultants Expenses – February, 2016
- j. Major Capital Improvement Projects – Budget vs. Actuals – February, 2016
- k. Florin Resource Conservation District Needs Assessment

Director Bob Gray pulled items b and d.

MSC (Nelson/Sabin) to approve Consent Calendar items a, c, e-k 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin.

For item b, Mr. Gray suggested to clean up Peter Kampa's response to Mr. Gray from the March 2, 2016 meeting regarding full-time employees at RCD's. Staff will correct the minutes.

For item d, Mr. Gray inquired why the SMUD bills are so high. Donella Murrillo, Finance Supervisor, added that the two charges Mr. Gray questioned were for Well 11D and the Railroad facility.

Mr. Gray inquired why the amount paid to Bay Alarm was so high. Jim Malberg, Finance Manager, responded stating the amount paid to Bay Alarm is for 50% of the fire monitoring system that is being placed at the Administration Office. Mark Madison, General Manager, state he would provide the details to Mr. Gray.

MSC (Gray/Nelson) to approve Consent Calendar items b and d 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin

3. Committee Meetings

There were no committee meetings held in the month of March.

4. Elk Grove Water District Conservation Activities – February 2016

Ellen Carlson, Management Analyst, presented the Elk Grove Water District Conservation Activities – February 2016 to the Board. In summary, the District's customers have been doing a good job conserving water. The Office of Administrative Law approved the extended emergency water conservation regulations on February 11, 2016. The extended regulations will be in effect through October 31, 2016. The District's water target has dropped from 28% to 25%.

5. Florin Resource Conservation District Conservation Activities – March 2016

Ellen Carlson, Management Analyst, presented the Florin Resource Conservation District Conservation Activities – March 2016 to the Board. In summary, during the February Board meeting, Director Elliot Mulberg asked staff to investigate PG&E grant opportunities and staff found two opportunities:

1. PG&E provides local grant making programs grant up to \$3000 and a funding match is not required for this grant. The grant cycle for 2016 opens March 1 and closes on October 1.
2. PG&E also contributes to the Nature Restoration Trust, which is administrated through the National Fish and Wildlife Foundation (NFWF). These grants were awarded up to \$30,000 with a 1:1 match requirement. The proposal due date was February 3, 2016.

Director Elliot Mulberg thanked Ms. Carlson for her efforts in finding the grant opportunities.

Mark Madison, General Manager, stated that the Conservation Committee Meeting was rescheduled to April 6, 2016 at 10:00 a.m.

6. Elk Grove Water District Operations Report – February 2016

Mark Madison, General Manager, presented the Elk Grove Water District Operations Report – February 2016 to the Board.

Comments and inquiries included:

- 335 Door Hangers
- 36 Shut Offs
- No customer complaints for the month
- 74 Hydrant Maintenance
- 109 Valve Exercising
- No Utility work orders due to the work that is being performed on the water main project on Colton Avenue/Orton Street
- Monthly Production
 - Well 1D – ran a little
 - Well 4D – offline, due to the motor malfunction

- Well 11D – ran a lot and carried the load for the month
- Well 14D – ran a little
- Well 3 – didn't run much only for sounding purposes
- Well 8 – ran a little
- Well 9 – ran a little
- Well 13 – offline, working on Arsenic level
- Combined Total Production – usage down from last year and also 2013
- Total Demand/Production – usage down from last year and also 2013
- Static and Pumping levels – static water levels are the same as last year
- Water samples came back normal
- No water waste discharge for the month of February
- Preventative Maintenance Program is on track
- 0 outstanding delinquents for the Backflow Prevention Program – kiddos to Steve Shaw, Water Treatment Supervisor, and Aaron Hewitt, Water Treatment Operator III, for working with the District customers and keeping this program on track
- 5 Safety Meetings for the month
- 9 Leaks for the month
 - 1 Main line leak – broken valve
 - 8 Service line leak – mostly pin holes and a bad saddle
- Pressure maps – Sample Station Area (SSA)1 and SSA2 are running about 15% in the 65-75 PSI range due to the running of the shallow wells which aren't controlled by the Variable Frequency Drive (VFD)

Director Bob Gray inquired if the KW Hour Total for Well 3 was correct. Mr. Madison responded that he will look into this and get back to Mr. Gray.

7. Memorandum of Understanding for Election Services

Stefani Phillips, Board Secretary, presented the Memorandum of Understanding for Election Services to the Board. In summary, The County of Sacramento has developed a Memorandum of Understanding (MOU) for election services that defined the responsibilities of all the parties involved in conducting elections.

Vice-Chairman Tom Nelson inquired if there was any change in what has been happening and what will be happening in the scope of services. Ms. Phillips responded stating she would go into further detail when she discusses the Election side of the process.

A discussion occurred amongst the Board Members.

Ms. Phillips commented that she can sign the MOU.

Director Elliot Mulberg commented that he wanted to amend the motion to include the authorization from the Board to have the General Manager or his designee sign the MOU. The Board agreed.

MSC (Sabin/Gray) to approve the Memorandum of Understanding by and Between the Florin Resource Conservation District and the County of Sacramento; authorizing the General Manager or his designee to sign the Memorandum of Understanding on behalf of the Board 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin

8. Florin Resource Conservation District Election

Stefani Phillips, Board Secretary, presented the Florin Resource Conservation District Election to the Board. In summary, the Voter of Registration and Elections office (Registrar

of Voters) has changed their policies regarding how and where a candidate statement may be paid and provided three options for consideration:

1. Candidate pays at the Registrar of Voters
2. Candidate will be billed by the District
3. FRCD pays for the candidate statement

Staff is recommending to have candidates pay for their voluntary candidate statement at the Registrar of Voters.

Chuck Dawson, Chairman, inquired if the board had considered paying for the candidate statements. Mark Madison, General Manager, raised the concern of a potential conflict of interest to both Chairman Chuck Dawson and Director Elliot Mulberg on voting for this item, because they would be incumbents.

The board agreed to go with staff's recommendation.

MSC (Sabin/Gray) to adopt Resolution No. 03.23.16.01 of the Florin Resource Conservation District Board of Directors calling the general election and requesting consolidation with the November 8, 2016 statewide election 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin

9. Elk Grove Water District 2014 Employee Policy Manual Amendment – Post Retirement Benefits

Stefani Phillips, Human Resources Administrator, presented the Elk Grove Water District 2014 Employee Policy Manual Amendment – Post Retirement Benefits to the Board. In summary, during the negotiation of a new contract with the General Manager, legal counsel of Best, Best, and Krieger, LLP observed an inconsistency between the associated provisions of the Employee Policy Manual (Manual) and the terms of the contract. The General Manager's existing contract provides certain post-retirement benefits after five years with the District and this term was not expressly recognized in the Manual's policy on Post Retirement Benefits. Staff recommended to amend Section 5.6.3 "Post Retirement Benefits" in the Manual so that it defines the vesting requirements of the post-retirement benefits that the General Manager would receive.

The resolution to adopt the amendment for the Post Retirement Benefits was inadvertently left out of the board packet and the Board requested it be brought back to next regular board meeting on April 27, 2016, under Consent Calendar for adoption.

10. Elk Grove Water District Cash & Investment Management

Jim Malberg, Finance Manager/Treasurer, presented the Elk Grove Water District Cash & Investment Management to the Board. In summary, the Elk Grove Water District (EGWD) does not have a Custody Agreement with a financial institution in place which limits the EGWD investments to the State Local Agency Investment Fund (LAIF) and Certificates of Deposit through River City Bank. The District's Treasurer will be moving forward with executing a Custody Agreement with Union Bank in order to proactively manage the District's Investment Portfolio.

11. Florin Resource Conservation District General Liability, Property and Workers Compensation Insurance

Jim Malberg, Finance Manager/Treasurer, presented the Florin Resource Conservation District General Liability, Property and Work Compensation Insurance to the Board. In summary, the Florin Resource Conservation District (District) is trying to change their

General Liability, Property and Workers Compensation Insurance Provider from the Special Districts Risk Management Authority (SDRMA) to the Association of California Water Agencies Joint Powers Insurance Authority (ACWA/JPIA). This will allow the District to consolidate the Insurance Programs with the Employee Medical Insurance Program and will also allow the District and the Insurance Provider to work together to proactively manage future costs.

Discussion followed amongst the Board members and staff.

MSC (Sabin/Nelson) to adopt a motion authorizing the General Manager to execute all necessary documents for the Florin Resource Conservation District to join the Association of California Water Agencies Joint Powers Insurance Authority General Liability, Property and Worker's Compensation Insurance Programs in Fiscal Year 2016-17 4/1: Ayes: Dawson, Gray, Nelson, and Sabin; Noes: Mulberg

12. Legislative Update

Ellen Carlson, Management Analyst, presented the Legislative Update to the Board. In summary, the California Special District Association (CSDA) called their members to send opposition letters regarding SB 885 to legislators. SB 885 eliminates the right of a public agency to contract with design professionals for upfront legal defense against claims related to their work. If a claim is fully litigated, the agencies would ask for reimbursement of costs.

General Counsel, Ann Siprelle spoke about SB 885.

Director Elliot Mulberg, commented that CSDA is also opposed to SB 1318 which prohibits LAFCO from authorizing the extensions of water infrastructure or services or wastewater infrastructure or service until services are extended to disadvantage communities within the sphere of influence or entered into agreement to extend those services to disadvantages communities. Mr. Mulberg would like the District to take an opposed position on this bill. Mark Madison, General Manager, commented that the District will keep an eye on it.

MSC (Mulberg/Sabin) to approve and sign a letter of opposition to SB 885 5/0: Ayes: Dawson, Gray, Mulberg, Nelson, and Sabin

13. Directors Comments

Director Elliot Mulberg stated since the General Manager's contract is new and requires 10% of his time to be spent on RCD activities he would like to add an Executive Officer Report to be brought to the regular board meetings indicating the General Managers activities for the previous month. Mr. Mulberg stated that the list can be in bullet format covering the items. The Board agreed.

Vice-Chairman Tom Nelson, inquired if the entire Board is needed to make a decision as to where the District goes based off the Needs Assessment. The Boards consensus was to have the committee narrow down the options and then bring it back to the Board.

14. Closed Session

- a. CONFERENCE WITH LABOR NEGOTIATORS (Gov't. Code Section 54957.6)
Agency designated representatives: Mark J. Madison, General Manager
Unrepresented employees: All

No reportable action was taken.

Adjourn to Regular Meeting on Wednesday, April 27, 2016 at 6:30 p.m.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

SP/CR



FRCD Cash Flow For the Month Ended March 31, 2016

Cash in Bank – Beginning	\$ 114,253.06
Receipts:	
Interest Earned	\$ 7.30
Disbursements:	
Check # 1027-Kampa Community Solutions	-\$9,780.00
Check # 1028-Best Best & Krieger	-\$395.70
Cash in Bank – Ending	\$ 104,084.66

Check History Report

3/1/2016 to 3/31/2016
Elk Grove Water District

Check Number	Check Date	Vendor Number	Name	Check	Explanation
040192	3/7/2016	ACWAJPI	CB&T/ACWA-JPIA	52,909.38	
040193	3/7/2016	AFLAC	AFLAC	1,842.82	
040194	3/7/2016	ATT&T	AT&T MOBILITY	299.92	
040195	3/7/2016	CITY EG	CITY OF ELK GROVE	77.85	
040196	3/7/2016	COUNTY4	SACRAMENTO COUNTY UTILITIES	103.71	
040197	3/7/2016	JAN PRO	JAN-PRO CLEANING SYSTEMS	270.00	
040198	3/7/2016	MALBERG	JIM MALBERG	464.51	CSFMO-Travel Reimbursement
040199	3/7/2016	OUELLET	DONELLA MURILLO	454.73	CSFMO-Travel Reimbursement
040200	3/7/2016	SIGN CE	THE SIGN CENTER	240.47	
040201	3/10/2016	A. TEIC	A. TEICHERT & SON, INC	314.99	
040202	3/10/2016	AFLAC	AFLAC	1,842.82	
040203	3/10/2016	AIRGAS	AIRGAS USA, LLC	151.05	
040204	3/10/2016	BAY ALA	BAY ALARM COMPANY	1,450.00	ADMIN-New Fire Svstem Fees
040205	3/10/2016	BSK4	BSK ASSOCIATES	768.00	Sampling-Treatment
040206	3/10/2016	CAP RUB	CAPITAL RUBBER	472.26	
040207	3/10/2016	CONSOLI	CONSOLIDATED	241.72	Ethernet Service
040208	3/10/2016	CONSOLI	CONSOLIDATED	1,250.89	Phones-MOC/ADMIN
040209	3/10/2016	COUNTY4	SACRAMENTO COUNTY UTILITIES	33.88	
040210	3/10/2016	COUNTY4	SACRAMENTO COUNTY UTILITIES	103.70	
040211	3/10/2016	CRF AEE	ANN EMANUELS	134.44	Account Closed-Credit Refund
040212	3/10/2016	CRF FID	FIDELITY NATIONAL TITLE COMP	79.74	Account Closed-Credit Refund
040213	3/10/2016	CRF KN	KEVIN NOLAN	26.85	Account Closed-Credit Refund
040214	3/10/2016	CRF MAT	MATHENSON FAST FREIGHT	25.00	Account Closed-Credit Refund
040215	3/10/2016	CRF MEN	MENLO FUNDING CORP	56.63	Account Closed-Credit Refund
040216	3/10/2016	CRF MF	MICHAEL FERGASON	71.09	Account Closed-Credit Refund
040217	3/10/2016	CRF NCR	NICK & COURTNEY RAMMER	42.51	Account Closed-Credit Refund
040218	3/10/2016	CRF NT	NORTH AMERICAN TITLE	3.41	Account Closed-Credit Refund
040219	3/10/2016	CRF RI	RYAN IMMOOS	15.37	Account Closed-Credit Refund
040220	3/10/2016	CRF SKW	STEPHEN & KRISTIE WONG	173.65	Account Closed-Credit Refund
040221	3/10/2016	CRF VBR	VIVIAN BANG & RAYMOND TRAN	69.65	Account Closed-Credit Refund
040222	3/10/2016	CRFGK	GEORGE KING	71.09	Account Closed-Credit Refund
040223	3/10/2016	CRFORA	ORANGE COAST TITLE	117.79	Account Closed-Credit Refund
040224	3/10/2016	DATAPRO	DATAPROSE LLC	8,106.07	Monthly Billing
040225	3/10/2016	DITCH	DITCH WITCH EQUIPMENT CO.,	80.48	
040226	3/10/2016	ELK LOC	ELK GROVE LOCK AND SAFE CO	40.18	
040227	3/10/2016	FASTENA	FASTENAL COMPANY	167.50	
040228	3/10/2016	FLORIN	FLORIN AUTOMOTIVE REPAIR	3,950.16	Repairs & Maintenance-Vehicles

040229	3/10/2016	GOLDEN STATE FLOW	19.28		
040230	3/10/2016	INTERSTATE OIL COMPANY	1,024.44	Fuel	
040231	3/10/2016	JAN-PRO CLEANING SYSTEMS	245.00		
040232	3/10/2016	LaMotte Company	34.86		
040233	3/10/2016	NTS MIKEDON, LLC	267.30		
040234	3/10/2016	O'REILLY AUTO PARTS	8.62		
040235	3/10/2016	PACE SUPPLY CORP	1,380.80	Materials/Supplies-Colton	
040236	3/10/2016	PLATT	666.72		
040237	3/10/2016	CARD SERVICE CENTER	444.46	Certificate of Achievement Review Fee 2015	
040238	3/10/2016	CARD SERVICE CENTER	178.81	Postage, Employee Appreciation, Leadership Luncheon	
040239	3/10/2016	CARD SERVICE CENTER	1,424.79	Materials/Supplies	
040240	3/10/2016	RDO TRUST # 80-5800	852.10		
040241	3/10/2016	REPUBLIC SERVICES #922	777.91		
040242	3/10/2016	ROOCO RENTS	1,733.39		
040243	3/10/2016	ROTH STAFFING COMPANIES, L.P.	856.50	Materials/Supplies-Colton	
040244	3/10/2016	SIERRA CHEMICAL COMPANY	840.58	Temporary Customer Service Help	
040245	3/10/2016	SIERRA OFFICE SUPPLIES	226.48		
040246	3/10/2016	SMUD	835.17		
040247	3/10/2016	SMUD	1,225.77		
040248	3/10/2016	SMUD	3,771.73		
040249	3/10/2016	SMUD	2,238.64		
040250	3/10/2016	SMUD	6,382.32		
040251	3/10/2016	SMUD	818.24		
040252	3/10/2016	SMUD	501.81		
040253	3/10/2016	SMUD	957.10		
040254	3/10/2016	SMUD	838.56		
040255	3/10/2016	SMUD	528.93	Copier-ADMIN	
040256	3/10/2016	TOSHIBA FINANCIAL SERVICES	143.64		
040257	3/10/2016	ULTRA TRUCK WORKS, INC	57.64		
040258	3/10/2016	VALLEY MOTOR PARTS	417.77		
040259	3/17/2016	VERIZON WIRELESS	4,902.00	Daily Tasks/Help Tickets	
040260	3/17/2016	SOLUTIONS BY BG INC.	274.99		
040261	3/17/2016	BRINK'S INCORPORATED	28.47		
040262	3/17/2016	CITY OF ELK GROVE	52.94	Account Closed-Credit Refund	
040263	3/17/2016	PANERA BREAD	35.65	Account Closed-Credit Refund	
040264	3/17/2016	FIDELITY NATIONAL TITLE	112.85	Account Closed-Credit Refund	
040265	3/17/2016	GABRIEL RAMIREZ	6.36	Account Closed-Credit Refund	
040266	3/17/2016	GE-YAO LIU	47.92	Account Closed-Credit Refund	
040267	3/17/2016	LENNAR HOMES CA, INC	2.80	Account Closed-Credit Refund	
040268	3/17/2016	LISA HUME	91.25	Account Closed-Credit Refund	
040269	3/17/2016	MARK & LAURIE FRANCIS	56.67	Account Closed-Credit Refund	
040270	3/17/2016	ORANGE COAST TITLE	65.33	Account Closed-Credit Refund	
040271	3/17/2016	QIANRONG TAN	84.05	Account Closed-Credit Refund	
040272	3/17/2016	ROBERT & FLORENCE JOHNSON	9.24	Account Closed-Credit Refund	
040273	3/17/2016	SCOTT DECKER	35.43	Account Closed-Credit Refund	
040274	3/17/2016	WILLIAM & CHRISTINE	55.67	Account Closed-Credit Refund	
040275	3/17/2016	ANGELA BUELBA	114.52	Account Closed-Credit Refund	
		FIDELITY NATIONAL TITLE COMP			

040276	3/17/2016	CRFKAB	KARA BUCHANAN	51.32	Account Closed-Credit Refund
040277	3/17/2016	CRFKMC	KENNETH MCLAIN	109.91	Account Closed-Credit Refund
040278	3/17/2016	CRFPLC	PLACER TITLE COMPANY	50.74	Account Closed-Credit Refund
040279	3/17/2016	CRFPLC	PLACER TITLE COMPANY	146.96	Account Closed-Credit Refund
040280	3/17/2016	DIGNITY	DIGNITY HEALTH MED FDTN-SAC	70.00	
040281	3/17/2016	DITCH	DITCH WITCH EQUIPMENT CO.,	97.76	
040282	3/17/2016	DOWNEY	DOWNEY BRAND, LLP	4,203.50	Legal
040283	3/17/2016	EG FORD	ELK GROVE FORD	94.00	Repairs & Maintenance-Vehicles
040284	3/17/2016	FASTENA	FASTENAL COMPANY	31.37	
040285	3/17/2016	FIRST C	FIRST CALL	97.19	
040286	3/17/2016	GOLDEN	GOLDEN STATE FLOW	357.98	
040287	3/17/2016	KAISER2	KAISER FOUNDATION HEALTH	115.00	
040288	3/17/2016	MAITA	MAITA CHEVROLET	590.40	Repairs & Maintenance-Vehicles
040289	3/17/2016	MARSH	MARSH USA INC.	2,050.00	Railroad Protective Liability Insurance
040290	3/17/2016	NATIONA	NATIONAL NOTARY ASSOCIATION	99.00	
040291	3/17/2016	PEST	PEST CONTROL CENTER INC	80.00	
040292	3/17/2016	PG&E	PACIFIC GAS & ELECTRIC	48.36	
040293	3/17/2016	RCB MM	CARD SERVICE CENTER	3,429.05	
040294	3/17/2016	RCB RS	CARD SERVICE CENTER	1,196.90	Hotel, Contracted Services, Meals Materials/Supplies-Distribution, Utility Crew
040295	3/17/2016	ROOCO	ROOCO RENTS	92.72	
040296	3/17/2016	ROTH	ROTH STAFFING COMPANIES, L.P.	851.08	Temporary Customer Service Help
040297	3/17/2016	SIERRA	SIERRA OFFICE SUPPLIES	376.80	
040298	3/17/2016	VALL MO	VALLEY MOTOR PARTS	123.75	
040299	3/23/2016	ARC	ARC	22.51	
040300	3/23/2016	BAY ALA	BAY ALARM COMPANY	36.75	
040301	3/23/2016	BEST	BEST, BEST & KRIEGER	8,500.80	Legal
040302	3/23/2016	BSK4	BSK ASSOCIATES	235.00	Sampling-Treatment
040303	3/23/2016	CRFMS	MARK SOPER	20.82	
040304	3/23/2016	DMV	DMV	27.00	
040305	3/23/2016	EFFECT	EFFECTIVE PHONE SOLUTIONS	1,265.85	Disaster Recovery
040306	3/23/2016	ELK LOC	ELK GROVE LOCK AND SAFE CO	4.86	
040307	3/23/2016	FASTENA	FASTENAL COMPANY	61.15	
040308	3/23/2016	JAYS	JAY'S TRUCKING SERVICE	454.43	
040309	3/23/2016	LAKE V	LAKE VUE ELECTRIC, INC	425.00	
040310	3/23/2016	NTS	NTS MIKEDON, LLC	1,006.00	Materials/Supplies-Colton Materials/Supplies-Colton
040311	3/23/2016	PACE	PACE SUPPLY CORP	1,563.26	
040312	3/23/2016	PEST	PEST CONTROL CENTER INC	80.00	
040313	3/23/2016	PLATT2	PLATT	344.89	
040314	3/23/2016	RADIAL	RADIAL TIRE OF ELK GROVE	102.41	Repairs & Maintenance-Vehicles
040315	3/23/2016	RCB SS	CARD SERVICE CENTER	2,858.75	
040316	3/23/2016	ROTH	ROTH STAFFING COMPANIES, L.P.	626.96	Temporary Customer Service Help
040317	3/23/2016	SHERWIN	THE SHERWIN WILLIAMS CO.	148.72	
040318	3/23/2016	SIERRA	SIERRA OFFICE SUPPLIES	35.08	
040319	3/23/2016	SIGN CE	THE SIGN CENTER	124.50	
040320	3/23/2016	TRENCH	TRENCH PLATE RENTAL CO	118.65	
040321	3/23/2016	VALL MO	VALLEY MOTOR PARTS	38.86	

040322	3/23/2016	ZOOM	ZOOM IMAGING SOLUTIONS, INC	322.56
040323	3/30/2016	A. TEIC	A. TEICHERT & SON, INC	205.26
040324	3/30/2016	ATT&T	AT&T MOBILITY	307.92
040325	3/30/2016	BAY ALA	BAY ALARM COMPANY	324.45
040326	3/30/2016	BG SOLU	SOLUTIONS BY BG INC.	4,916.25
040327	3/30/2016	BONY2	THE BANK OF NEW YORK MELLON	1,425.00
040328	3/30/2016	CAL STE	CALIFORNIA STEAM	649.08
040329	3/30/2016	CAP RUB	CAPITAL RUBBER	100.17
040330	3/30/2016	CHAMPS	CHAMPS SYSTEMS, INC	150.00
040331	3/30/2016	COUNTY4	SACRAMENTO COUNTY UTILITIES	27.18
040332	3/30/2016	EG FORD	ELK GROVE FORD	94.00
040333	3/30/2016	EG FORD	ELK GROVE FORD	94.00
040334	3/30/2016	FASTENA	FASTENAL COMPANY	175.82
040335	3/30/2016	FIRECOD	FIRECODE SAFETY EQUIPMENT	250.00
040336	3/30/2016	FRONT C	FRONTIER COMMUNICATIONS	229.15
040337	3/30/2016	FRONT C	FRONTIER COMMUNICATIONS	177.10
040338	3/30/2016	FRONT C	FRONTIER COMMUNICATIONS	182.48
040339	3/30/2016	GOLDEN	GOLDEN STATE FLOW	554.33
040340	3/30/2016	HANFORD	HANFORD READY MIX INC.	709.56
040341	3/30/2016	INLAND	INLAND BUSINESS SYSTEMS	486.80
040342	3/30/2016	INT STA	INTERSTATE OIL COMPANY	1,136.71
040343	3/30/2016	MUNIQUI	MUNIQUIP, INC	285.61
040344	3/30/2016	NTS	NTS MIKEDON, LLC	386.10
040345	3/30/2016	OREILLY	O'REILLY AUTO PARTS	2.80
040346	3/30/2016	PACE	PACE SUPPLY CORP	968.71
040347	3/30/2016	PIT 2	PITNEY BOWES GLOBAL	197.66
040348	3/30/2016	PLATT2	PLATT	255.56
040349	3/30/2016	RADIAL	RADIAL TIRE OF ELK GROVE	481.58
040350	3/30/2016	RDO 1	RDO TRUST # 80-5800	1,251.78
040351	3/30/2016	ROOCO	ROOCO RENTS	449.28
040352	3/30/2016	ROTH	ROTH STAFFING COMPANIES, L.P.	1,081.76
040353	3/30/2016	SIERRA	SIERRA OFFICE SUPPLIES	298.78
040354	3/30/2016	SITE ON	SITEONE LANDSCAPE SUPPLY	141.03
040355	3/30/2016	SUMMIT	AIR WORKS INC	110.00
040356	3/30/2016	TRAFF S	TRAFFIC SIGN SPECIALTIES	76.00
040357	3/30/2016	ULTRA	ULTRA TRUCK WORKS, INC	406.40
040358	3/30/2016	UNITED	UNITED SITE SERVICES	250.15
040359	3/30/2016	VALL MO	VALLEY MOTOR PARTS	100.92
040360	3/30/2016	W SADLE	WILLIAM SADLER	194.45
040361	3/30/2016	WHITE	HDS WHITE CAP CONST SUPPLY	100.00
040362	3/31/2016	CRF CM	CHERYL MOSCHKE	173.86
040363	3/31/2016	CRF DSJ	DONALD & JANE SANDRETTO	134.22
040364	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	22.37
040365	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	7.87
040366	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	26.44
040367	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	19.68
040368	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	33.52

Daily Tasks/Help Tickets
 BOND Admin Fees
 Repairs & Maintenance-Vermeer Vector

Repairs & Maintenance-Vehicles
 Repairs & Maintenance-Vehicles

Well site communications-Alarm and Security
 Well site communications-Alarm and Security
 Well site communications-Alarm and Security

Materials/Supplies-Colton

Fuel

Materials/Supplies-Colton

Repairs & Maintenance-Vehicles
 Repairs & Maintenance-Vermeer Vector

Temporary Customer Service Help

Account Closed-Credit Refund
 Account Closed-Credit Refund
 Account Closed-Credit Refund
 Account Closed-Credit Refund
 Account Closed-Credit Refund
 Account Closed-Credit Refund

040369	3/31/2016	CRF LEN	LENNAR HOMES CA, INC	17.71	Account Closed-Credit Refund
040370	3/31/2016	CRF NC	NINA CARRIERI	13.52	Account Closed-Credit Refund
040371	3/31/2016	CRF NDC	NANCY & DONALD CLINE	32.82	Account Closed-Credit Refund
040372	3/31/2016	CRFCHN	CHARMAINE MENDONSA	29.53	Account Closed-Credit Refund
040373	3/31/2016	CRFML	MICHAEL LEVAN	9.78	Account Closed-Credit Refund
040374	3/31/2016	CRFNA	NORTH AMERICAN TITLE	8.86	Account Closed-Credit Refund
040375	3/31/2016	CRFORA	ORANGE COAST TITLE	113.51	Account Closed-Credit Refund
040376	3/31/2016	CRFSC	SHARRI CONNER	63.89	Account Closed-Credit Refund
040377	3/31/2016	CRFTRE	TOTAL REAL ESTATE SOLUTIONS	34.22	Account Closed-Credit Refund
040378	3/31/2016	NEWEGG	NEWEGG BUSINESS, INC	79.71	
040379	3/31/2016	NEWEGG	NEWEGG BUSINESS, INC	19.32	
040380	3/31/2016	NEWEGG	NEWEGG BUSINESS, INC	40.79	
040381	3/31/2016	SIERRA	SIERRA OFFICE SUPPLIES	102.96	
040382	3/31/2016	WEST	WEST COAST WELL LOGGING	775.00	
040383	3/31/2016	BSK4	BSK ASSOCIATES	552.00	Well 11D Rehab
040384	3/31/2016	CCPPM	CCPPM	139.98	Sampling-Treatment
040385	3/31/2016	CLAYBAR	CLAYBAR ENGINEERING	933.75	CSD Water Line
040386	3/31/2016	EG FORD	ELK GROVE FORD	94.00	Repairs & Maintenance-Vehicles
040387	3/31/2016	EG FORD	ELK GROVE FORD	94.00	Repairs & Maintenance-Vehicles
040388	3/31/2016	FASTENA	FASTENAL COMPANY	45.00	
040389	3/31/2016	GRAINGE	GRAINGER	551.89	Materials/Supplies-Colton
040390	3/31/2016	HALING	CINDY HALING	210.00	
040391	3/31/2016	HANFORD	HANFORD READY MIX INC.	138.40	
040392	3/31/2016	JAYS	JAY'S TRUCKING SERVICE	556.22	Materials/Supplies-Colton
040393	3/31/2016	NTS	NTS MIKEDON, LLC	31.00	
040394	3/31/2016	PACE	PACE SUPPLY CORP	5,151.17	Materials/Supplies-Treatment
040395	3/31/2016	PAULA M	PAULA MAITA & COMPANY	4,755.40	Western Festival
040396	3/31/2016	RADIAL	RADIAL TIRE OF ELK GROVE	856.06	Repairs & Maintenance-Vehicles
040397	3/31/2016	ROOCO	ROOCO RENTS	421.20	
040398	3/31/2016	ROTH	ROTH STAFFING COMPANIES, L.P.	908.89	Temporary Customer Service Help
040399	3/31/2016	ULINE	ULINE	176.31	
040400	3/31/2016	W RODRI	WAYNE RODRIQUES	600.00	Water Truck Rental-Colton
040401	3/31/2016	WAC	WAC SOLUTIONS PARTNERS	47.50	
040402	3/31/2016	WHITE	HDS WHITE CAP CONST SUPPLY	28.62	
040403	3/31/2016	WIN911	SPECTER INSTRUMENTS, INC	495.00	Annual Renewal of Software-WIN-911
				Total:	182,768.21

Elk Grove Water District
Active Account Information
3/31/2016

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Metered												
Residential	11,669	11,658	11,647	11,637	11,643	11,656	11,649	11,632	11,654			
Commercial	513	517	518	521	519	519	521	522	521			
Fire Service	121	122	122	124	122	122	122	122	122			
Total Accounts	12,303	12,297	12,287	12,282	12,284	12,297	12,292	12,276	12,297	-	-	-

Elk Grove Water District
Active Account Information
FY 2014/2015

	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE
Water Accounts:												
Non-metered												
Residential	135	133	134	133	107	80	65	21	20	-	-	-
Commercial	47	33	33	35	21	10	10	4	4	-	-	-
Metered												
Residential	11,494	11,484	11,490	11,473	11,479	11,513	11,525	11,579	11,607	11,632	11,651	11,658
Commercial	457	458	459	457	479	492	502	509	512	514	511	512
Fire Service	123	121	121	121	121	121	121	121	121	121	121	121
Total Accounts	12,256	12,229	12,237	12,219	12,207	12,216	12,223	12,234	12,264	12,267	12,283	12,291

Consent
Calendar Item# d

Elk Grove Water District

Bond Covenant Status

For Fiscal Year 2015-16

As of March 31, 2016

Operating Revenues:	
Charges for Services	\$ 9,840,899
Operating Expenses:	
Salaries & Benefits	2,707,589
Seminars, Conventions and Travel	31,275
Office & Operational	518,471
Purchased Water	1,828,178
Outside Services	456,935
Equipment Rent, Taxes, an Utilities	213,828
Total Operating Expenses	5,756,276
Income From Operations	\$ 4,084,623
Interest & Principal Payments	
2,225,240 interest + 1,430,000 principal	2,741,430 *
Debt Service Coverage Ratio:	
Actual	1.49
Required	1.15

* Note: The calculation for the period = the percentage of the year completed.



Elk Grove Water District
Revenues and Expenses Actual to Budget
March 31, 2016

General Ledger Reference	March Activity	March Budget	Variance	%	YTD Activity	Annual Budget	Variance	%
Revenues	1,101,298	1,115,496	(14,198)	-1.27%	\$9,840,899	\$13,385,949	(\$3,545,050)	73.52%
Salaries & Benefits ⁽¹⁾	383,134	257,578	125,556	48.74%	\$2,502,009	\$3,090,937	(\$588,928)	80.95%
Seminars, Conventions and Travel	5,995	3,679	2,316	62.94%	\$31,275	\$44,150	(\$12,875)	70.84%
Office & Operational	35,979	82,767	(46,788)	-56.53%	\$518,471	\$993,202	(\$474,731)	52.20%
Purchased Water ⁽²⁾	174,552	240,976	(66,424)	-27.56%	\$1,828,178	\$2,891,709	(\$1,063,531)	63.22%
Outside Services	45,412	67,665	(22,253)	-32.89%	\$456,935	\$811,983	(\$355,048)	56.27%
Equipment Rent, Taxes, Utilities	20,648	36,950	(16,302)	-44.12%	\$213,828	\$443,400	(\$229,572)	48.22%
Total Operational Expenses	665,719	689,615	(23,896)	-3.47%	\$5,550,697	\$8,275,381	(\$2,724,684)	67.07%
Net Operations	435,579				\$4,290,203			
Non-Operating Activity								
Capital Equipment & Expenditures	129,167	129,167	0	0.00%	1,162,500	1,550,000	(387,500)	75.00%
Bond Interest Accrued	185,437	185,437	0	0.00%	1,668,930	2,225,240	(556,310)	75.00%
Interest Earned	538	1,667	(1,129)	-67.75%	8,174	20,000	(11,826)	40.87%
Other Income	385	0	385		74,355	0	74,355	
Revenues in Excess of Expenditures (Net Revenues)	121,898				1,541,302			
Capital Expenses								
Capital Improvements					497,088			
Capital Replacements					331,048			
Equipment					62,255			
Bond Retirement: \$1,430,000					1,072,500			
Total Capital And Debt Retirement Expenditures					1,962,891			
Net Position after Capital and Debt Retirement Expenditures					(421,589)			

(1) Approximately \$205,580 of the budgeted \$509,238 of salary & benefit expenses has been capitalized to various capital projects.

(2) Estimated Expenditures: Purchased Water \$174,552 in March.

**Florin Resource Conservation District
CASH - Detail Schedule of Investments
3/31/2016**

G/L Account #	Money Market Fund	Account number / name	Investment Name	Investment Type	Restrictions	Market Value
1103-000-20	Water	BNY 113757 FRCD 2002 INST PMT SER B	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	2.00
1102-000-20	Water	BNY 113759 FRCD 2002 INST PMT SER B	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	1.01
1107-000-20	Water	BNY 113756 FRCD INST PMT SER A	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	187,948.88
1122-000-20	Water	BNY 113576 FRCD 2003 A CONST FUND	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1123-000-20	Water	BNY 113584 FRCD 2005 A CONST FUND	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1121-000-20	Water	BNY 113585 FRCD 2005 A INST PM	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	192,423.68
1101-000-20	Water	BNY 113586 FRCD 2005 A RATE STAB	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1108-000-20	Water	BNY 113587 FRCD 2005 A RES FD	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	1.00
1109-000-20	Water	BNY 113764 FRCD 2002 A/B RATE STABILIZATION	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1110-000-20	Water	BNY 892747 FRCD 2014A COI	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
1001-000-20	Water	BNY 892745 FRCD 2014A REDEMPTION	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	0.00
		BNY 892744 FRCD 2014A DEBT SERVICE	Dreyfus Inst Treasury	MM Mutual Fund	Restricted	9,145.84
					Subtotal	\$ 389,522.41
1010-000-10	FRCD	CASH ON HAND			Unrestricted	\$ 300.00
1010-000-20	Water	RCB 1111057982 CHECKING ACCOUNT			Unrestricted	104,084.66
1020-000-20	Water	RCB 1111063486 GENERAL CHECKING			Unrestricted	639,190.81
1030-000-20	Water	RCB 1111028001 MONEY MARKET			Unrestricted	507,936.85
1040-000-20	Water	RCB 1111025851 CHARGE CARD ACCOUNT			Unrestricted	107,744.87
1050-000-20	Water	RCB 1111096589 HIGH YIELD MONEY MARKET			Unrestricted	253.37
1060-000-20	Water	RCB 1111099502 DEBT SERVICE ACCOUNT			Unrestricted	8.27
1070-000-20	Water	RCB 1111097844 PAYROLL ACCOUNT			Unrestricted	264,649.75
		RCB 1111097933 WEB PAYMENT RECEIPTS			Unrestricted	65,657.41
					Subtotal	\$ 1,689,525.99

Consent
Calendar Item#

9

1080-000-20	Water	Office of the Treasurer - Sacramento California	LAIF	Investment Pool	Unrated	N/A	Unrestricted	\$ 10,841,173.04
Authorized Signers								\$ 12,920,521.44
Mark J. Madison-General Manager								
Jim Malberg-Finance Manager								
Donella Murillo-Finance Supervisor								
Stefani Phillips-Signer on River City Bank accounts only								
Total								\$ 12,920,521.44
Total Restricted								\$ 389,522.41
Total Unrestricted								\$ 12,530,999.03

Consultant Expenses
March 31, 2016

Consent
Calendar Item# h

Fiscal Retainer Contracts

Consultant	Description	Current Month	Paid to date	Budget/Contract Amount	Percent of year (75%)
Best Best, & Krieger**	Task orders	8,501	76,039	130,000	58.49%
Solutions by BG, Inc.	Task orders	9,818	96,204	124,636	77.19%
Downey Brand LLP**	Task orders	4,204	9,953	25,000	39.81%

Project Specific Contracts

Consultant	Description	Current Month	Paid to date	Budget/Contract Amount	Percent of Contract Amount
AECOM	ERP	1,743	75,700	74,720	101.31%

**Elk Grove Water District
Major Capital Improvement Project
Budget vs Actuals
March 31, 2016**

Capital Project	Total Project Budget	Expenditures to Date *	Percent Spent
Service Line Replacements	\$450,000	\$172,834	38.41%
Colton Ave./Orton St. Water Main	415,000	304,521	73.38%
Railroad Corridor Water Line	164,000	181,084	110.42%
Hampton Road WTP Refurbishment	1,346,000	1,107,363	82.27%
VFD's - Booster Pumps Railroad Street WTF	134,000	63,064	47.06%
SCADA Improvements	175,000	181,419	103.67%
Business Center/CSD Bldg. Water Main Looping	175,000	-	0.00%
Truck Replacements	120,000	62,255	51.88%
Administration Building Improvements	50,000	31,954	63.91%
RRWTF Modular Meeting Room & IT Center	125,000	1,723	1.38%
Railroad Street WTF Parking Lot Improvements	455,375	451,693	99.19%
Sub-Total	\$3,609,375	\$2,557,911	70.87%

*Includes \$205,580 of capitalized labor in FY 2015-16

RESOLUTION NO. 04.27.16.01

**A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE FLORIN RESOURCE CONSERVATION DISTRICT
AMENDING SECTION 5.6.3 POST RETIREMENT BENEFITS OF THE
ELK GROVE WATER DISTRICT EMPLOYEE POLICY MANUAL**

WHEREAS, the Florin Resource Conservation District (“District”)’s Employee Manual (“Manual”) currently provides post-retirement benefits to eligible employees after fifteen years of continuous service with the District; and

WHEREAS, the District currently obtains post-retirement benefits for eligible employees through the Association of California Water Agencies – Joint Powers Insurance Authority (“ACWA-JPIA”); and

WHEREAS, ACWA-JPIA requires participating entities to comply with its retirement policy guidelines, one of which requires retirees to meet years of service and age requirements specified in the employer’s written policies in order to be eligible for retiree insurance coverage; and

WHEREAS, the District has contracted with Mark Madison to be its General Manager and has entered into an Employment Agreement providing for various compensation and benefits; and

WHEREAS, the District has agreed to provide Mr. Madison with certain post-retirement benefits after a certain number of years of service to the District; and

WHEREAS, the District’s Board of Directors (“Board”) wishes to amend the Manual to modify the vesting requirement for the existing General Manager and to specify that any general manager hired on or after January 1, 2013, or an existing employee promoted to the general manager position on or after January 1, 2013, shall be subject to the same vesting terms applicable to EGWD employees in accordance with Government Code Section 7522.40.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Florin Resource Conservation District that:

Section 5.6.3 is amended to read, in its entirety, as follows:

5.6.3 Post Retirement Benefits EGWD pays a portion of the group medical, dental, and vision insurance premiums for each eligible employee and spouse or registered domestic partner retiring within 120 days of separation from EGWD. Eligibility is based on an employee reaching 55 years of age and having fifteen years continuous service with EGWD. Benefits from the EGWD plan cease for a spouse upon death of the retiree.

As of the 2014 – 2015 fiscal year, EGWD established a monthly maximum as follows:

- \$2,133 for an employee plus family
- \$1,539 for an employee plus spouse
- \$775 for an employee only

In future years, EGWD’s maximum contribution will increase by 2% per year. Coverage shall be in accordance with the terms of the medical insurance plan as it exists from time to time.

Employees hired before October 28, 2009 had a one-time option to increase their service years from five to fifteen and have vision and dental coverage added to their post-retirement benefit.

The group medical benefits for the District’s existing General Manager (as of the date of this amendment) shall vest after the General Manager serves five (5) consecutive years of service with the District, and retiree dental and vision benefits shall vest after the General Manager serves ten (10) consecutive years of service with the District.

Any general manager hired on or after January 1, 2013, or an existing employee promoted to the general manager position on or after January 1, 2013, shall be subject to the same vesting terms applicable to EGWD employees in accordance with Government Code Section 7522.40.

PASSED AND ADOPTED by the Board of Directors of the Florin Resource Conservation District on this 27th day of April, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Chairman of the Board of Directors

ATTEST:

Stefani Phillips
Secretary to the Board of Directors

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Stefani Phillips, Board Secretary
SUBJECT: **COMMITTEE MEETINGS**

RECOMMENDATION

It is recommended that the Board of Directors of the Florin Resource Conservation District accept Special Meeting Minutes of the Conservation Committee meetings held on March 23 and April 6, 2016 and the Infrastructure Committee meeting held on April 6, 2016.

Summary

There were three (3) committee meetings between the months of March and April 2016 and the minutes of these meetings are attached to this report. By this action, the Board would accept the minutes for these three meetings.

DISCUSSION

Background

At the Regular Board Meeting held on May 27, 2015, the FRCD Board of Directors determined that the committee meeting minutes will be brought to the FRCD Regular Board Meeting and placed under agenda item Committee Meetings. The agenda item Committee Meetings, was placed following the Consent Calendar as a standing agenda item; although, Chairman Chuck Dawson may move this item within the agenda, if necessary. The FRCD Board of Directors shall accept the committee meeting minutes.

Present Situation

The following committee meetings were held in the months of March and April 2016:

- a. Special Meeting of the Conservation Committee Minutes – March 23, 2016
- b. Special Meeting of the Conservation Committee Minutes – April 6, 2016
- c. Special Meeting of the Infrastructure Committee Minutes – April 6, 2016

April 27, 2016

COMMITTEE MEETINGS

Page 2

The committee meeting minutes listed above are attached.

FINANCIAL SUMMARY

There is no financial impact associated with this item at this time.

Respectfully Submitted,



STEFANI PHILLIPS,
BOARD SECRETARY

SP

Attachments

**Minutes of the Special Meeting of the Conservation Committee
of the
Florin Resource Conservation District Board of Directors**

Wednesday, March 23, 2016

Attendance:

Committee Members: Tom Nelson, Vice Chairman
Elliot Mulberg, Director
Jeanne Sabin, Director
Mike Schmitz, Associate
Staff: Mark J. Madison, General Manager
Stefani Phillips, Board Secretary
Bruce Kamilos, Assistant General Manager
Public: None

This was a posted meeting and no members of the public were present.

The meeting was called to order at 9:38AM. Due to an emergency of a Board member, the meeting was postponed to 4:00PM, Wednesday, March 23, 2016.

1. Potential Conservation Activities and Funding Opportunities for the Florin Resource Conservation District

No comments were made.

Adjourn to Conservation Committee Meeting at 4:00PM on Wednesday, March 23, 2016.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

SP/CR

**Minutes of the Special Meeting of the Conservation Committee
of the
Florin Resource Conservation District Board of Directors**

Wednesday, April 6, 2016

Attendance:

Committee Members: Tom Nelson, Vice Chairman
 Elliot Mulberg, Director
 Jeanne Sabin, Director
 Mike Schmitz, Associate
Staff: Mark J. Madison, General Manager
 Stefani Phillips, Board Secretary
 Bruce Kamilos, Assistant General Manager
Public: None

This was a posted meeting and no members of the public were present.

1. Potential Conservation Activities and Funding Opportunities for the Florin Resource Conservation District

Mark J. Madison, General Manager took the lead in presenting the Potential Conservation Activities and Funding Opportunities for the Florin Resource Conservation District to the members of the Conservation Committee.

Mr. Madison provided background regarding the mission of a Groundwater Sustainability Agency (GSA). He then inquired to the Conservation Committee if the Florin Resource Conservation District (FRCD) would like to form a GSA.

A lengthy discussion regarding forming a GSA occurred.

The consensus of the FRCD Conservation Committee is to submit an application to form a GSA.

Director Jeanne Sabin, inquired if there are any limitations on taxes that a groundwater authority would levy. Mr. Madison responded stating under Proposition 218 it would be a fee for service vs. a tax. He then stated if the FRCD wanted to do other things that didn't involve groundwater management and charge everyone a tax, it would require a majority vote from the landowners.

Mr. Mulberg commented on having a Nexus Study performed to determine an action plan.

Mr. Madison discussed potential FRCD Conservation Activities.

Mr. Mulberg suggested Mr. Madison talk to the Fire Districts regarding weed abatement.

Mr. Madison suggested to meet with Rob Smith from the Building Industry Association (BIA) regarding synergies between the FRCD and the development community as it relates to water supply assessments as well as wetland mitigation.

Vice Chairman Tom Nelson, suggested Mr. Madison have a discussion with Don Nottoli regarding the need for mitigation.

There was a brief discussion regarding Zone 13 fees and activities.

Mr. Mulberg suggested that Mr. Madison follow up with the California Association of Resource Conservation Districts (CARCD) and Dwane Coffey regarding grant funding opportunities.

Mr. Madison recommended to have another Conservation Committee meeting in a month so that he can report back his findings to the committee.

Next Conservation Committee Meeting to be determined.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

SP/CR

**Minutes of the Special Meeting of the Infrastructure Committee
of the
Florin Resource Conservation District Board of Directors**

Wednesday, April 6, 2016

Attendance:

Committee Members: Tom Nelson, Vice Chairman
Bob Gray, Director
Lisa Medina, Associate
Staff: Mark J. Madison, General Manager
Stefani Phillips, Board Secretary
Bruce Kamilos, Assistant General Manager
Jim Malberg, Finance Manager
Public: None

This was a posted meeting and no members of the public were present.

1. District Office Building Considerations

Mark J. Madison, General Manager took the lead in presenting the District Office Building Considerations to the members of the Infrastructure Committee.

Bruce Kamilos, Assistant General Manager discussed the three alternatives related to planning for the improvement of the District Office Building (Building).

1. Do nothing. Continue using the Building in its current state in the foreseeable future.
2. Make improvements to the existing Building, potentially expanding the building to include a board meeting room, improved entrance lobby, and additional office spaces.
3. Develop a 5-7 year plan to replace the existing Building.

Mr. Kamilos provided an overview of the plan Comstock-Johnson Architects provided to the District back in 2012.

There was a lengthy discussion on possible improvements to the building.

Tom Nelson, Vice-Chairman, is concerned about the minimal parking spaces that would be available if there was an extension to the building.

Bob Gray, Director, commented that he would make improvements to the current conference room and the lobby area. He then mentioned that he would not be in favor of doing any other improvements until the bonds were paid off.

Mr. Madison stated three immediate problems:

1. Adequate meeting space
2. Adequate office space
3. Lobby area

A discussions regarding relocation of the District occurred.

Mr. Madison recommended to the Infrastructure Committee to bring back any ideas regarding improvements to the Building at the next Infrastructure Committee meeting on April 21, 2016.

2. Closed Session

CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov. Code Sec. 54956.8

Property: 134-0050-079-0000

Agency negotiator: Mark J. Madison

Negotiating parties: FRCD and Wilton Rancheria

Under negotiation: price and terms of payment

No reportable action was taken.

Adjourn to the next Infrastructure Committee Meeting on Thursday, April 21, 2016 at 4:30PM.

Respectfully submitted,

Stefani Phillips

Stefani Phillips, Secretary

SP/CR

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District

FROM: Mark J. Madison, General Manager

SUBJECT: **ELK GROVE WATER DISTRICT CONSERVATION ACTIVITIES – MARCH 2016**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors consider adopting potential changes to the current stage of the District's Water Shortage Contingency Plan.

Summary

Service Area 1 reduced its water consumption by 43.5% in March 2016 in comparison to March 2013 usage. Service Area 2 reduced water consumption by 25.5% for the same period. The combined reduction for both service areas was 38.68%. The cumulative reduction since June 2015, now totals 35.12% which is well above the District's new target of 25%.

DISCUSSION

Background

The Office of Administrative Law approved the extended emergency water conservation regulations on February 11, 2016. The extended regulations will be in effect through October, 2016.

The District remains at a Stage 2 Plus – Extreme Water Warning of the Water Shortage Contingency Plan.

Present Situation

Current water use reduction status

On February 2, 2016, the State Water Resources Control Board reduced the Elk Grove Water District's Conservation Standard from 28% to 25% to account for climate

ELK GROVE WATER DISTRICT CONSERVATION ACTIVITIES – MARCH 2016

Page 2

adjustments. This adjustment was calculated using the average evapotranspiration rate for the service area in comparison to the statewide average.

In compliance with the State of California's Emergency Drought Regulations, Elk Grove Water District continues at a Stage 2 Plus – Extreme Water Warning of the Water Shortage Contingency Plan. The table attached to this report show the production figures for 2013 and the year-to-date production figures for 2015. Reduction percentages are included for both monthly and cumulative production for the 2015-2016 year.

Rules and requirements

The Stage 2 Plus restrictions currently include:

- Irrigation is limited to two days a week, designated by the property address
- Service Area 1 is operated at a reduced pressure level
- All irrigation is prohibited between 10 AM and 6 PM
- No irrigation is permitted during or up to 48 hours after measurable rainfall
- No runoff or gutter flooding is permitted
- No use of a hose to wash a motor vehicle, unless the hose is fitted with a shut off nozzle
- No washing down driveways or sidewalks
- Water is served in restaurants only on request

Recently, there have been considerable discussions about reducing, or eliminating, mandatory reductions in certain regions throughout the state. On April 20, a public workshop was held by the State Water Resources Control Board to entertain comments on this matter. Staff will update the Board on the outcome of this meeting.

Given that the State may reduce its reduction requirements on certain water agencies, and considering the fact that the District's customers have achieved an exceptionally high water use reduction, staff recommends that the Board consider potential changes to the Stage 2 Plus restrictions now in effect. Specifically, it may be possible to allow customers to resume watering three days a week, instead of two, and once again asking them to voluntarily not irrigate on the weekend.

It should also be noted that staff has already readjusted the prohibited irrigation time from 10am-6pm to 10am-8pm. This change will go into effect on May 1, 2016. The intent of the restriction is to restrict irrigations when evaporative losses might be high.

ELK GROVE WATER DISTRICT CONSERVATION ACTIVITIES – MARCH 2016

Page 3

Enforcement

The Elk Grove Water District issued thirteen water waste notices in March and two Administrative Citations. New Water School classes are also being held throughout the region and have proved a popular option for customers who have received Citations. Administrative Citations issued for subsequent violations are not eligible to be waived.

Public outreach

A conservation message was featured in the Citizen's Home and Garden special section that will be published from March 23 - 26. Staff is also preparing for the Western Festival, which will be held on April 30 and May 1, where the District will have a booth to provide public outreach and water conservation information.

STRATEGIC PLAN CONFORMITY

Compliance with State regulations is in conformity with the District's Business Practice goals of the 2012-2017 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



MARK J. MADISON
GENERAL MANAGER

Attachments

Elk Grove Water District Water Usage

		Monthly Production (gallons)											
		January	February	March	April	May	June	July	August	September	October	November	December
2013	GW (SA1)	68,254,916 *	81,368,191 *	100,542,522	121,613,523	172,623,839	196,557,137	221,335,388	205,830,850	166,997,536	145,352,530	107,186,459	80,494,167
	Purchased (SA2)	33,769,956	30,929,052	36,942,972	51,911,200	87,470,372	100,709,224	112,128,192	110,885,764	105,417,136	81,665,892	71,505,060	62,165,532
	Total	102,024,872	112,297,243	137,485,494	173,524,723	260,094,211	297,266,361	333,463,580	316,716,614	272,414,672	227,018,422	178,691,519	142,659,699
2015	GW (SA1)	62,684,574	57,365,413	86,489,437	88,984,850	106,158,389	114,555,359	127,038,586	125,052,315	117,883,208	99,385,733	64,079,715	57,508,787
	Purchased (SA2)	28,648,400	30,029,208	36,876,400	51,626,212	52,734,000	62,368,240	71,273,928	75,055,068	70,123,504	63,526,892	46,873,420	34,399,772
	Total	91,332,974	87,394,621	123,365,837	140,611,062	158,892,389	176,923,599	198,312,514	200,107,383	188,006,712	162,912,625	110,953,135	91,908,559
2016	GW (SA1)	54,579,679	53,455,693	56,776,025									
	Purchased (SA2)	27,516,676	26,507,624	27,531,636									
	Total	82,096,355	79,963,317	84,307,661									
	% Reduction	19.53%	28.79%	38.68%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%
	% Cumulative Reduction	35.24%	34.87%	35.12%			40.48%	40.51%	39.27%	37.42%	35.98%	36.19%	36.14%

*Notes

2013 January and February production numbers do not match actually recorded production because of an open intertie delivering water to SA2. Information below is further details.
 SA1 = Service Area 1, SA2 = Service Area 2. SA1 is all groundwater (GW) production. SA2 is all purchased water from SCWA.
 Actual Recorded Prod. (Jan. 2013) - Service Area 1 79,361,342 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 Actual Recorded Prod. (Feb. 2013) - Service Area 1 94,608,406 gallons (Includes water delivered to SA2 due to open intertie. Intertie closed end of Feb. 2013)
 To determine estimate of Feb. 2013 production delivered to Service Area 1, use multiplier from March data which is seasonally similar.)
 Service Area 1 Multiplier = 1.39 (calculated from March 2013 Prod. Data/March 2014 Prod. Data)
 Calc'd Feb. 2013 Prod. = Feb. 2014 Prod. Data x 1.39 = 79,737,924
 To determine estimate of Jan. 2013 production, use prorated amount from Feb. 2013 data. (This method due to Jan. 2014 being unseasonably hot.)
 Calc'd Jan. 2013 Prod. = (Feb. 2013 Prod. Data Calc'd / Feb. 2013 Prod. Data Actual) x Jan. 2013 Prod. Data Actual = 68,254,916

Service Area 2	2016	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Consumption		
														# Accts	Gallons	
		4,269	4,268	4,269	0	0	0	0	0	0	0	0	0	0	36,787	27,516,676
															35,438	26,507,624
															36,807	27,531,636

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District

FROM: Mark J. Madison, General Manager

SUBJECT: **FLORIN RESOURCE CONSERVATION DISTRICT CONSERVATION
ACTIVITIES – APRIL 2016**

RECOMMENDATION

It is recommended that the Florin Resource Conservation Board of Directors provide guidance to the General Manager on the recommendations made by the Conservation Committee during the April 6, 2016 Conservation Committee meeting.

Summary

The Board has requested a monthly summary of Florin Resource Conservation District (FRCD) conservation activities performed by the Board and Staff.

DISCUSSION

Background

At the March Board meeting, the Board adopted the FRCD Needs Assessment and requested the Conservation Committee to narrow down the options and bring recommendations back to the Board.

Present Situation

The Conservation Committee convened on April 6, 2016, to discuss the Needs Assessment and consider its findings and recommendations. There were five key recommendations made and these are listed as follows:

1. The FRCD should consider submitting an application to become the Groundwater Sustainability Agency, in compliance with the 2014 Sustainable Groundwater Management Act, for its jurisdictional area.

**FLORIN RESOURCE CONSERVATION DISTRICT CONSERVATION ACTIVITIES –
APRIL 2016**

Page 2

2. The General Manager should engage with the Fire Districts to discuss the potential for conducting weed abatement within the FRCD.
3. The General Manager should engage with the appropriate representative of the Building Industry Association (BIA) to explore potential synergies between the FRCD and the BIA as it relates to water supply assessments and wetland mitigation.
4. The General Manager should engage with Supervisor Don Nottoli on the potential for development mitigation activities.
5. The General Manager should engage with the California Resource Conservation Districts and the Natural Resource Conservation Service regarding grant funding opportunities.

As previously mentioned, the Board directed the Conservation Committee to review the potential activities outlined in the Needs Assessment and return to the Board with their recommendations. At this time, the General Manager is requesting the Board's input and concurrence before proceeding.

STRATEGIC PLAN CONFORMITY

Participation in regional conservation outreach is in conformity with the District's conservation and cooperative program goals of the 2012-2017 Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



MARK J. MADISON
GENERAL MANAGER

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Mark J. Madison, General Manager
SUBJECT: **ELK GROVE WATER DISTRICT OPERATIONS REPORT – MARCH 2016**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

The Elk Grove Water District (EGWD) Operations Report is a standing item on the regular board meeting agenda.

All regulatory requirements were met for the month of March. Other notable events are described below.

DISCUSSION

Background

Every month, staff presents an update of the activities related to the operations of the District. Included for the Board's review is the EGWD's March 2016 Operations Report.

Present Situation

The EGWD March 2016 Operations Report highlights are as follows:

- **Operations Activities Summary** – Notable items in the activities summary are that the District hung 467 door hangers for past due balances which resulted in 67 shutoffs.
- **Production** – Well 4D was offline for the first half of the month due to a motor problem requiring repairs, while Well 11D was offline during the second half of the month for a scheduled rehabilitation. Well 13 also remained offline while staff is working to reduce the arsenic levels in that well. The Combined Total Service Area

ELK GROVE WATER DISTRICT OPERATIONS REPORT – MARCH 2016

Page 2

1 production graph on page 13 shows that production during the month of March decreased compared to March 2015 and is also 43.53 percent less than what was produced in 2013. The production decrease remains due to the drought and customer water use reductions. The Total Demand/Production for both service areas on page 14 shows that customer use during the month of March, compared to March 2013, was down by 38.68 percent.

- **Static and Pumping Level Graphs** – As indicated in the January Operations Report, the 1st quarter soundings indicate the static water levels in deeper zones have improved compared to 2013.
- **Treatment (Compliance Reporting)** – All samples taken during the month are in compliance with all regulatory permit requirements. No exceedances of any maximum contaminant levels were found and all water supplied to the District's customers met or exceeded safe drinking water standards.
- **Preventative Maintenance Program** – The tables included in this section of the report also include certain activities completed to date. Below is a list of out-of-ordinary maintenance work completed in March:
 - Well 4D Webb was put back on-line after reinstalling the mechanical seal and newly rebuilt motor.
 - Staff continued to evaluate tag definitions and separate them into different groups. This being done in order to improve the alarm history query tool on SCADA.
- **Backflow Prevention Program 2016** – There were 74 notices issued for the month. From the initial testing notice, 61 devices passed and 4 devices failed. Of those failed devices, all but 1 have passed. There were 9 secondary notices issued, of which we have received 7 passing tests. There are a total of 3 outstanding devices as of this report which will require further investigation.
- **Safety Meetings/Training** – There were 5 safety training sessions conducted for the month. Only 2 safety sessions are required by OSHA standards.
- **Service Line Replacement Map** – The Utility Department has completed the main line/service line improvement project on Orton and Colton, which resulted in 41 new service lines installed for the month.

ELK GROVE WATER DISTRICT OPERATIONS REPORT – MARCH 2016

Page 3

- **Service and Main Leaks Map** – There were zero main line leaks and 3 service line leaks reported for the month.

STRATEGIC PLAN CONFORMITY

The District's Strategic Plan addresses responsible business practices and the importance of providing the community with safe drinking water. The EGWD Operations Report is a key document for managing the District's distribution and treatment system. The EGWD Operations Report assists the District toward its responsibility of delivering safe drinking water.

FINANCIAL SUMMARY

There is no financial impact associated with this report.

Respectfully Submitted,



MARK J. MADISON, P.E.
GENERAL MANAGER

MJM/ah

EGWD

OPERATIONS REPORT

March 2016



Elk
Grove
Water
District



Elk Grove Water District

Operations Report

Table of Contents

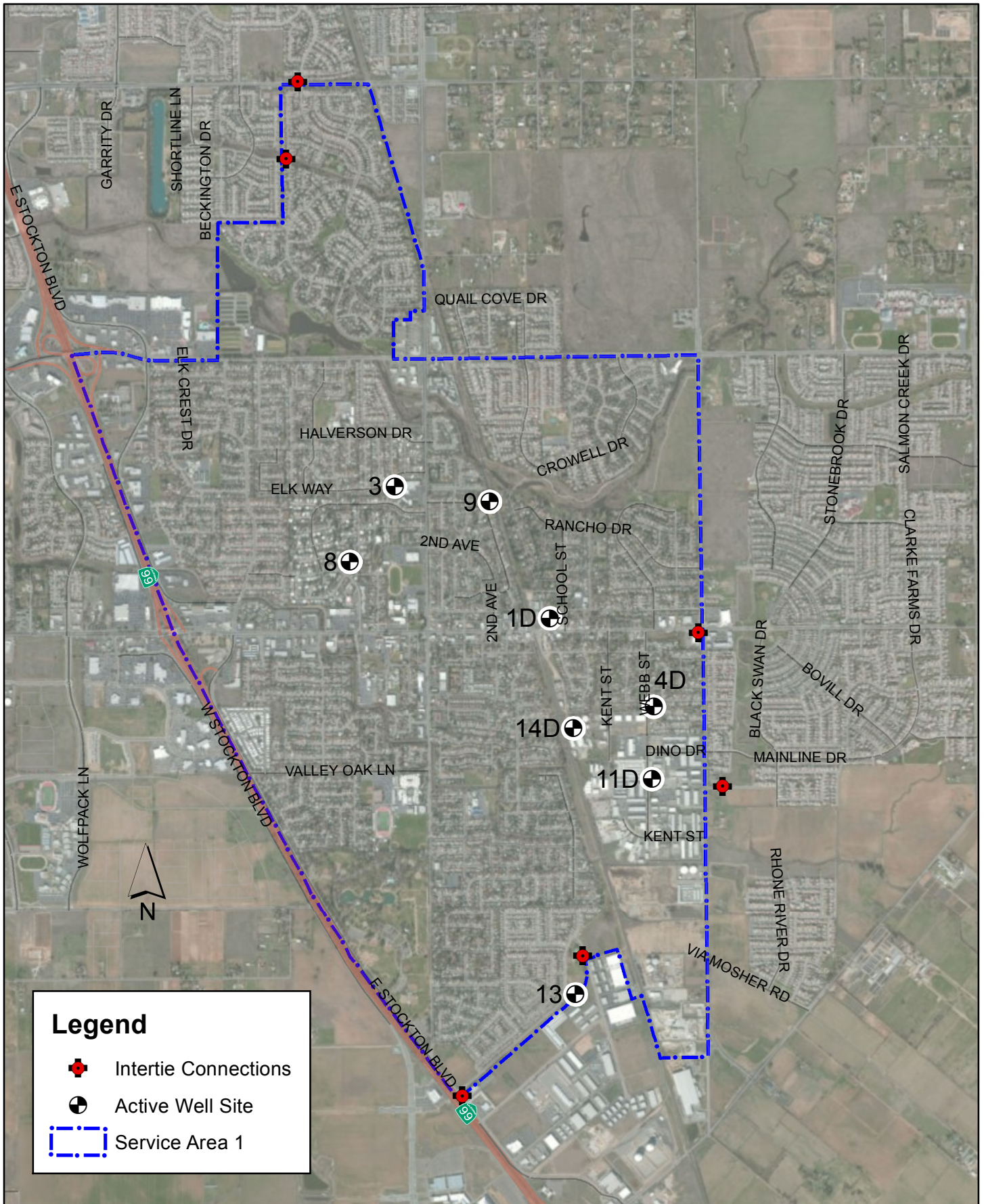
1. Operations Activities Summary	3
2. Production	
a. Active Well Sites & Intertie Connections Map	4
b. Monthly Production Graphs	
i. Well 1D School Street.....	5
ii. Well 4D Webb Street	6
iii. Well 11D Dino	7
iv. Well 14D Railroad	8
v. Well 3 Mar-Val	9
vi. Well 8 Williamson	10
vii. Well 9 Polhemus	11
viii. Well 13 Hampton	12
c. Combined Total Production	13
d. Total Demand/Production	14
3. Static and Pumping Level Graphs	
a. Well 1D School Street	15
b. Well 4D Webb Street	16
c. Well 11D Dino	17
d. Well 14D Railroad	18
e. Well 3 Mar-Val	19
f. Well 8 Williamson	20
g. Well 9 Polhemus	21
h. Well 13 Hampton	22
4. Regulatory Compliance	
a. Monthly Water Sample Report	23-26
b. Monthly Summary of Distribution System Coliform Monitoring (CDPH)	27-28
c. Monthly Compliance Report (SRCSD)	29-31
5. Preventative Maintenance Program	
a. M.C.C. and Lab	32
b. Backwash System and Storage Tanks	33
c. Booster Pumps	34
d. Chlor – Tec System	35
e. Filter Vessels	36
f. Standby Generator	37
g. Well 1D School Street	38
h. Well 4D Webb Street	39
i. Well 11D Dino	40
j. Well 14D Railroad	41
k. Well 3 Mar-Val	42
l. Well 8 Williamson	43
m. Well 9 Polhemus	44
6. Backflow Prevention Program 2016	45

7. Safety Meetings/Training	46
8. Service Line Replacement Map.....	47
9. Service and Main Leaks Map.....	48
10. Sample Station Areas Map	49
11. Sample Station Area(s) Pressure Monitoring	50-59




Operations Activities Summary

<u>Service Requests:</u>	Mar-16		YTD (Since July 1, 2015)	
<u>Department</u>	<u>Service Request</u>	<u>Hours</u>	<u>Service Request</u>	<u>Hours</u>
Distribution				
Door Hangers	467	31.1	3496	167.49
Shut offs	67	9.25	405	56.27
Turn ons	88	16.25	485	77.95
Investigations	25	22.75	315	194.84
USA Locates	173	43.25	1092	273
Customer Complaints				
-Pressure	0	0	14	10.75
-Water Quality	3	1.25	15	11
-Other	0	0	0	0

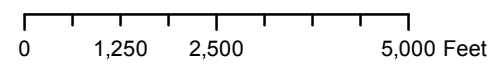
<u>Work Orders:</u>	Mar-16		YTD (Since July 1, 2015)	
<u>Department</u>	<u>Work Orders</u>	<u>Hours</u>	<u>Work Orders</u>	<u>Hours</u>
Treatment:				
Preventative Maint.	17	31	135	414
Corrective Maint.	3	41	23	218
Water Samples	14	40	109	304
Distribution:				
Meters Installed	0	0	2	4.5
Backflow Devices Installed	0	0	10	59
Preventative Maint.				
-Hydrant Flushing Program	0	0	0	0
-Hydrant Maintenance	68	70.02	465	420.22
-Valve Exercising	111	36	1061	347
-Other	1	6	1	6
Corrective Maint.				
-Leaks	3	108	48	859.75
-Other	17	90.75	212	1042.75
Valve Locates	2	40.5	21	142
Utility:				
Service Line Replacement	41	354	95	2020.44
Corrective Maint.	0	0	7	362



Legend

-  Intertie Connections
-  Active Well Site
-  Service Area 1

Active Well Sites & Intertie Connections



Elk Grove Water District



Elk Grove Water District

Monthly Production

Well ID School -- Mar. 2016

Selected Month Production
310,092 Gallons

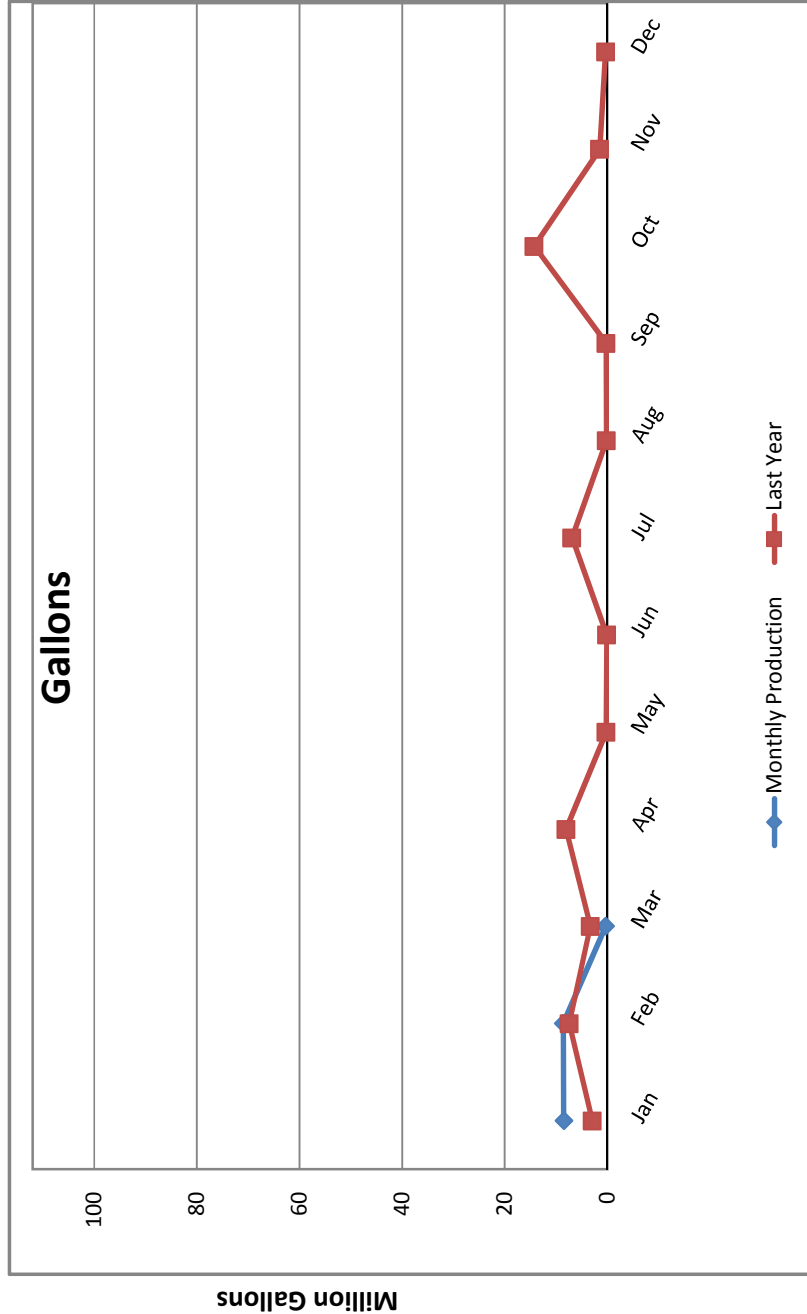
Average GPM:
1,845

Motor:
Volts: 473
Volts (Rated): 460
RPM: 2117
RPM (Rated): 2062
Amps A: 179
Amps A (Rated): 222
Amps B: 178
Amps B (Rated): 222
Amps C: 173
Amps C (Rated): 222

Motor Temp: 115.7 F
Hour Meter: 2.80
KW Hour Total: 560.00

Chlorine:
Dosing: 1.52
Demand: 0.58
Residual: 0.94

Vibration Reading:
Base Line: 0.05
Current: 0.04





Elk Grove Water District

Monthly Production

Well 4D Webb -- Mar. 2016

Selected Month Production
31,708,994 Gallons

Average GPM:
1,704

Motor:

Volts: 477
 Volts (Rated): 460
 RPM: 1827
 RPM (Rated): 1775
 Amps A: 175
 Amps A (Rated): 225
 Amps B: 174
 Amps B (Rated): 225
 Amps C: 174
 Amps C (Rated): 225

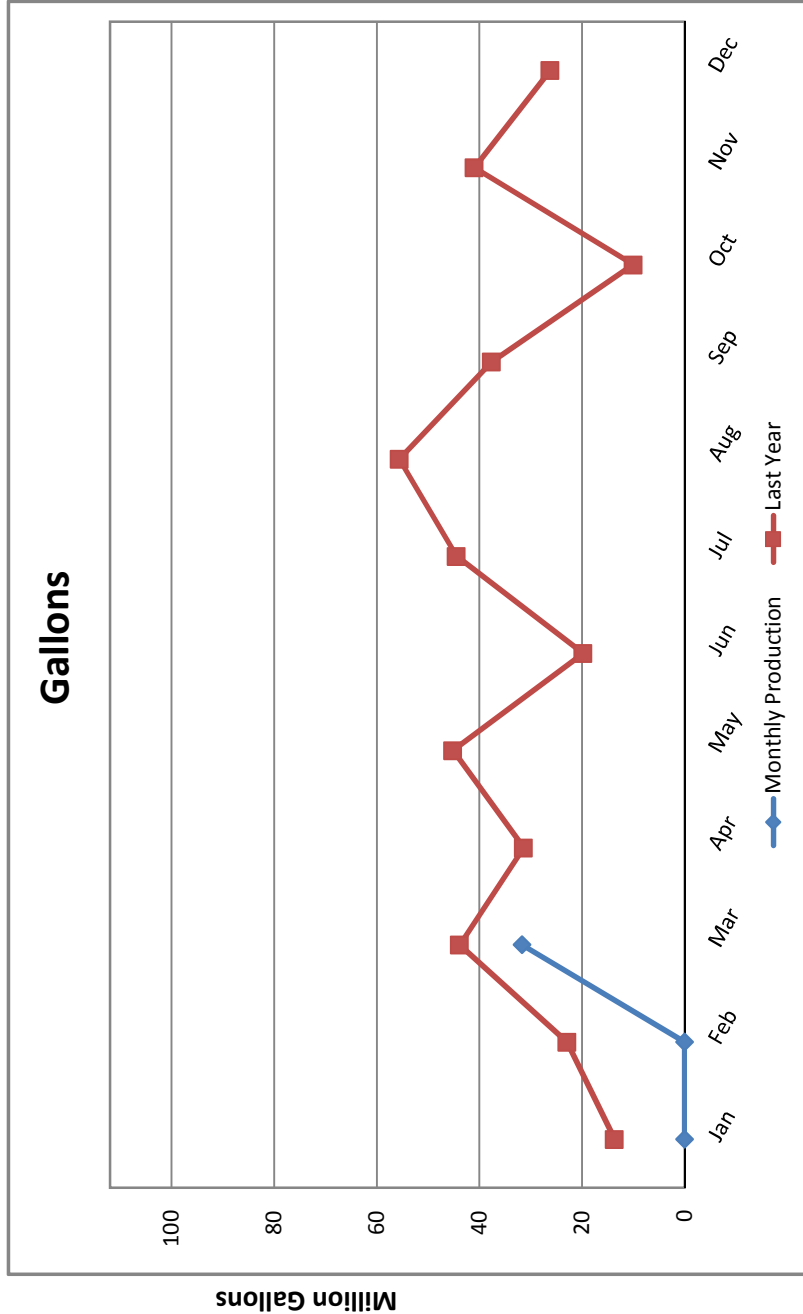
Motor Temp: 162.3 F
 Hour Meter: 310.00
 KW Hour Total: 40,080.00

Chlorine:

Dosing: 1.76 mg/L
 Demand: 0.71 mg/L
 Residual: 1.05 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
 Current: 0.03 in/sec





Elk Grove Water District

Monthly Production

Well 11D Dino -- Mar. 2016

Selected Month Production
23,173,323 Gallons

Average GPM:
1,701

Motor:

Volts: 472
Volts (Rated): 460
RPM: 1976
RPM (Rated): 1775
Amps A: 198
Amps A (Rated): 225
Amps B: 199
Amps B (Rated): 225
Amps C: 201
Amps C (Rated): 225

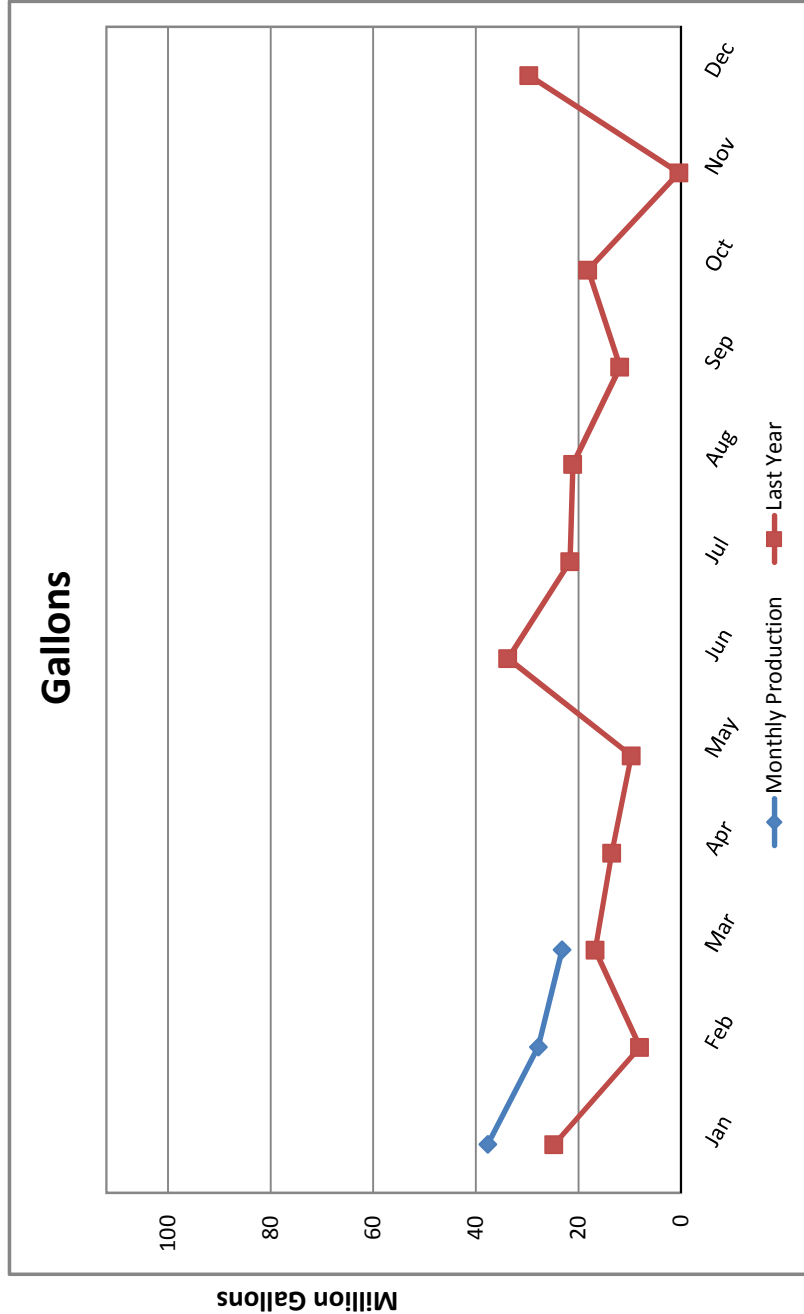
Motor Temp: 98.6 F
Hour Meter: 227.00
KW Hour Total: 32,220.00

Chlorine:

Dosing: 1.68 mg/L
Demand: 0.79 mg/L
Residual: 0.89 mg/L

Vibration Reading:

Base Line: 0.05 in/sec
Current: 0.02 in/sec





Elk Grove Water District

Monthly Production

Well 14D Railroad -- Mar. 2016

Selected Month Production
306,616 Gallons

Average GPM:
1,648

Motor:

Volts: 481
Volts (Rated): 460
RPM: 2036
RPM (Rated): 1785
Amps A: 164
Amps A (Rated): 171
Amps B: 160
Amps B (Rated): 171
Amps C: 155
Amps C (Rated): 171

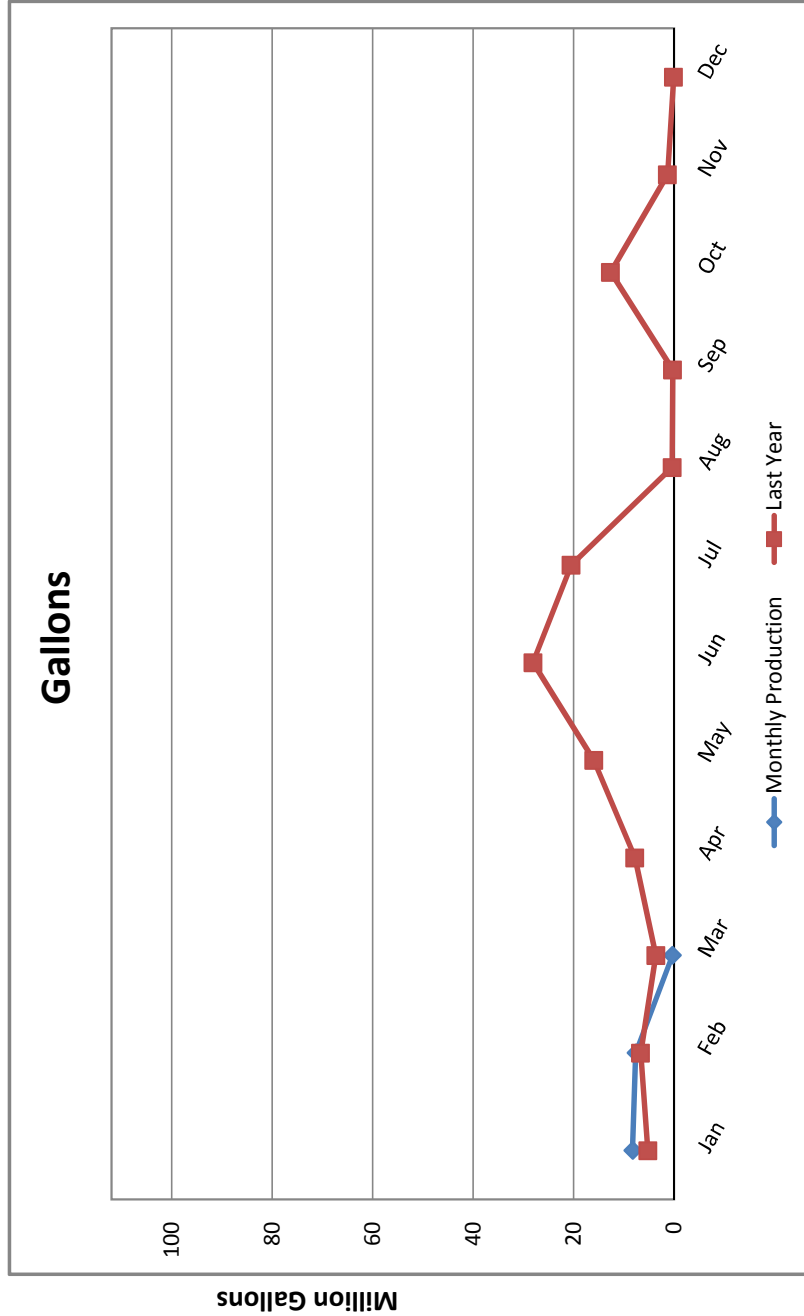
Motor Temp.: 87.9 F
Hour Meter: 3.10
KW Hour Total: 46,880.00
(KWH total is for the entire facility)

Chlorine:

Dosing: 1.65 mg/L
Demand: 0.63 mg/L
Residual: 1.02 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
Current: 0.04 in/sec





Elk Grove Water District

Monthly Production

Well 3 Mar-Val -- Mar. 2016

Selected Month Production
1,244,000 Gallons

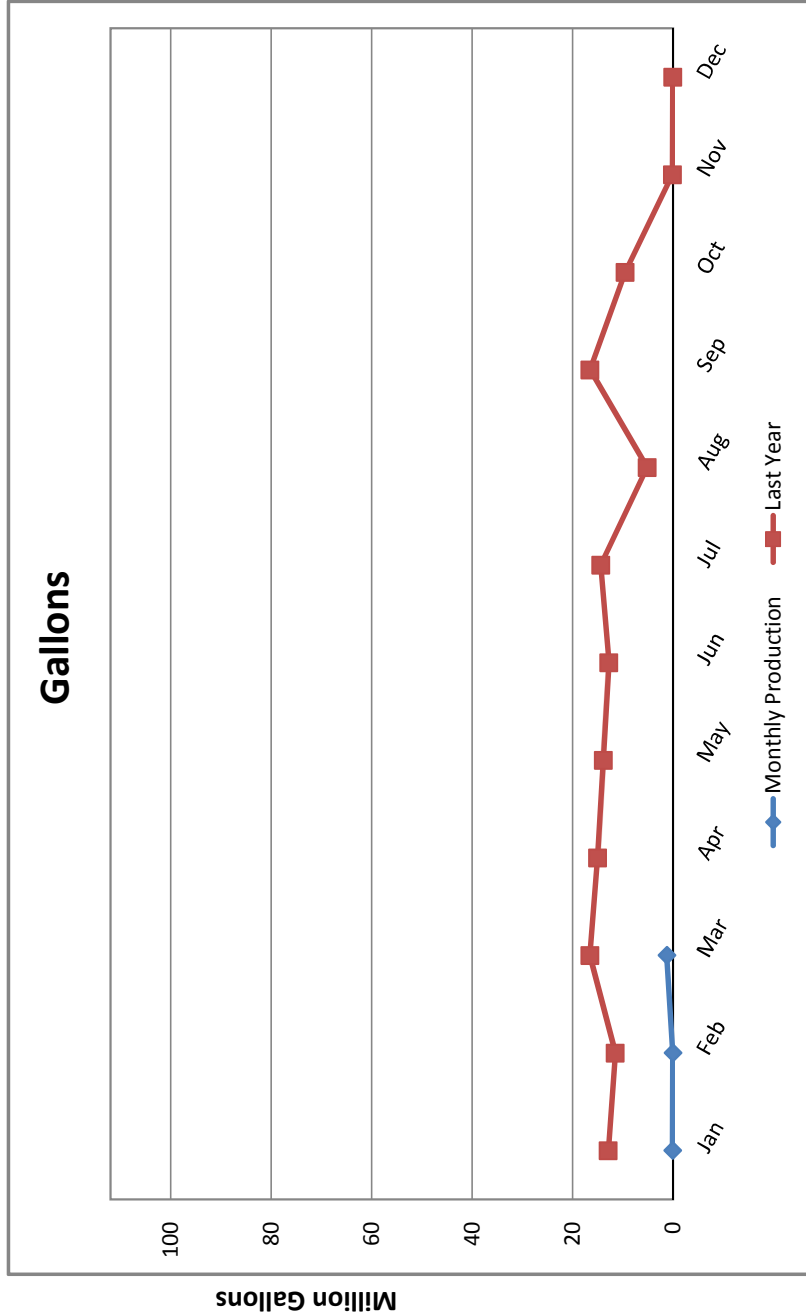
Average GPM: 886

Motor:
Volts: 484
Volts (Rated): 460
RPM: 2013
RPM (Rated): 1770
Amps A: 88
Amps A (Rated): 88
Amps B: 86
Amps B (Rated): 88
Amps C: 88
Amps C (Rated): 88

Motor Temp.: 154.4 F
Hour Meter: 23.40
KW Hour Total: 1,560.00

Chlorine:
Dosing: 1.33 mg/L
Demand: 0.39 mg/L
Residual: 0.94 mg/L

Vibration Reading:
Base Line: 0.02 in/sec
Current: 0.01 in/sec





Elk Grove Water District

Monthly Production

Well 9 Polhemus -- Mar. 2016
(Submersible)

Selected Month Production
6,000 Gallons

Average GPM: 500

Motor:

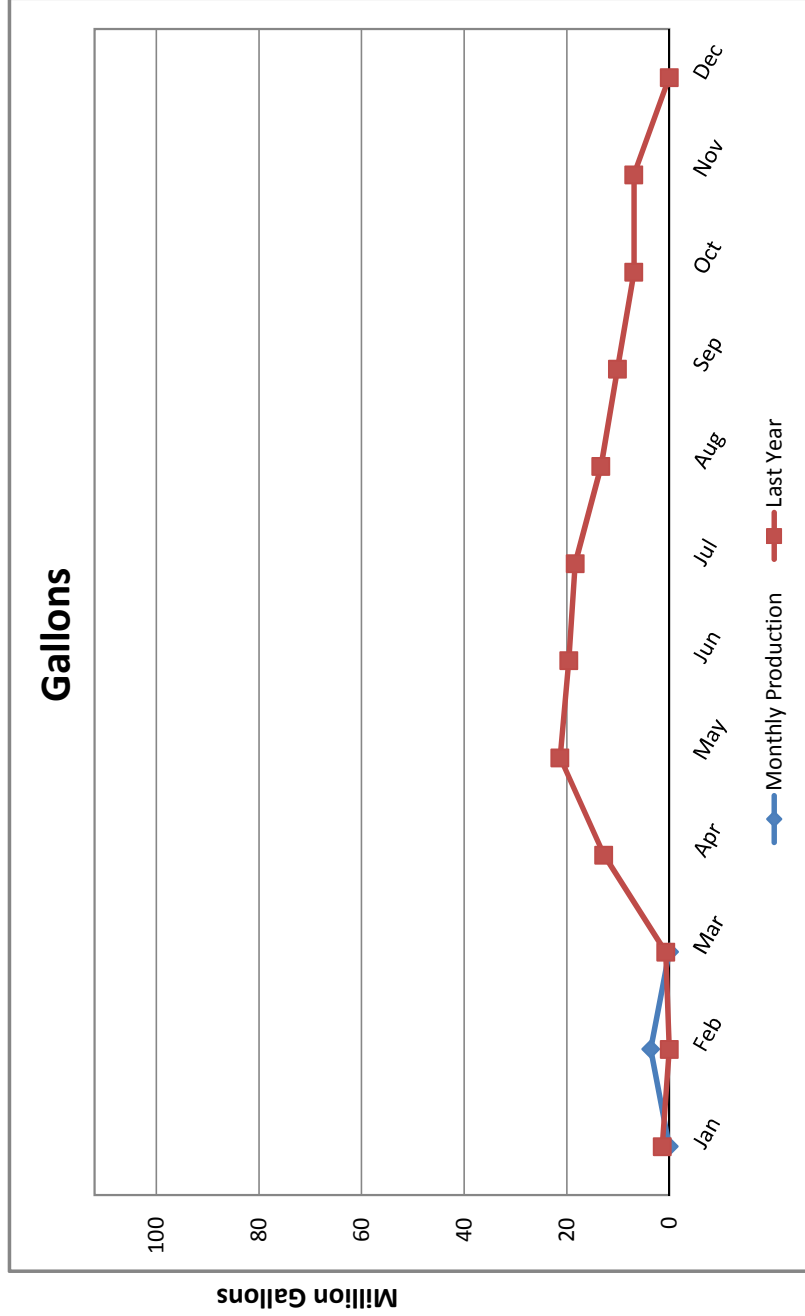
Volts: 483
Volts (Rated): 460

Amps A: 58
Amps A (Rated): 65
Amps B: 57
Amps B (Rated): 65
Amps C: 61
Amps C (Rated): 65

Hour Meter: 0.20
KW Hour Total: 186.00

Chlorine:

Dosing: 1.2 mg/L
Demand: 0.47 mg/L
Residual: 0.73 mg/L





Elk Grove Water District

Monthly Production

Well 8 Williamson -- Mar. 2016

Selected Month Production
27,000 Gallons

Average GPM: 750

Motor:

Volts: 463
 Volts (Rated): 460
 RPM: 2005
 RPM (Rated): 1780
 Amps A: 86
 Amps A (Rated): 87
 Amps B: 85
 Amps B (Rated): 87
 Amps C: 86
 Amps C (Rated): 87

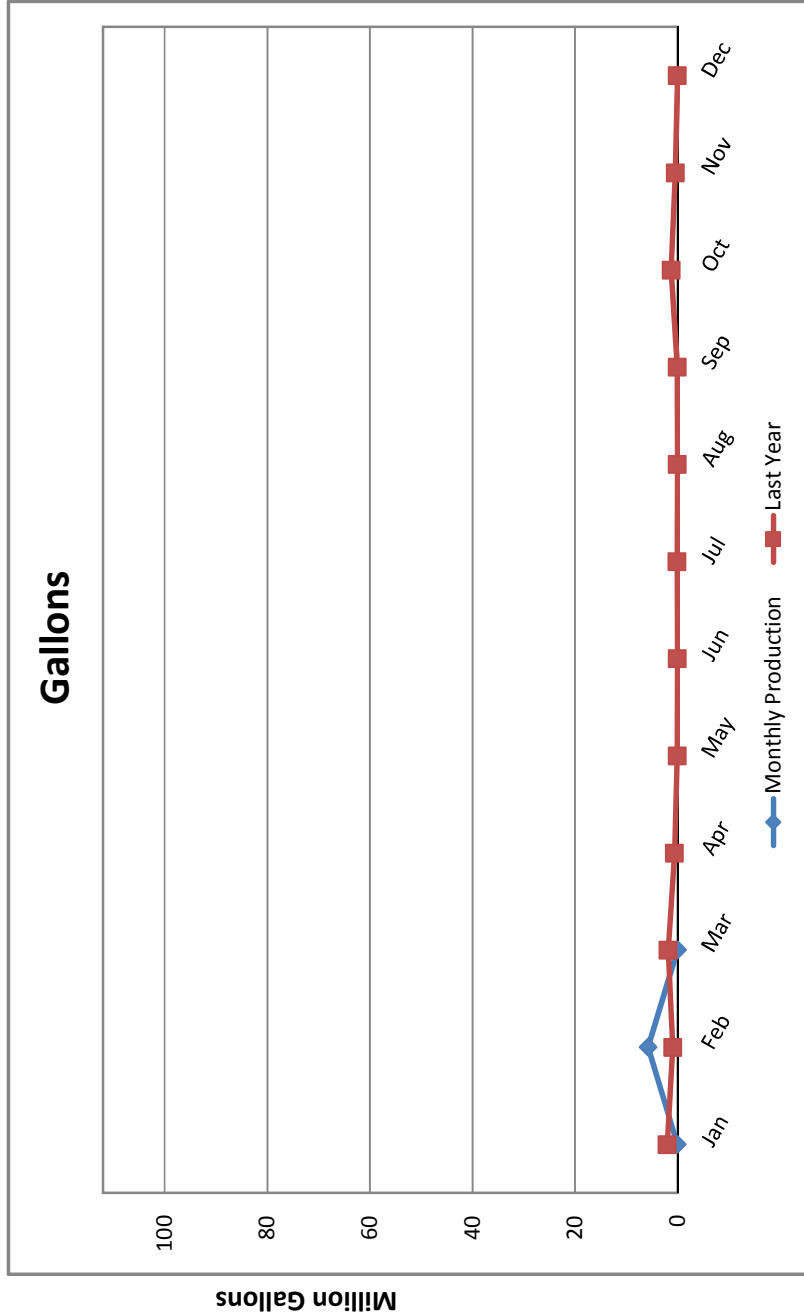
Motor Temp.: 105.4 F
 Hour Meter: 0.60
 KW Hour Total: 231.00

Chlorine:

Dosing: 1.28 mg/L
 Demand: 0.4 mg/L
 Residual: 0.88 mg/L

Vibration Reading:

Base Line: 0.03 in/sec
 Current: 0.01 in/sec





Elk Grove Water District

Monthly Production

Well 13 Hampton -- Mar. 2016
(Well is offline)

Selected Month Production
0 Gallons

Average GPM: 0

Motor:

Volts: 460
 RPM: 1785
 Amps A: 142
 Amps B: 142
 Amps C: 142

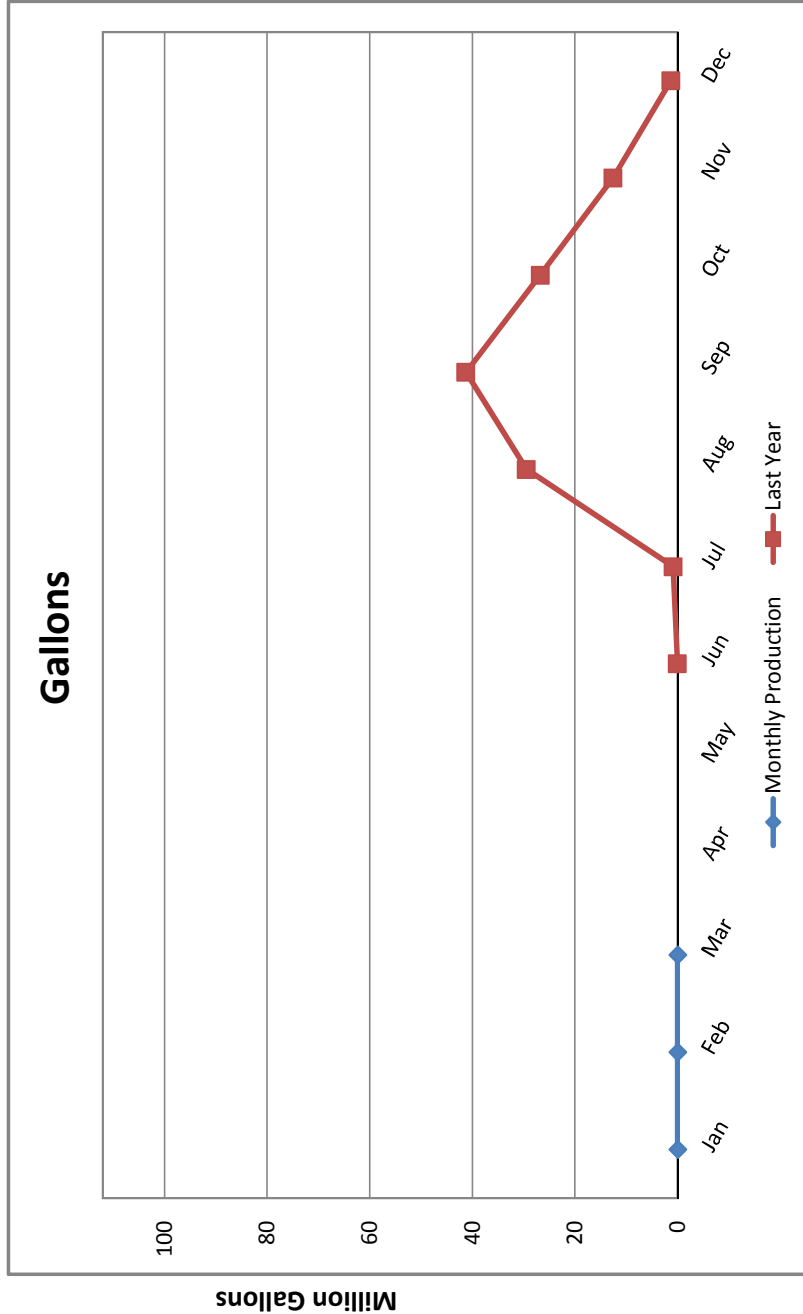
Motor Temp.: 0.00
 Hour Meter: 0.00
 KW Hour Total: 0.00

Chlorine:

Dosing: 0 mg/L
 Demand: 0 mg/L
 Residual: 0 mg/L

Vibration Reading:

Base Line: 0.02 in/sec
 Current:





Elk Grove Water District

Combined Total Production

Service Area 1

Mar-2016

Current Month Production:

56,776,025 Gallons

Highest Day Demand of the Month:

2,244,000

Date of Occurrence

28-Mar-16

Highest Day Demand of the Calendar Year:

2,244,000

Date of Occurrence

28-Mar-16

"Water Year" Rainfall: (Oct-15 to Sep-16)

Current Month: 5.07 in

Year To Date: 14.77 in

"Water Year" Rainfall: (Oct-14 to Sep-15)

March 2015: 0.22 in

Year To Date: 13.42 in

Last Year Total: 15.45 in

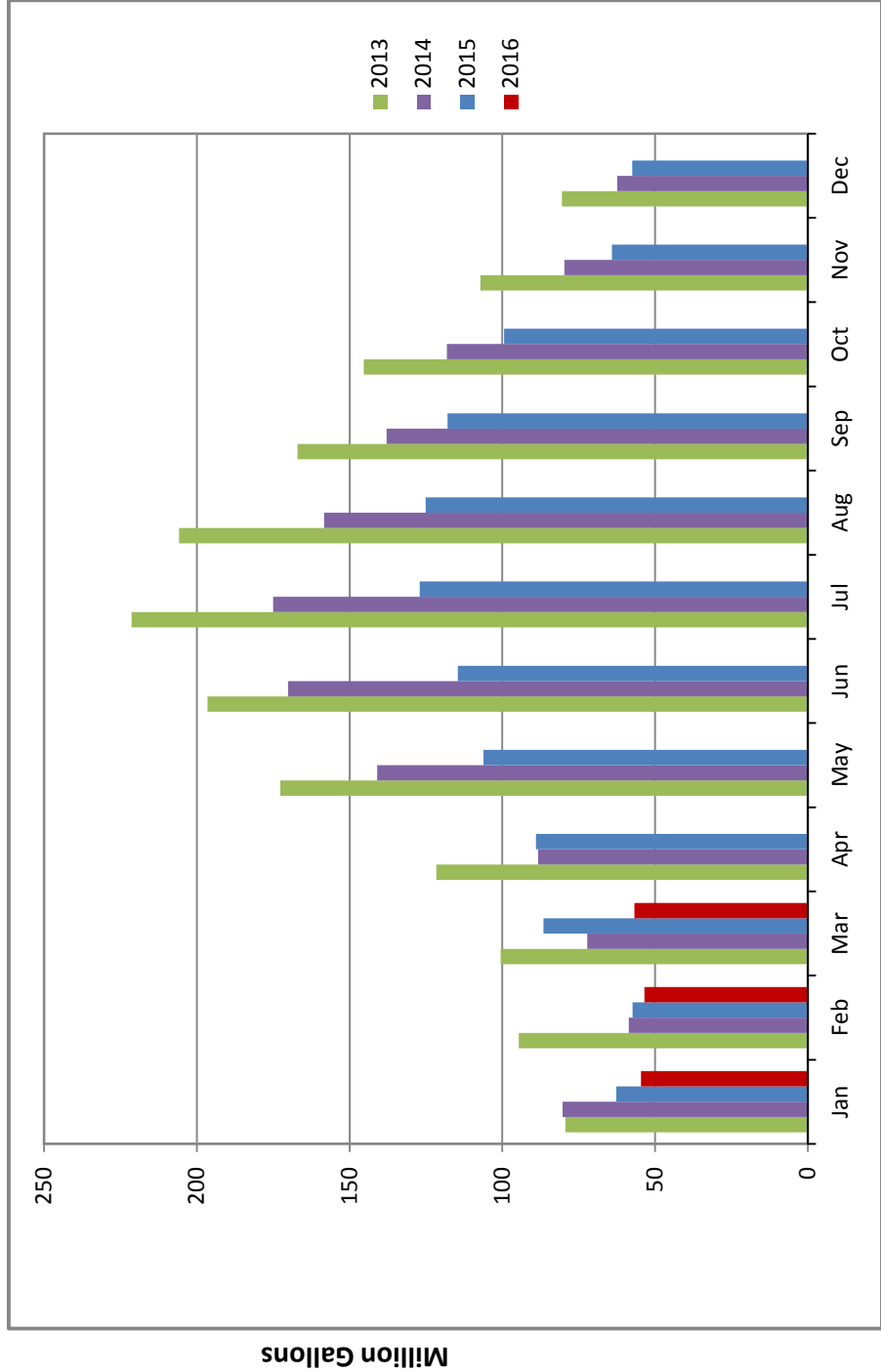
Temperature:

This Month High: 77 F

This Month Low: 37 F

MAR-15 High: 84 F

MAR-15 Low: 36 F

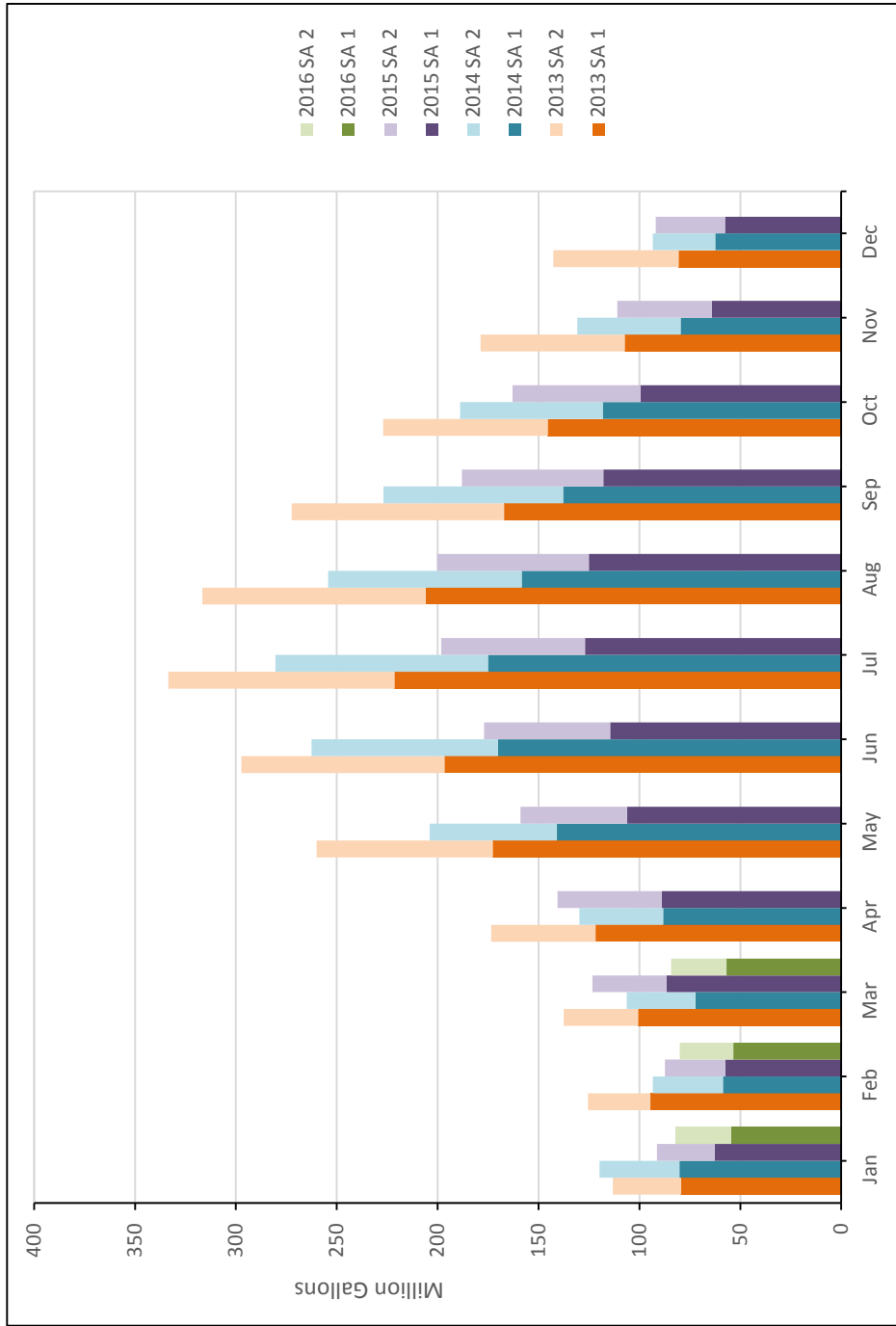




Elk Grove Water District

Total Demand/Production

Mar-2016



Current Month Demand/Production:
84,307,661 Gallons
Reduction From Mar. 2013: 38.68%
GPCD: 61.5 Gallons per Day
R-GPCD: 52.2 Gallons per Day

Service Area 1
Active Connections: 7,910
Current Month Demand/Production:
56,776,025 Gallons
GPCD: 64.4 Gallons per Day
R-GPCD: 53.4 Gallons per Day

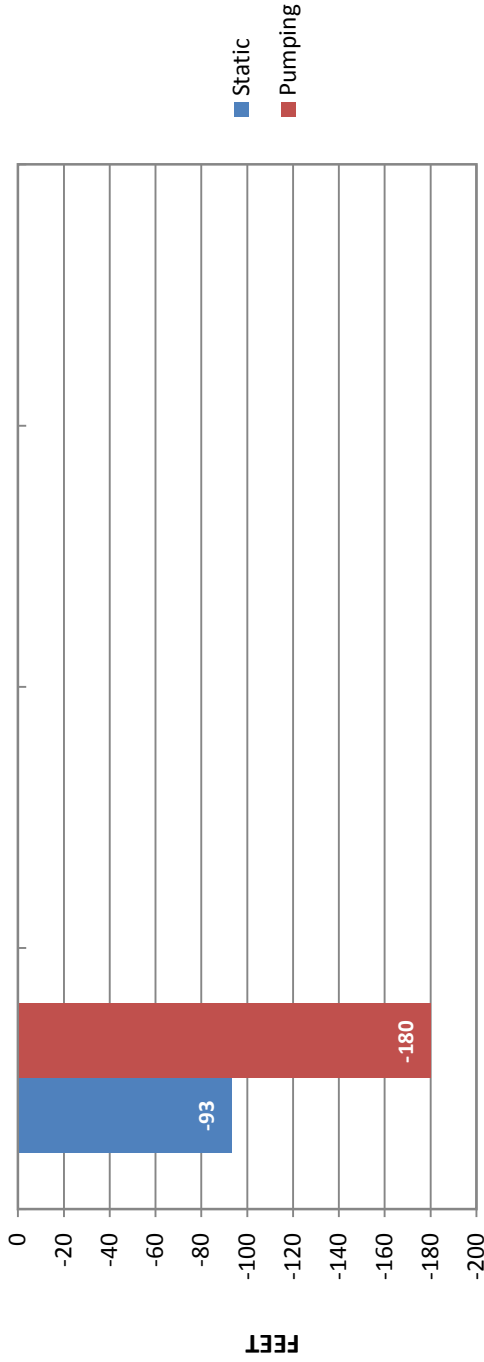
Service Area 2
Active Connections: 4,264
Current Month Demand/Production:
27,531,636 Gallons
GPCD: 56.2 Gallons per Day
R-GPCD: 50.6 Gallons per Day



Elk Grove Water District

Static and Pumping Levels

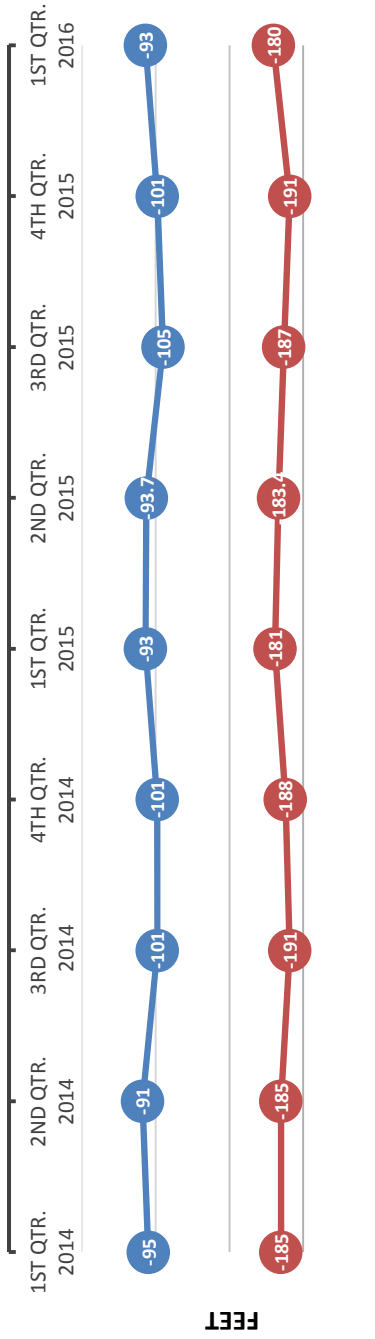
Well 1D School St



Latest Well Sounding

Static: 93 Ft
Pumping: 180 Ft
Drawdown: 87 Ft
GPM: 1,833.00
Specific Capacity: 21.069

Sounding Quarter/Year



Latest Sand Tester Results:

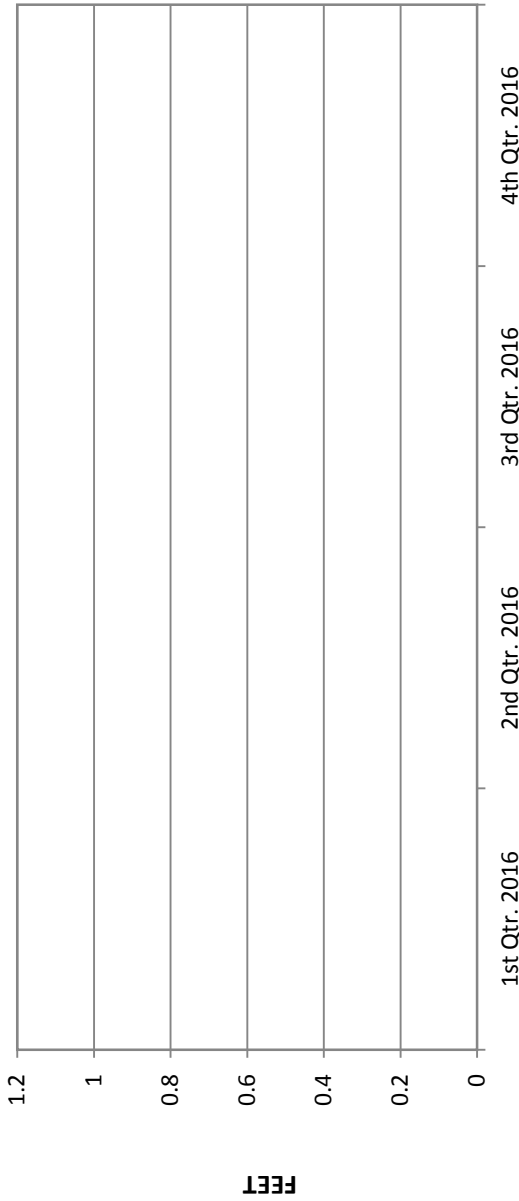
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 4D Webb St



Latest Well Sounding

Static: 128.5 Ft

Pumping: 205 Ft

Drawdown: 76.5 Ft

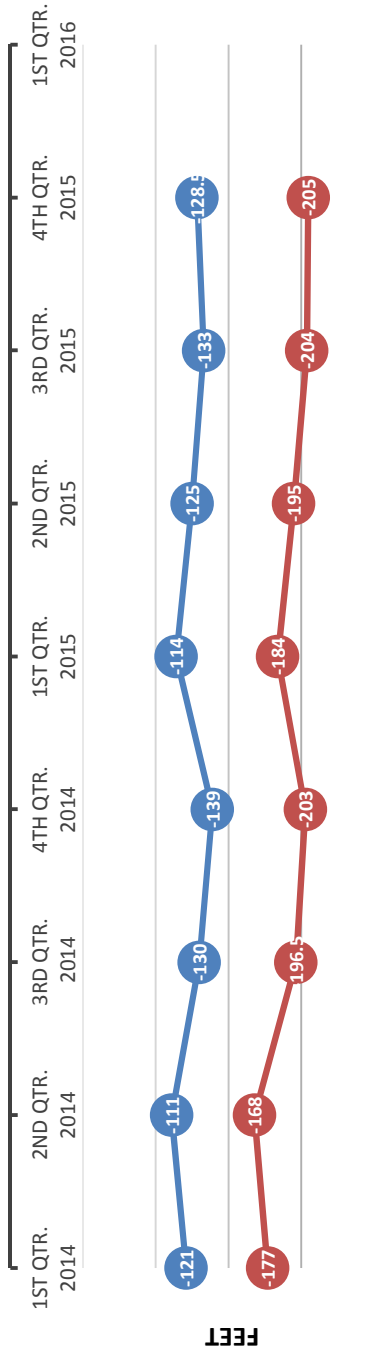
GPM: 1,613.00

Specific Capacity: 21.085

Latest Sand Tester Results:

15 Min: < 5 ppm

Sounding Quarter/Year

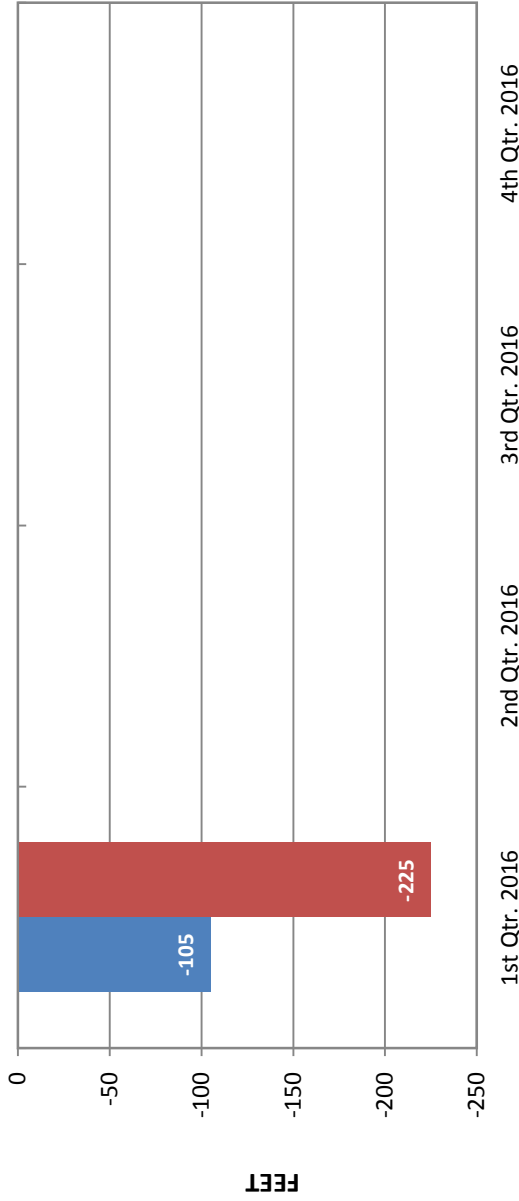




Elk Grove Water District

Static and Pumping Levels

Well 11D Dino

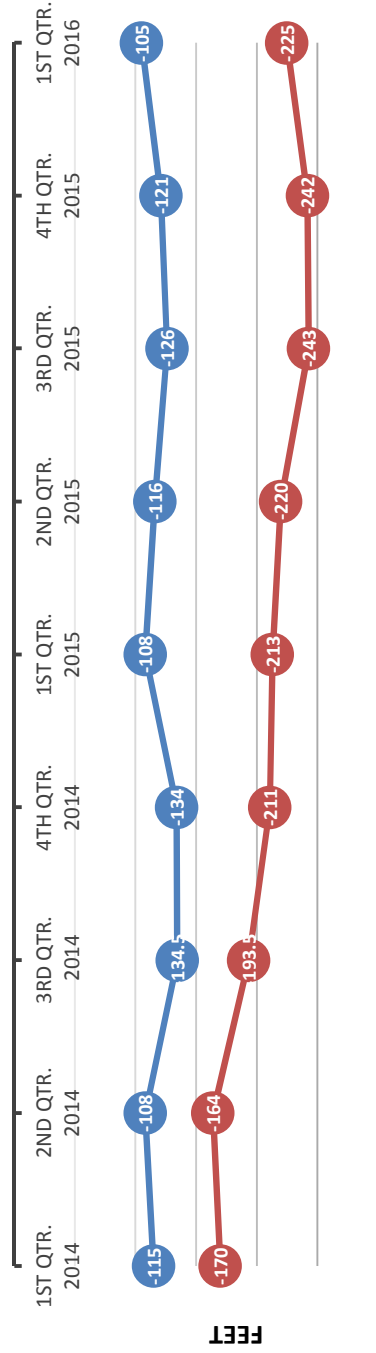


Latest Well Sounding

Static: 105 Ft
 Pumping: 225 Ft
 Drawdown: 120 Ft
 GPM: 1,698.00
 Specific Capacity: 14.150

■ Static
 ■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

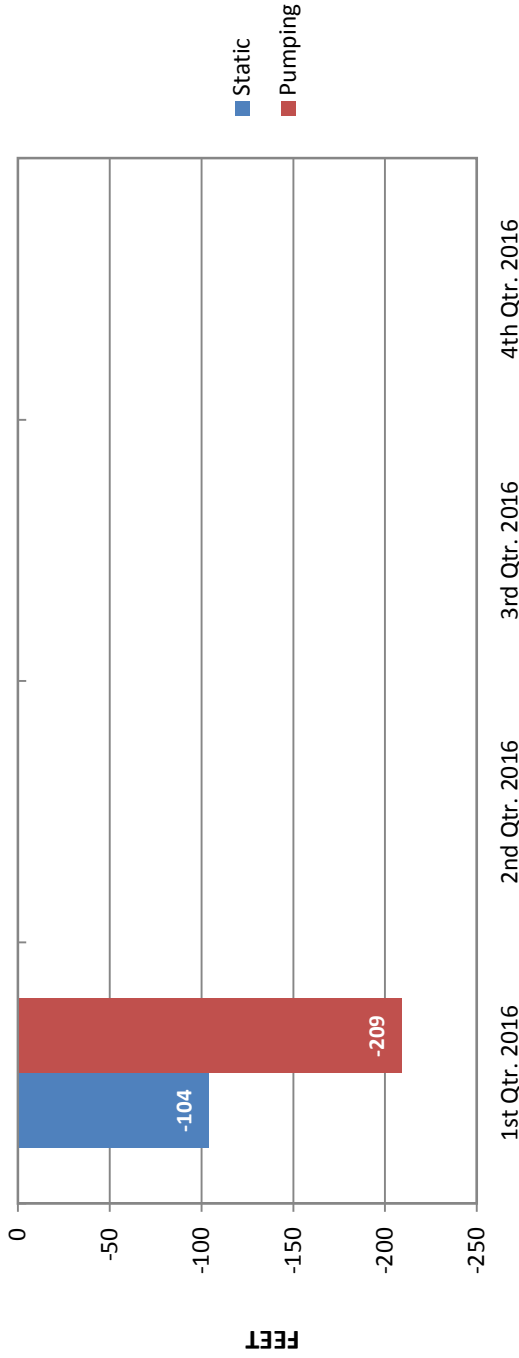
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

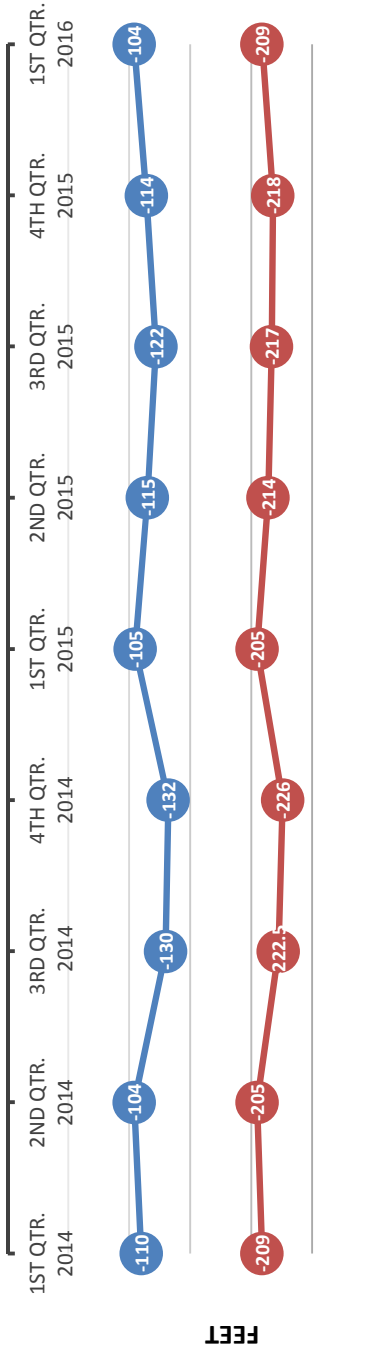
Well 14D Railroad



Latest Well Sounding

Static: 104 Ft
Pumping: 209 Ft
Drawdown: 105 Ft
GPM: 1,626.00
Specific Capacity: 15.486

Sounding Quarter/Year



Latest Sand Tester Results:

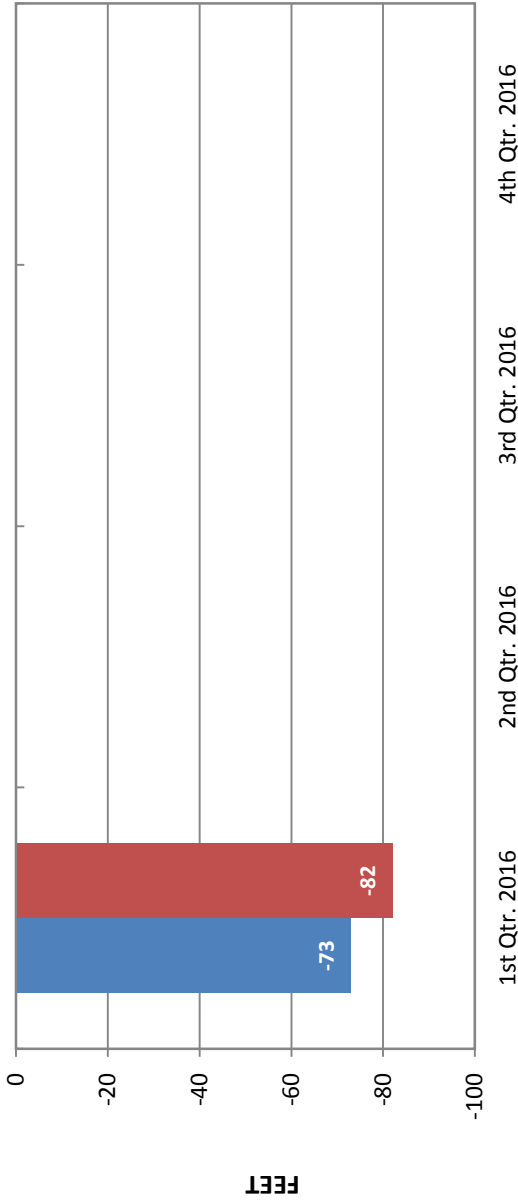
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

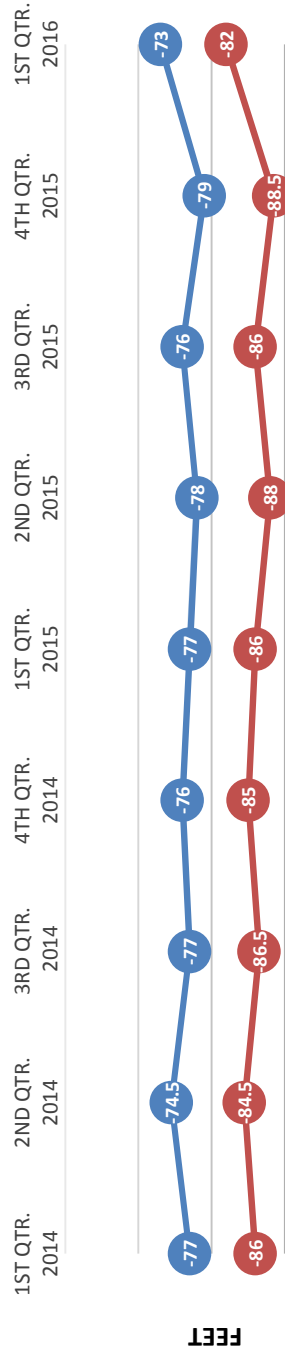
Well 3 Mar-Val



Latest Well Sounding

Static: 73 Ft
 Pumping: 82 Ft
 Drawdown: 9 Ft
 GPM: 900.00
 Specific Capacity: 100.000

Sounding Quarter/Year



Latest Sand Tester Results:

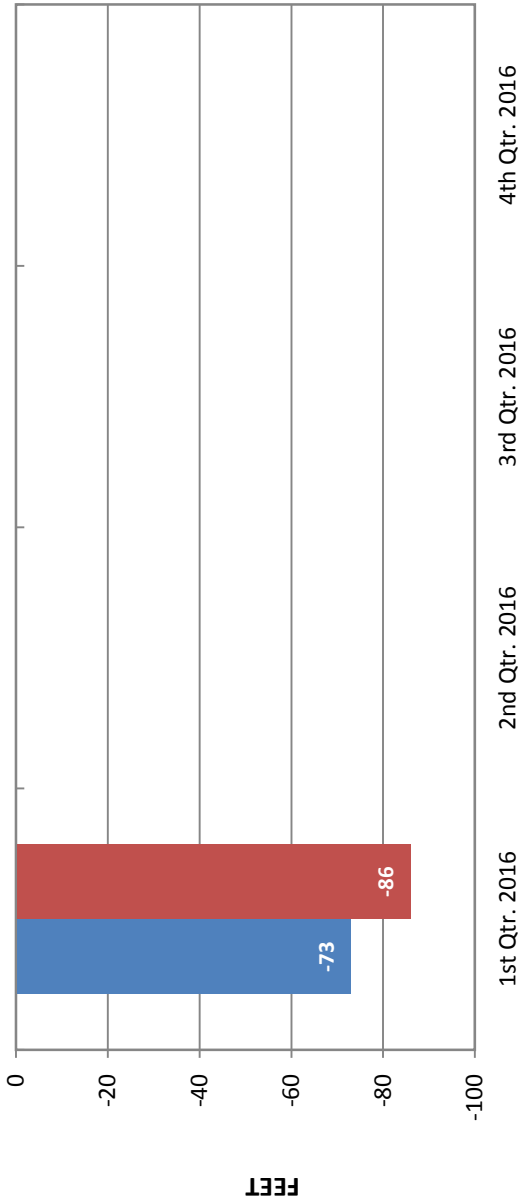
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 8 Williamson



Latest Well Sounding

Static: 73 Ft

Pumping: 86 Ft

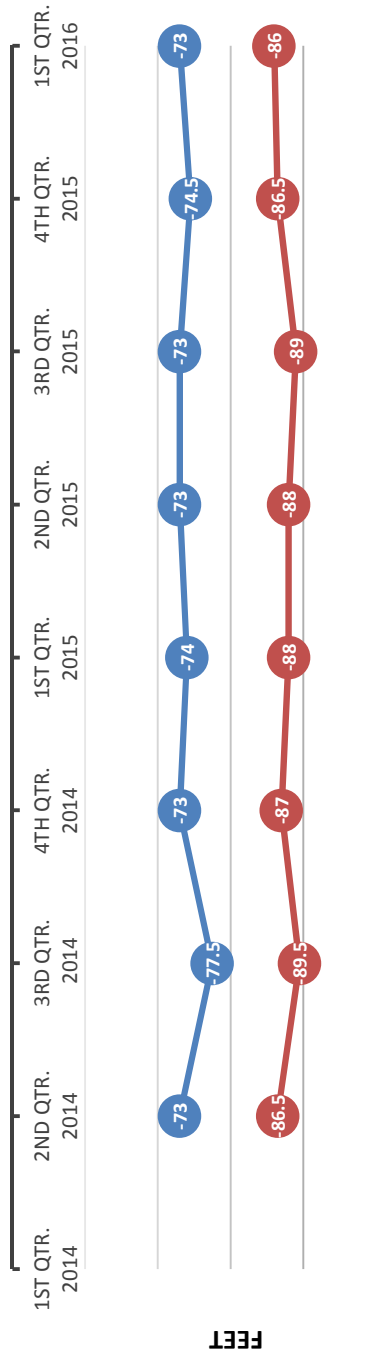
Drawdown: 13 Ft

GPM: 790.00

Specific Capacity: 60.769

■ Static
■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

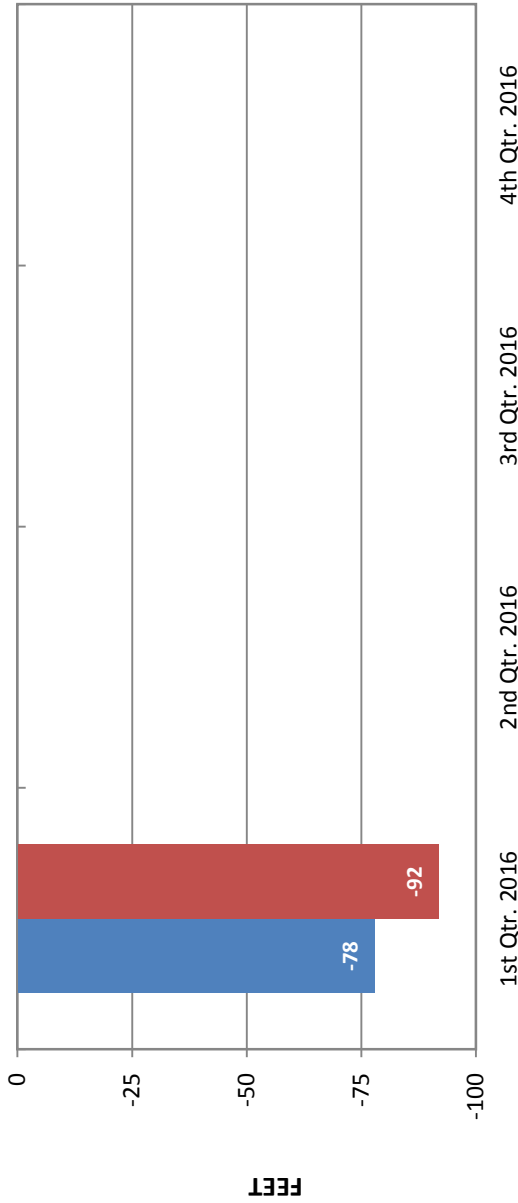
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 9 Polhemus

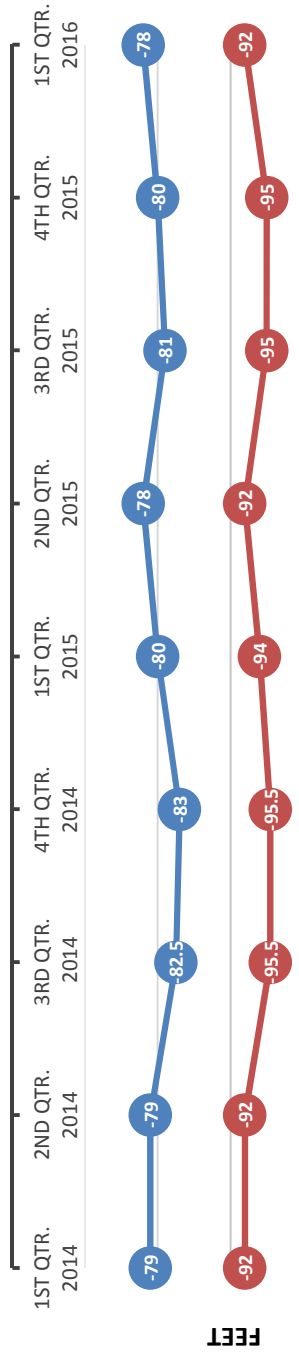


Latest Well Sounding

Static: 78 Ft
 Pumping: 92 Ft
 Drawdown: 14 Ft
 GPM: 490.00
 Specific Capacity: 35.000

■ Static
 ■ Pumping

Sounding Quarter/Year



Latest Sand Tester Results:

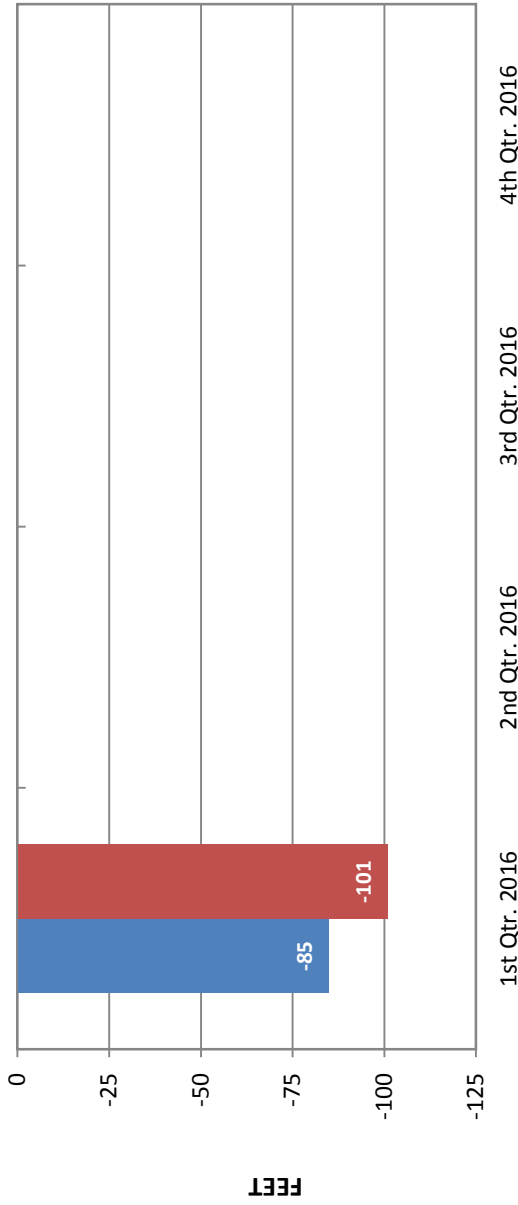
15 Min: < 5 ppm



Elk Grove Water District

Static and Pumping Levels

Well 13 Hampton



■ Static
■ Pumping

Latest Well Sounding

Static: 85 Ft
Pumping: 101 Ft
Drawdown: 16 Ft
GPM: 990.00
Specific Capacity: 61.875

1ST QTR. 2014 2ND QTR. 2014 3RD QTR. 2014 4TH QTR. 2014 1ST QTR. 2015 2ND QTR. 2015 3RD QTR. 2015 4TH QTR. 2015 1ST QTR. 2016

Sounding Quarter/Year



Latest Sand Tester Results:

15 Min: < 5 ppm

Monthly Sample Report - March 2016
Water System: Elk Grove Water System

Sampling Point: 01 - 8693 W. Camden			
Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: School Well 01D - Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence

Sampling Point: 02 - 9425 Emerald Vista			
Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: Mar-Val Well 3 Raw Water			
Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Source Water	3 mo - Bacteriological	Quarterly
3/1/2016	Source Water	3 mo - Fe,Mn,As Total	Quarterly
3/1/2016	Source Water	3 mo - Fe,Mn,As Dissolved	Quarterly
3/1/2016	Source Water	1yr Nitrate & Nitrite as N	Annually

Sampling Point: 03 - 8809 Valley Oak			
Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: Webb Well 04D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
3/22/2016	Source Water	3 mo - Bacteriological	Quarterly
3/22/2016	Source Water	3 mo - Fe,Mn,As Total	Quarterly
3/22/2016	Source Water	3 mo - Fe,Mn,As Dissolved	Quarterly
3/22/2016	Source Water	1yr Nitrate & Nitrite as N	Annually

Sampling Point: 04 - 10122 Glacier Point

Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: 05 - 9230 Amsden Ct.

Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: 06 - 9227 Rancho Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: 07 - Al Gates Park Mainline Dr.

Sample Date	Sample Class	Sample Name	Collection Occurrence
3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week

3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: Williamson Well 8 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

Sampling Point: 08 - 9436 Hollow Springs Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: Polhemus Well 9 Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

Sampling Point: 09 - 8417 Blackman Wy.

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: 10 - 9373 Oreo Ranch Cir.

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

3/1/2016	Distribution System	Bacteriological	Week
3/8/2016	Distribution System	Bacteriological	Week
3/15/2016	Distribution System	Bacteriological	Week
3/22/2016	Distribution System	Bacteriological	Week
3/29/2016	Distribution System	Bacteriological	Week

Sampling Point: Dino Well 11D - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

Sampling Point: Hampton Well 13 - Raw Water

Sample Date	Sample Class	Sample Name	Collection Occurrence
-------------	--------------	-------------	-----------------------

Sample Date	Sample Class	Sample Name	Collection Occurrence												
Sampling Point: Hampton WTP Effluent															
Sample Date	Sample Class	Sample Name	Collection Occurrence												
Sampling Point: Hampton WTP Backwash Tank															
Sample Date	Sample Class	Sample Name	Collection Occurrence												
Sampling Point: Railroad Well 14D - Raw Water															
Sample Date	Sample Class	Sample Name	Collection Occurrence												
Sampling Point: Railroad WTP Effluent															
Sample Date	Sample Class	Sample Name	Collection Occurrence												
3/1/2016	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Total	Month												
3/1/2016	Treated Plant Effluent	WTP Eff - Fe,Mn,As,Al Dissolved	Month												
Sampling Point: Special Distribution/Construction Samples															
Sample Date	Sample Class	Sample Name	Collection Description												
3/3/2016	Distribution System	8837 Orton St.	Main Line Installation (CIP)												
3/3/2016	Distribution System	8803 Orton St.	Main Line Installation (CIP)												
3/16/2016	Distribution System	8815 Orton St.	Orton / Colton Water Main Tie In (CIP)												
3/30/2016	Distribution System	8837 Orton St.	Main Line Installation (CIP)												
3/30/2016	Distribution System	8829 Williamson Ave..	Main Line Installation (CIP)												
3/29/2016	WasteWater	Well#11D Dino	First Batch Well Rehab (CIP)												
<table border="0" style="width: 100%;"> <tr> <td style="text-align: right;"><u>Colors</u></td> <td style="text-align: right;"><u>Monthly Total</u></td> <td style="text-align: right;"><u>Yearly Total</u></td> </tr> <tr> <td>Black = Scheduled</td> <td style="text-align: right;">57</td> <td style="text-align: right;">159</td> </tr> <tr> <td>Green = Unscheduled</td> <td style="text-align: right;">9</td> <td style="text-align: right;">21</td> </tr> <tr> <td>Red = Incomplete Sample</td> <td style="text-align: right;">0</td> <td style="text-align: right;">0</td> </tr> </table>				<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>	Black = Scheduled	57	159	Green = Unscheduled	9	21	Red = Incomplete Sample	0	0
<u>Colors</u>	<u>Monthly Total</u>	<u>Yearly Total</u>													
Black = Scheduled	57	159													
Green = Unscheduled	9	21													
Red = Incomplete Sample	0	0													



April 6, 2016

State Water Resources Control Board
Division of Drinking Water
1001 I Street
13th Floor
Sacramento, Ca. 95814

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING

Enclosed is the Monthly Summary of Distribution System Coliform Monitoring report from Elk Grove Water District for March 2016.

If you have any further questions, you may contact me at 916-687-3155 ext. 102.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written over a blue horizontal line.

STEVE SHAW
WATER TREATMENT SUPERVISOR

MONTHLY SUMMARY OF DISTRIBUTION SYSTEM COLIFORM MONITORING (including triggered source monitoring for systems subject to the Groundwater Rule)

System Name <div style="text-align: center; font-size: 1.2em;">Elk Grove Water District</div>	System Number <div style="text-align: center; font-size: 1.2em;">3410008</div>
Sampling Period <div style="text-align: center; font-size: 1.2em; color: blue;">March</div>	Year <div style="text-align: center; font-size: 1.2em;">2016</div>

	Number Required	Number Collected	Number Total Coliform Positives	Number Fecal/ E.coli Positives
1. Routine Samples (see note 1)	<u>50</u>	<u>50</u>	<u>0</u>	<u>0</u>
2. Repeat Samples following Samples that are Total Coliform Positive and Fecal/E.coli <i>Negative</i> (see notes 5 and 6)		<u>0</u>	<u>0</u>	<input style="width: 40px; height: 20px;" type="text"/>
3. Repeat Samples following Routine Samples that are Total Coliform <i>Positive</i> and Fecal/E.coli Positive (see notes 5 and 6)		<u>0</u>	<input style="width: 40px; height: 20px;" type="text"/>	<input style="width: 40px; height: 20px;" type="text"/>
4. MCL Computation for Total Coliform Positive Samples				
a. Totals (sum of columns)		<u>50</u>	<u>0</u>	
b. If 40 or more samples collected in month, determine percent of samples that are total coliform positive [(total number positive/total number collected) x 100] =	<u>0</u>	%		
c. Is system in compliance...with fecal/E. coli MCL? (see notes 2 and 3)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
...with monthly MCL? (see note 4)	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		
5. Source Samples Triggered by Routine Samples that are Total Coliform Positive (This applies only to systems subject to the Groundwater Rule - see notes 7 and 8)		<u>0</u>	<u>0</u>	<input style="width: 40px; height: 20px;" type="text"/>

6. Invalidated Samples
(Note what samples, if any, were invalidated; who authorized the invalidation; and when replacement samples were collected. Attach additional sheets, if necessary.)

7. Summary Completed By: **Steve Shaw**

Signature 	Title <div style="text-align: center; font-size: 1.1em;">Water Treatment Supervisor</div>	Date <div style="text-align: center; font-size: 1.1em;">4/6/2016</div>
---------------	--	---

NOTES AND INSTRUCTIONS:

1. Routine samples include:
 - a. Samples required pursuant to 22 CCR Section 64423 and any additional samples required by an approved routine sample siting plan established pursuant to 22 CCR Section 64422.
 - b. Extra samples are required for systems collecting less than five routine samples per month that had one or more total coliform positives in previous month;
 - c. Extra samples for systems with high source water turbidities that are using surface water or groundwater under direct influence of surface water and do not practice filtration in compliance with regulations;
2. Note: For a repeat sample following a total coliform positive sample, any fecal/*E.coli* positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
3. Note: For repeat sample following a fecal/*E.coli* positive sample, any total coliform positive repeat (boxed entry) **constitutes an MCL violation and requires immediate notification to the Department** (22, CCR, Section 64426.1).
4. Total coliform MCL (Notify Department within 24 hours of MCL violation):
 - a. For systems collecting less than 40 samples, if two or more samples are total coliform positive, then the MCL is violated.
 - b. For systems collecting 40 or more samples, if more than 5.0 percent of samples collected are total coliform positive, then the MCL is violated.
5. Positive results and their associated repeat samples are to be tracked on the Coliform Monitoring Worksheet.
6. Repeat samples must be collected within 24 hours of being notified of the positive results. For systems collecting more than one routine sample per month, three repeat samples must be collected for each total coliform positive sample. For systems collecting one or fewer routine samples per month, four repeat samples must be collected for each total coliform positive sample.
7. For systems subject to the Groundwater Rule: Positive results and the associated triggered source samples are to be tracked on the Coliform Monitoring Worksheet.
8. For triggered sample(s) required as a result of a total coliform routine positive sample, an *E.coli*, enterococci, or coliphage positive triggered sample (boxed entry) **requires immediate notification to the Department, Tier 1 public notification, and corrective action.**



April 6, 2016

Sacramento Regional County
Sanitation District
Environmental Specialist
10060 Goethe Rd.
Sacramento, Ca. 95827

MONTHLY COMPLIANCE REPORT

Enclosed is the Monthly Compliance Report Form from Elk Grove Water District for March 2016.

If you have any further questions, you may contact me at 916-687-3155 ext. 102.

A handwritten signature in blue ink, appearing to read "Steve Shaw", is written above the printed name.

STEVE SHAW
WATER TREATMENT SUPERVISOR



COMPLIANCE REPORT FORM

Attn: <input type="text" value="Thomas Martin"/>	Wastewater Source Control Section
Phone # (916) 876-7378	Fax # (916) 876-6374
From: <input type="text" value="Steve Shaw"/>	
Company: Elk Grove Water Service	Permit# WTP010

The following reports and information are attached (check all that apply):

Month: <input type="text" value="3"/>	Year: <input type="text" value="2016"/>
---------------------------------------	---

<input checked="" type="checkbox"/> Water use/flow meter report <input type="checkbox"/> Monitoring results/analytical report	Railroad WTP: <input type="text" value="0"/> Hampton WTP: <input type="text" value="0"/> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:33%;"></td> <td style="width:33%; text-align: center;">Date</td> <td style="width:33%; text-align: center;">Time</td> <td style="width:33%; text-align: center;">pH</td> </tr> <tr> <td>Hampton WTP</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> <tr> <td>Railroad WTP</td> <td><input type="text"/></td> <td><input type="text"/></td> <td><input type="text"/></td> </tr> </table>		Date	Time	pH	Hampton WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>	Railroad WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Date	Time	pH										
Hampton WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>										
Railroad WTP	<input type="text"/>	<input type="text"/>	<input type="text"/>										

Discharge Rate

Check the statement below that applies to this report:

- Based on a review of this facilities flow data, discharge rate limit was exceeded
- I certify that this facility is in compliance with the discharge rate limit.

Attached is a description of anticipated changes that may significantly alter the nature, quality, or volume of the wastewater discharged.

Flow monitoring equipment certification (Flow or pH meter, etc.)

Other (describe)

Domestic Calculation

Domestic Usage	Number of Employees	Business Days per Month	Allowance (gallons per day)	Gallons
Production	<input type="text" value="2"/>	<input type="text" value="21"/>	<input type="text" value="25"/>	<input type="text" value="1050"/>
Office	<input type="text" value="3"/>	<input type="text" value="21"/>	<input type="text" value="20"/>	<input type="text" value="1260"/>
Drivers/Field	<input type="text" value="17"/>	<input type="text" value="21"/>	<input type="text" value="5"/>	<input type="text" value="1785"/>
			Total	<input type="text" value="4095"/>

Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information including the possibility of fine and imprisonment for knowing violations".

SIGNATURE of Authorized Representative:

PRINTED NAME, TITLE:

<input type="text" value="Steve Shaw"/>	<input type="text" value="Water Treatment Supervisor"/>
(Name)	(Title)

DATE:

Elk Grove Water District Monthly Waste Report March 2016

Date	Railroad WTP Waste Meter	Gallons	Hampton WTP Waste Meter	Gallons
1	10723761	0	81358	0
2	10723761	0	81358	0
3	10723761	0	81358	0
4	10723761	0	81358	0
5	10723761	0	81358	0
6	10723761	0	81358	0
7	10723761	0	81358	0
8	10723761	0	81358	0
9	10723761	0	81358	0
10	10723761	0	81358	0
11	10723761	0	81358	0
12	10723761	0	81358	0
13	10723761	0	81358	0
14	10723761	0	81358	0
15	10723761	0	81358	0
16	10723761	0	81358	0
17	10723761	0	81358	0
18	10723761	0	81358	0
19	10723761	0	81358	0
20	10723761	0	81358	0
21	10723761	0	81358	0
22	10723761	0	81358	0
23	10723761	0	81358	0
24	10723761	0	81358	0
25	10723761	0	81358	0
26	10723761	0	81358	0
27	10723761	0	81358	0
28	10723761	0	81358	0
29	10723761	0	81358	0
30	10723761	0	81358	0
31	10723761	0	81358	0

Elk Grove Water District
Preventative Maintenance Program
 M.C.C. and Lab

Item	Quarterly				Annual	
	1st	2nd	3rd	4th	Refer.	2016
Fume Hood	Refer. AH 3/22/16 13869 Sect: 1.1.1				Sect: 1.2.3	
Dulco-meter	Refer. AH 3/22/16 13869 Sect: 1.1.2				Sect: 1.2.1	
M.C.C.						
Circuit Breaker					Sect: 1.2.2	
C12 DPD Handheld	Refer. AH 3/29/16 13869 Sect: 1.1.3					

Year: 2016

Elk Grove Water District

Preventative Maintenance Program

Backwash System and Storage Tanks

Item	MONTHLY												Semi-annual		Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2016	Refer.	2016	
Mag meter																		
	Initials																	
	Date																	
	W.O. #																	
MCC																		
	Initials																	
	Date																	
	W.O. #																	
Pressure Transducer																		
	Initials																	
	Date																	
	W.O. #																	
Backwash Tank																		
	Initials																	
	Date																	
	W.O. #																	
Return Pumps																		
	Initials																	
	Date																	
	W.O. #																	
		WQ	WQ	WQ														
		1/20/16	2/4/16	3/23/16														
		13585	13745	13865														
		Sect: TBD																
Storage Tanks																		
	Initials																	
	Date																	
	W.O. #																	
Bray Valves																		
	Initials																	
	Date																	
	W.O. #																	

Year: 2016

Elk Grove Water District

Preventative Maintenance Program

Booster Pumps

Item	Monthly												Semi-annual		Annual	
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2016	
Electric Motor	Initials	WQ	AH	WQ												
	Date	1/20/16	2/17/16	3/24/16												
	W.O. #	13582	13746	13868												
PUMP	Initials	WQ	AH	WQ												
	Date	1/20/16	2/17/16	3/24/16												
	W.O. #	13582	13746	13868												
A.R.V.	Initials															
	Date															
	W.O. #															
Rising Stem Valve	Initials															
	Date															
	W.O. #															

Year: 2016

Elk Grove Water District

Preventative Maintenance Program

Clor-Tec System

Item	Monthly												Quarterly				Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	1st	2nd	3rd		4th	Refer.	2016
Cl2 Meter System	Initials	WQ	WQ	WQ														4.4.1		
	Date	1/19/16	2/2/16	3/1/16																
	W.O. #	13581	13744	13866																
Exhaust Fan	Initials													AH				4.3.1		
	Date													3/9/16						
	W.O. #													13748						
Hydrogen Blow/Det.	Initials																	4.2/4.3		
	Date																			
	W.O. #																			
Cell and Electrode	Initials																	4.3.2		
	Date																			
	W.O. #																			
Hypo/brine Tank	Initials	WQ	WQ	WQ														4.4.5		
	Date	1/19/16	2/2/16	3/1/16																
	W.O. #	13581	13744	13866																
Water Softener	Initials																	4.4.6		
	Date																			
	W.O. #																			
Rectifier	Initials	WQ	WQ	WQ														4.2.2		
	Date	1/19/16	2/2/16	3/1/16																
	W.O. #	13581	13744	13866																
Clor-Tec Unit	Initials	WQ	WQ	WQ														4.4.4		
	Date	1/19/16	2/2/16	3/1/16																
	W.O. #	13581	13744	13866																

Year: 2016

Elk Grove Water District

Preventative Maintenance Program

Filter Vessels

Item	Monthly												Semi-annual		Annual													
	Refer	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer	2016	Refer	2016											
Air/Vac Valves	Initials													Date					W.O. #									
Bray Valves	Initials													Date					W.O. #									
CLA-VAL	Initials													Date					W.O. #									
Pilot Valves	Initials													Date					W.O. #									
	Initials	WQ	AH	WQ										Date	1/21/16	2/17/16	3/21/16					W.O. #	13584	13747	13867			
Press. Diff. Trnsdcr.	Initials													Date					W.O. #									
Vessels	Initials													Date					W.O. #									

Year: 2016

Elk Grove Water District

Preventative Maintenance Program

Standby Generator

Item	Refer	Monthly												Semi-annual		Annual/Biannual	
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	1ST 6-MO.	2ND 6-MO.	Refer	2016
Fuel Tank	6.1.1	WQ 1/5/16 13583	WQ 2/2/16 13743	WQ 3/23/16 13864												Sect: 6.3.1	
Radiator																Sect: 6.2.1	
Battery/Charger	6.1.2	WQ 1/5/16 13583	WQ 2/2/16 13743	WQ 3/23/16 13864												Sect: 6.2.2	
Coolant Heater																Sect: 6.3.3	
Generator	6.1.3	WQ 1/5/16 13583	WQ 2/2/16 13743	WQ 3/23/16 13864												Sect: 6.2.3	
Engine																Sect: 6.3.4	

Year: 2016

Elk Grove Water District
Preventative Maintenance Program
 Well 1D School

Item	Monthly												Semi-annual		Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	2ND 6-MO.	Refer.	2016
Pump	13.1.1	WQ 1/6/16 13592	WQ 2/5/16 13740	WQ 3/21/16 13878										13.2.1			
Motor	13.1.2	WQ 1/6/16 13592	WQ 2/5/16 13740	WQ 3/21/16 13878										13.2.2			
Press/Lvl Transdcr.														13.3.2			
Isolation Valves														13.3.6			
Cla-Val														13.3.1			
Mag-Meter														13.3.3			
A.R.V.														13.2.3			
M.C.C.														13.3.4			
														13.3.5			

Elk Grove Water District

Preventative Maintenance Program

Well 4D Webb

Item	Monthly												Semi-annual		Annual			
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2016
Pump	8.1.1	WQ 1/21/16 13593	AH 13742	WQ 3/15/16 13875										8.2.1				
Motor	8.1.2	WQ 1/21/16 13593	AH 13742	WQ 3/15/16 13875										8.2.2				
Transdcr. Press/Lvl														8.3.2				
Isolation Valves														8.3.6				
Cla-Val														8.3.1				
Mag-Meter														8.3.3				
A.R.V.														8.3.4				
M.C.C.														8.3.5				
Portable Generator	8.1.3	WQ 1/21/16 13593	AH 13742	WQ 3/15/16 13875										8.2.4			8.3.7/8.4.1	
Generator Set														8.4.2				

=Well Offline

Elk Grove Water District

Preventative Maintenance Program

Well 11D Dino

Item	Monthly												Semi-annual			Annual		
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1ST 6-MO.	2ND 6-MO.	Refer.	2016
Pump	9.1.1	WQ 1/7/16 13591	AH 2/18/16 13741	WQ 3/16/16 13874										9.2.1				
Motor	9.1.2	WQ 1/7/16 13591	AH 2/18/16 13741	WQ 3/16/16 13874										9.2.2				
Press/LV Transdcr.																		9.3.2
Isolation Valves																		9.3.6
Cla-Val																		9.3.1
Mag-Meter																		9.3.3
A.R.V.														9.2.3				9.3.4
M.C.C.																		9.3.5
Portable Generator	9.1.3	WQ 1/7/16 13591	AH 2/18/16 13741	WQ 3/16/16 13874										9.2.4				9.3.7/9.4.1
Generator Set																		9.4.2

Elk Grove Water District

Preventative Maintenance Program

Well 8 Williamson

Item	Monthly												Quarterly				Semi-annual				Annual				
	Refer.	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Refer.	1st	2nd	3rd	4th	Refer.	1st	6-2ND	6-3RD	6-4TH	Refer.	2016
Motor	Section: 11.1.2	AH 1/13/16 13587	AH 2/18/16 13738	WQ/MW 3/23/16 13872										Section: 11.3.2											
Pump	Section: 11.1.1	AH 1/13/16 13587	AH 2/18/16 13738	WQ/MW 3/23/16 13872										Section: 11.3.1											
Chlorine Pump														Section: 11.2.1	WQ/MW 3/23/16 13873										
Air Changer														Section: 11.2.2	WQ/MW 3/23/16 13873										
Check Valve														Section: 11.3.3											
A.R.V.														Section: 11.3.4											
M.C.C.														Section: 11.4.1											
Pneumat Tank														Section: 11.2.3	WQ/MW 3/23/16 13873										
Isolation Valves														Section: 11.4.3											
Propeller Meter														Section: 11.4.2											

Elk Grove Water District
Backflow Prevention Program 2016

Backflow Device Reports	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
CURRENT												
Notices Issued	21	38	74									
Results Received												
Pass:	12	38	61									
Fail:	0	0	4									
Failed Devices Retested----Passed			3									
Outstanding Results Due	9	0	10									

DELINQUENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
Investigations												
Deactivated Devices												
Sent:	9	0	9									
Received:	9	0	7									
Sent:												
Received:												
Schedule Code Changed												
Outstanding Delinquents												
Carryover from 2015	0											

Total Outstanding Delinquents	3
--------------------------------------	----------

Elk Grove Water District
 Safety Meetings/Training
 Mar-16

Date:	Topic:	Attendees:	Hosted By:
3/7/2016	Safe Driving in Adverse Weather Conditions	Jose C, Jose M, John V, John D, Sean, Justin, Alan, Brandon, Steve, Aaron, Travis, Wilfredo, Marcel, David, William	Steve Shaw
3/14/2016	Accident Investigation: Key to Preventing Future Accidents	Jose C, Jose M, John V, John D, Sean, Michael, Justin, Richard, Alan, Chris, Sal, Brandon, Travis, Wilfredo, Marcel, David, William	Steve Shaw
3/21/2016	Striking Safely Against Lightning	Jose C, Jose M, John V, John D, Sean, Michael, Justin, Richard, Alan, Chris, Sal, Brandon, Steve, Aaron, Travis, Wilfredo, Marcel, William	Steve Shaw
3/24/2016	SAC RTAC: Terrorism Awareness Guide	All Staff Required to Attend	Ellen Carlson
3/28/2016	Working Around Water Safely	Jose C, Jose M, John D, Sean, Michael, Justin, Richard, Chris, Brandon, Steve, Aaron, Travis, Wilfredo, David, William	Steve Shaw



Legend

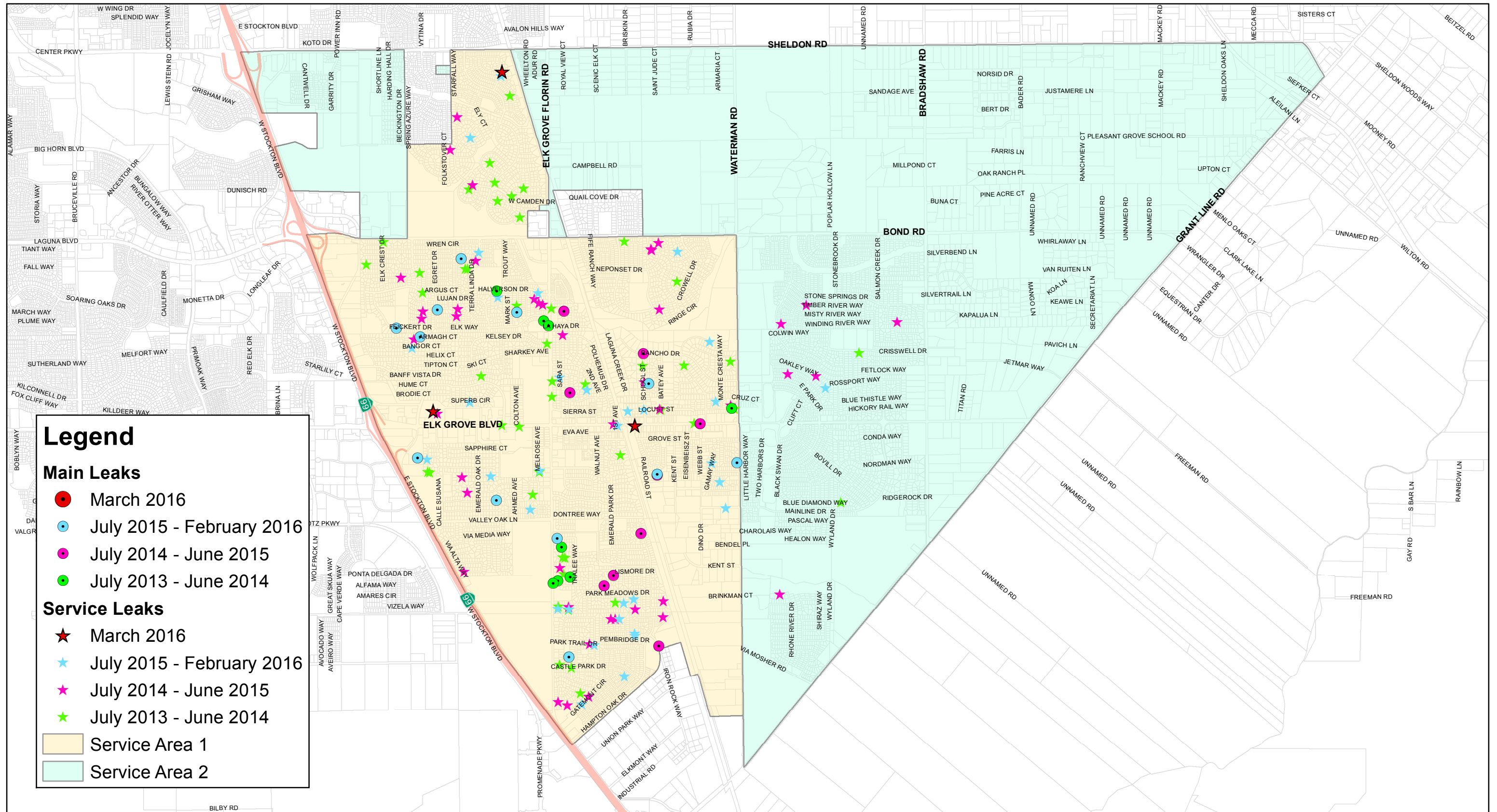
- Services to Replace
- Replaced Services in March 2016
- Replaced Services

Services to Replace: 439
Services Replaced in March 2016: 41
Total Service Replaced: 183

Elk Grove Water District

Service Line Replacement

Projected Coordinate System: NAD 83 State Plane, California II, FIPS 0420
Source: City of Elk Grove, EGWD and Sacramento County GIS databases
Created by: Travis Franklin
Date: April 6, 2016 47



Legend

Main Leaks

- March 2016
- July 2015 - February 2016
- July 2014 - June 2015
- July 2013 - June 2014

Service Leaks

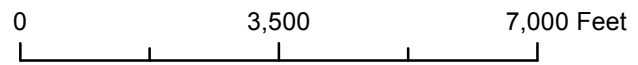
- ★ March 2016
- ★ July 2015 - February 2016
- ★ July 2014 - June 2015
- ★ July 2013 - June 2014

- Service Area 1
- Service Area 2

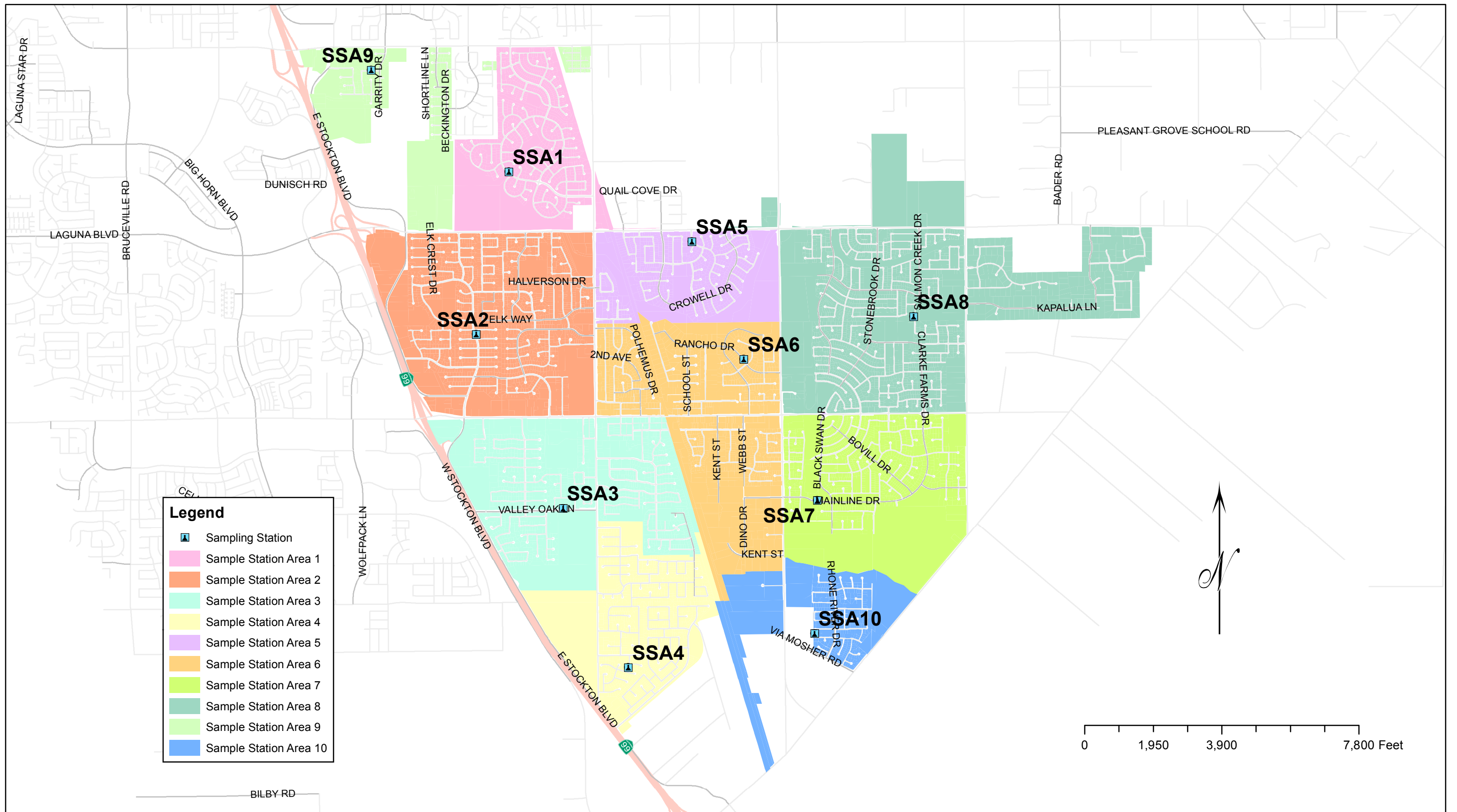
March 2016	
Main Line Leaks: 0	YTD: 12
Service Line Leaks: 3	YTD: 36
Total Leaks: 3	YTD: 48














Elk Grove Water District Service and Main Leaks Map

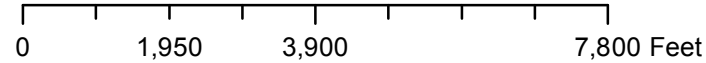


Elk Grove Water District
Service / Main Leaks
Created by: Travis Franklin
Date: April 6, 2016



Legend

-  Sampling Station
-  Sample Station Area 1
-  Sample Station Area 2
-  Sample Station Area 3
-  Sample Station Area 4
-  Sample Station Area 5
-  Sample Station Area 6
-  Sample Station Area 7
-  Sample Station Area 8
-  Sample Station Area 9
-  Sample Station Area 10



Sample Stations: 10



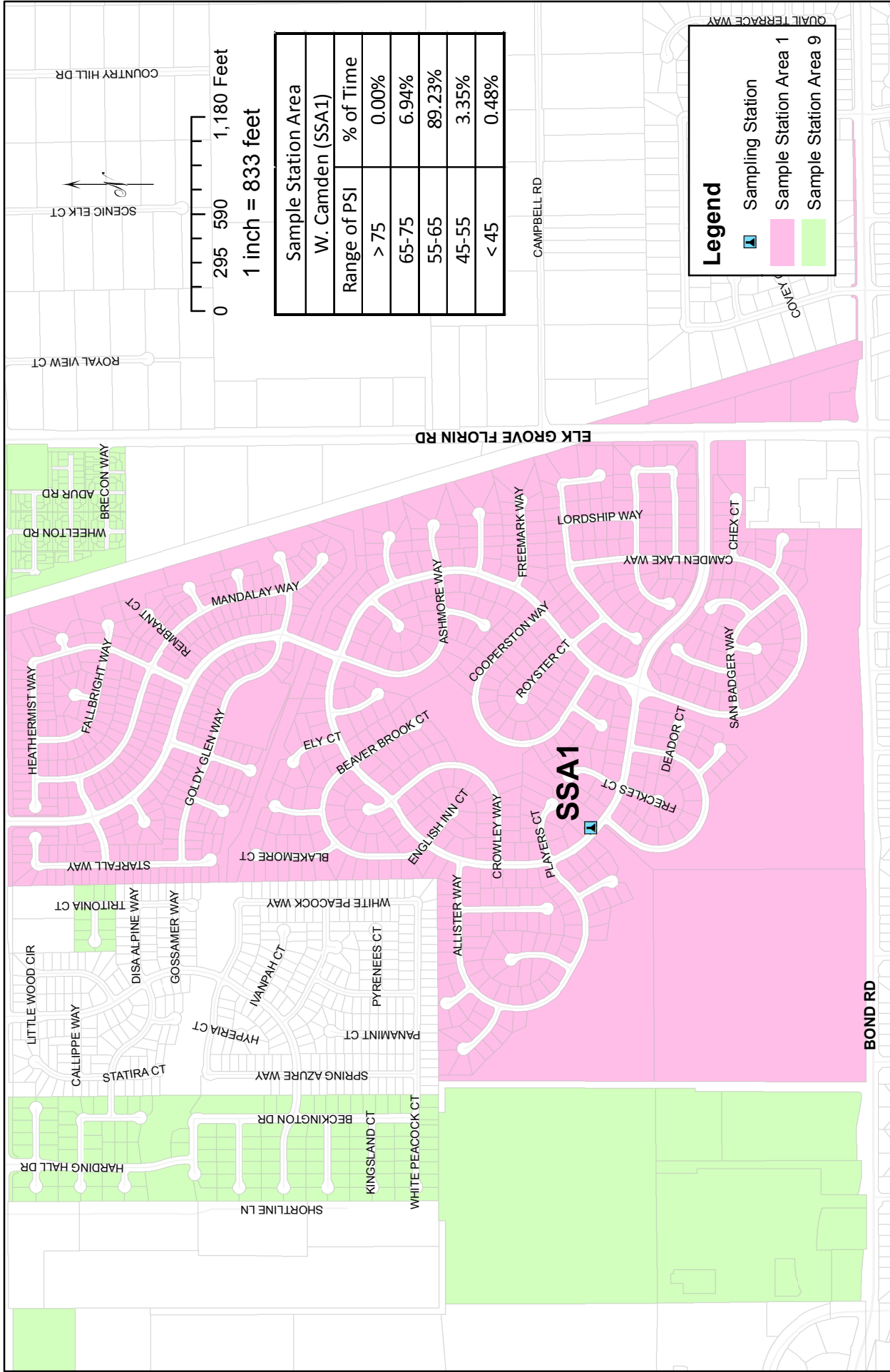
Elk Grove Water District
Sample Station Areas

Projected Coordinate System: NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS database

Modified by: Travis Franklin


April 5, 2016



Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source:EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016

Elk Grove Water District

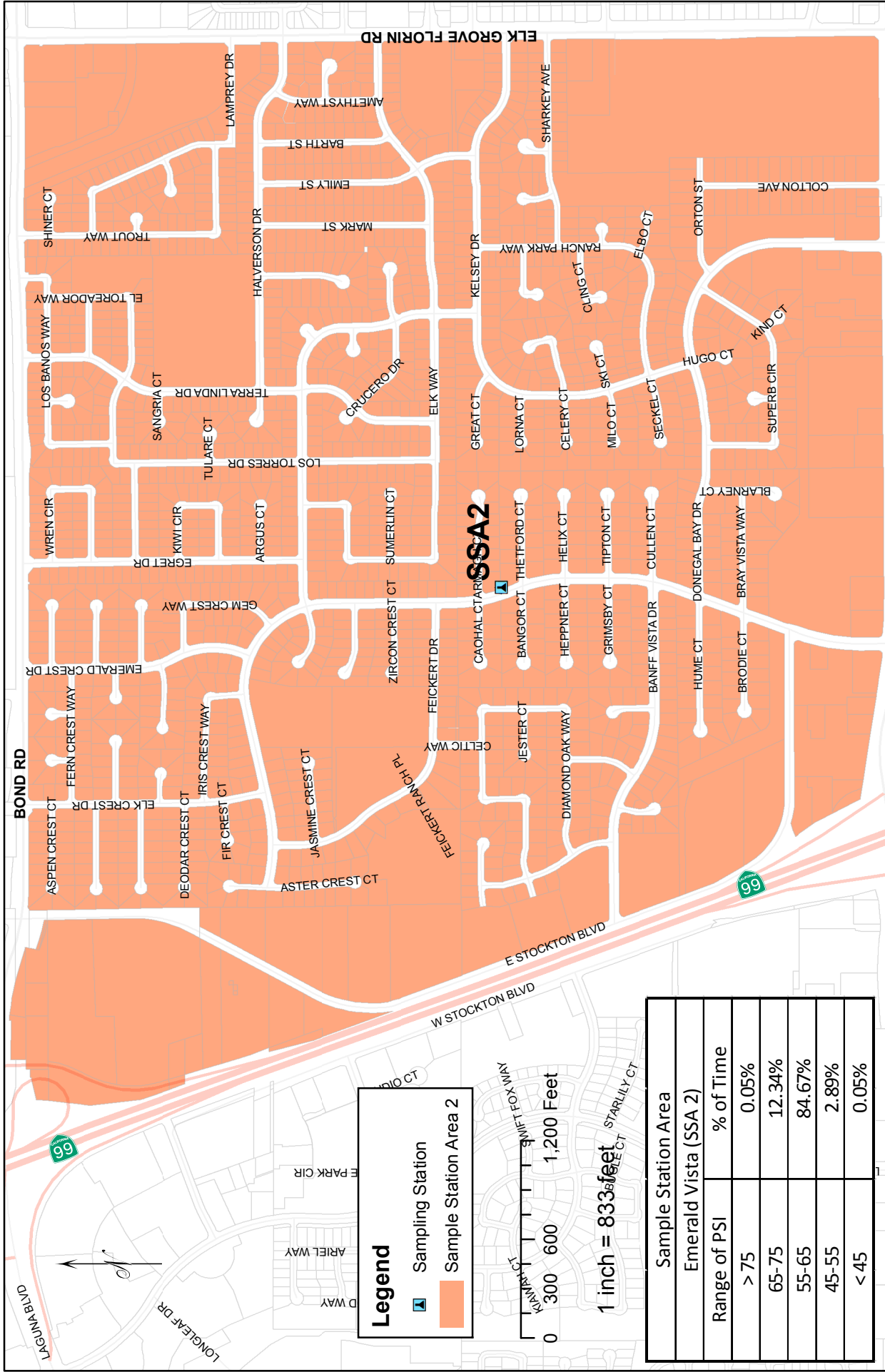
System Pressure Monitoring



Sample Station #1

Note: Sample Station takes a reading every 5 minutes.

March 2016



Legend

- Sampling Station
- Sample Station Area 2



Sample Station Area	% of Time
Emerald Vista (SSA 2)	
Range of PSI	
> 75	0.05%
65-75	12.34%
55-65	84.67%
45-55	2.89%
< 45	0.05%

Sample Station #2

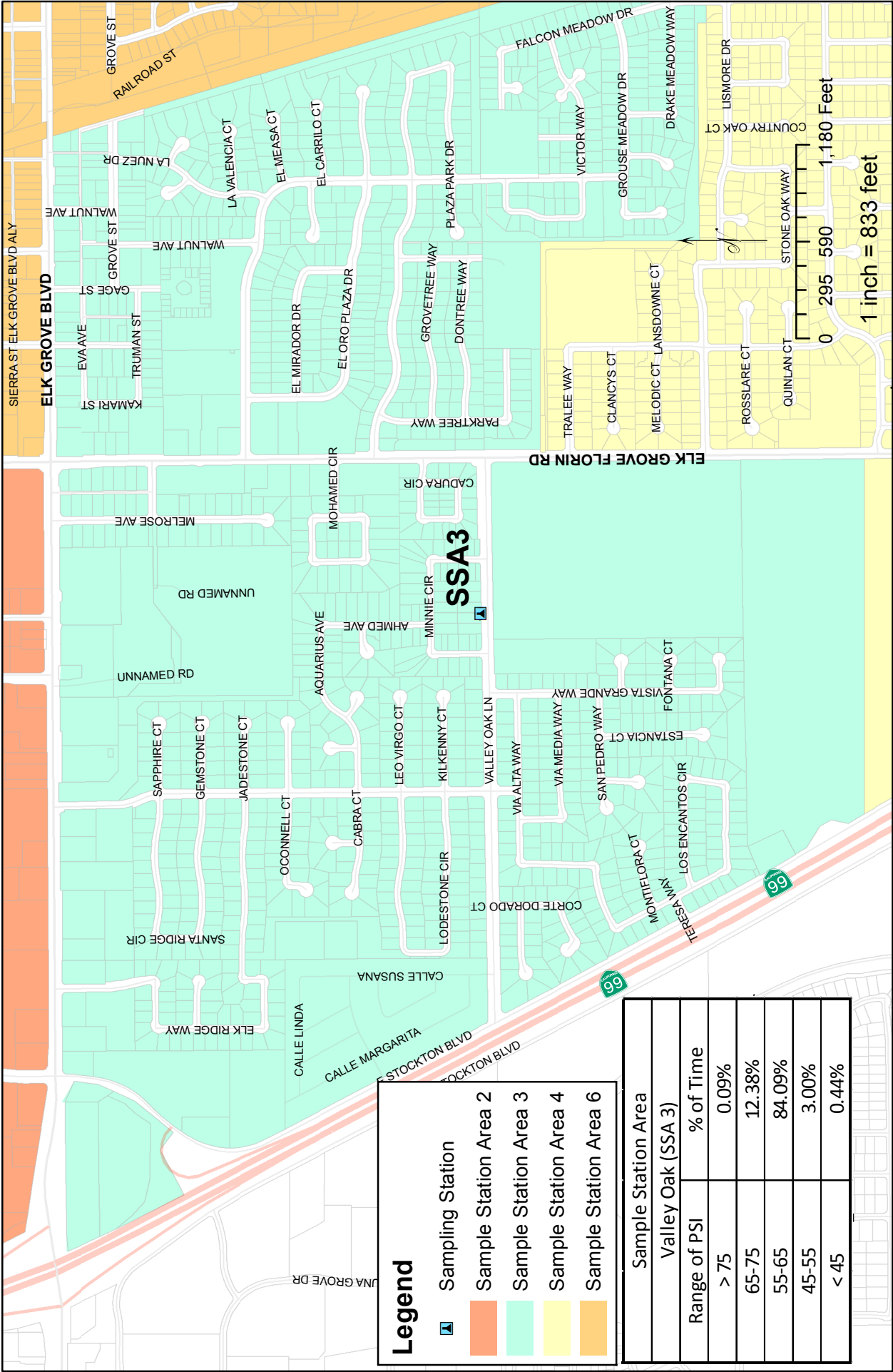
Note: Sample Station takes a reading every 5 minutes.

March 2016



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016



Legend

- Sampling Station
- Sample Station Area 2
- Sample Station Area 3
- Sample Station Area 4
- Sample Station Area 6

Sample Station Area	Valley Oak (SSA 3)	Range of PSI	% of Time
> 75	0.09%	65-75	12.38%
55-65	84.09%	45-55	3.00%
< 45	0.44%		

Elk Grove Water District
System Pressure Monitoring

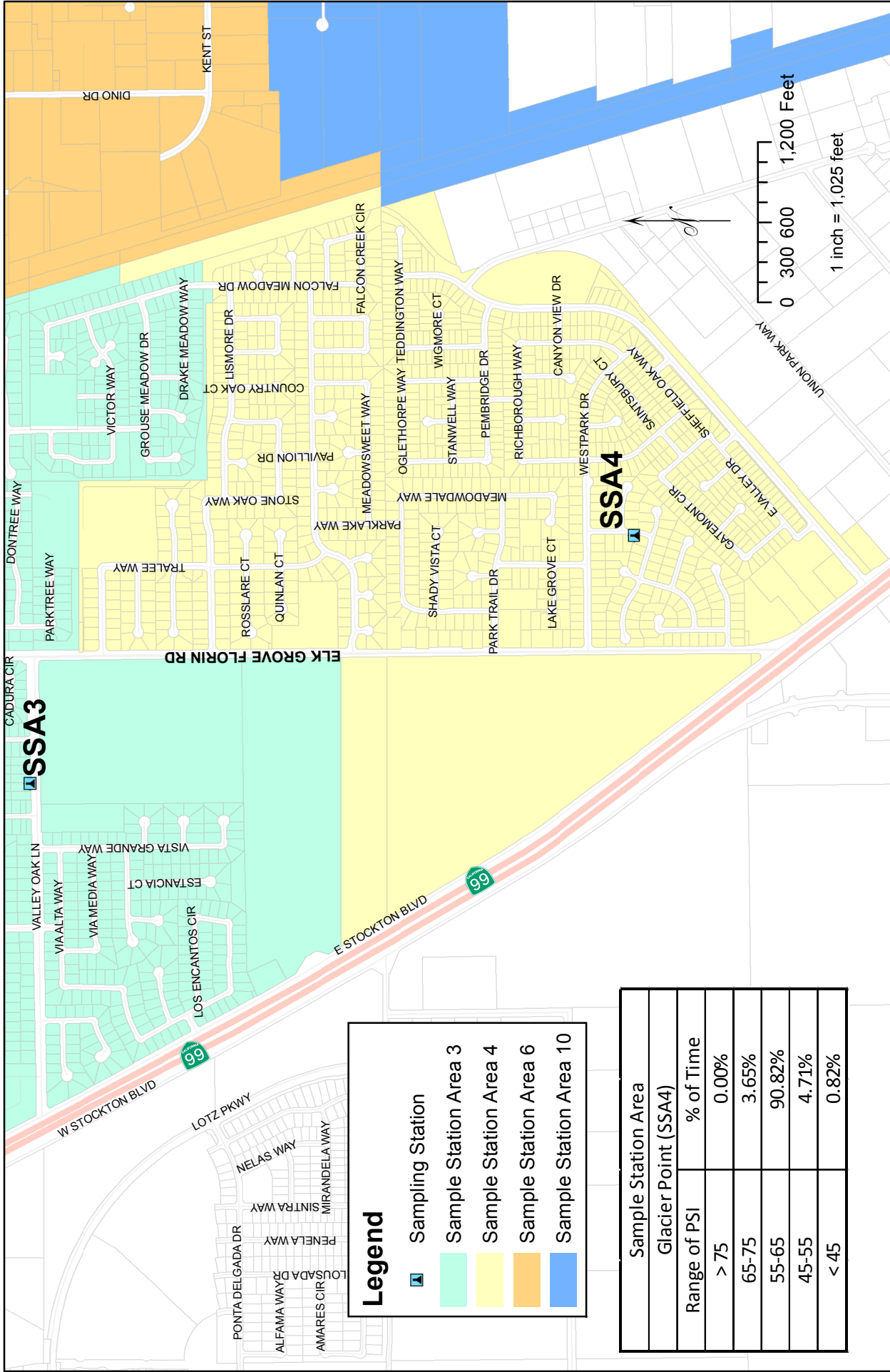


Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016

Sample Station #3

Note: Sample Station takes a reading every 5 minutes.

March 2016



Legend

- Sampling Station
- Sample Station Area 3
- Sample Station Area 4
- Sample Station Area 6
- Sample Station Area 10

Sample Station Area	Glacier Point (SSA4)
Range of PSI	% of Time
> 75	0.00%
65-75	3.65%
55-65	90.82%
45-55	4.71%
< 45	0.82%

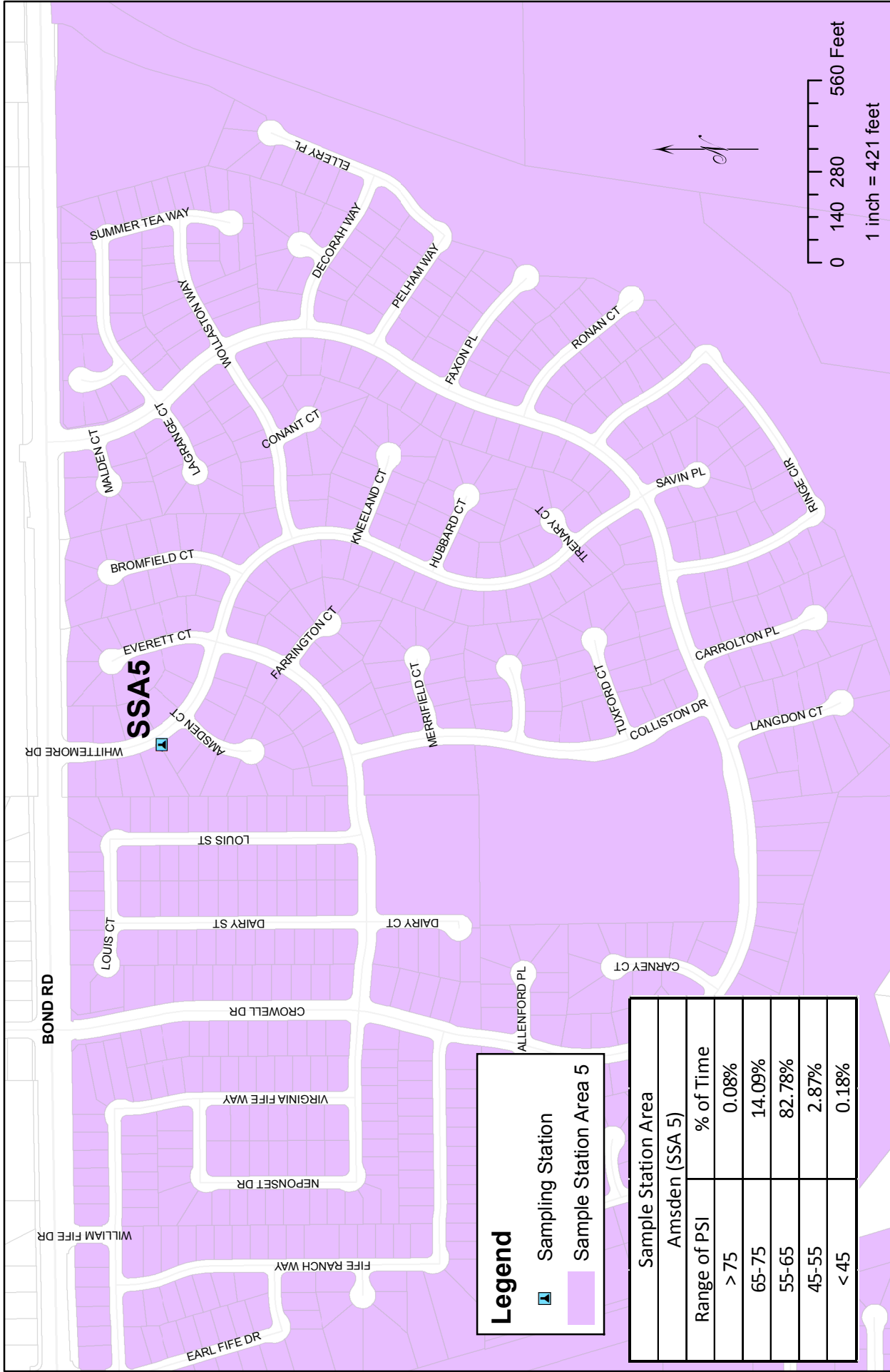


Elk Grove Water District



System Pressure Monitoring

Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016

Sample Station #4
Note: Sample Station takes a reading every 5 minutes.
March 2016



Legend

-  Sampling Station
-  Sample Station Area 5

Sample Station Area	
Amsden (SSA 5)	
Range of PSI	% of Time
> 75	0.08%
65-75	14.09%
55-65	82.78%
45-55	2.87%
< 45	0.18%



Elk Grove Water District
System Pressure Monitoring

Sample Station #5

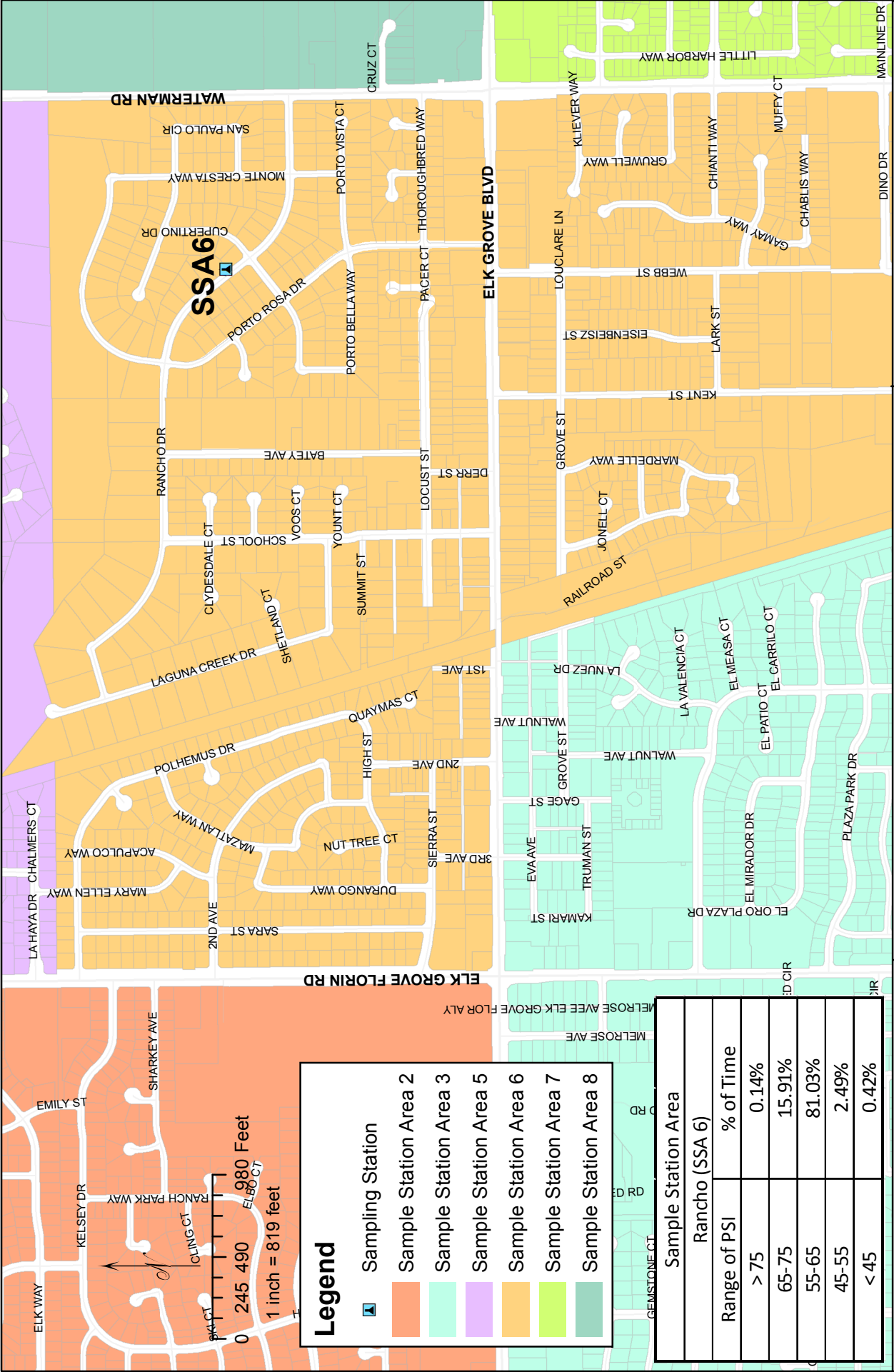
Notes: Sample Station takes a reading every 5 minutes.

March 2016

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402

Source: EGWD GIS database

Created by: Travis Franklin
April 5, 2016



Legend

- Sampling Station
- Sample Station Area 2
- Sample Station Area 3
- Sample Station Area 5
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8

Sample Station Area	
Rancho (SSA 6)	
Range of PSI	% of Time
> 75	0.14%
65-75	15.91%
55-65	81.03%
45-55	2.49%
< 45	0.42%

Sample Station #6

Note: Sample Station takes a reading every 5 minutes.

March 2016



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
April 5, 2016



Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016

Elk Grove Water District

System Pressure Monitoring



Legend

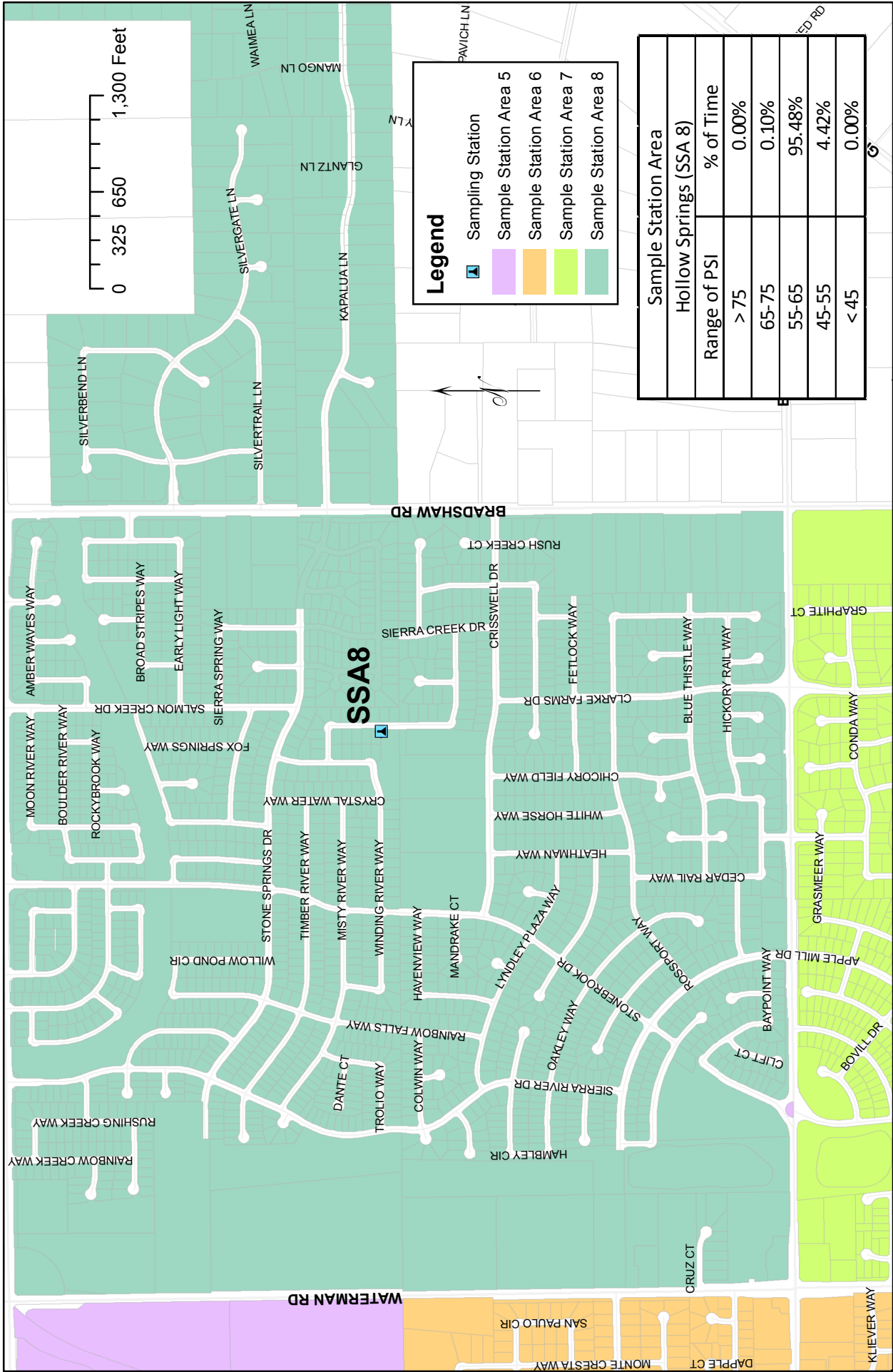
- Sampling Station
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8
- Sample Station Area 10

Sample Station Area	Mainline (SSA 7)
Range of PSI	% of Time
> 75	0.00%
65-75	7.77%
55-65	92.23%
45-55	0.00%
< 45	0.00%

Sample Station #7

Note: Sample Station takes a reading every 5 minutes.

March 2016



Legend

- Sampling Station
- Sample Station Area 5
- Sample Station Area 6
- Sample Station Area 7
- Sample Station Area 8

Sample Station Area	Hollow Springs (SSA 8)	Range of PSI	% of Time
		> 75	0.00%
		65-75	0.10%
		55-65	95.48%
		45-55	4.42%
		< 45	0.00%

Projected Coordinate System:
 NAD 83 State Plane CA II FIPS 0402
 Source: EGWD GIS database
 Created by: Travis Franklin
 April 5, 2016

Elk Grove Water District

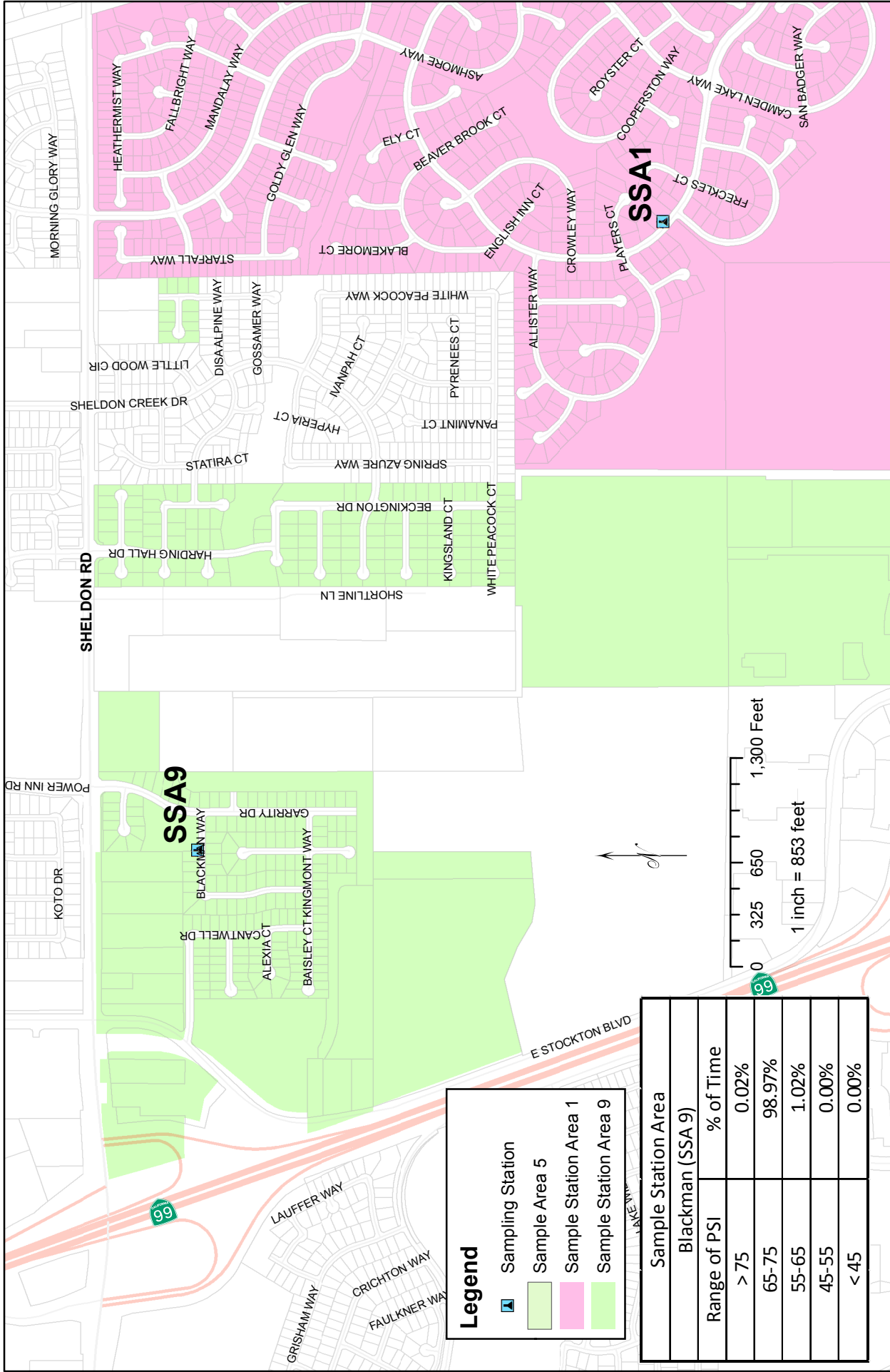
System Pressure Monitoring



Sample Station #8

Note: Sample Station takes a reading every 5 minutes.

March 2016



Legend

- Sampling Station
- Sample Area 5
- Sample Station Area 1
- Sample Station Area 9

Sample Station Area	Blackman (SSA 9)	Range of PSI	% of Time
		> 75	0.02%
		65-75	98.97%
		55-65	1.02%
		45-55	0.00%
		< 45	0.00%

Sample Station #9

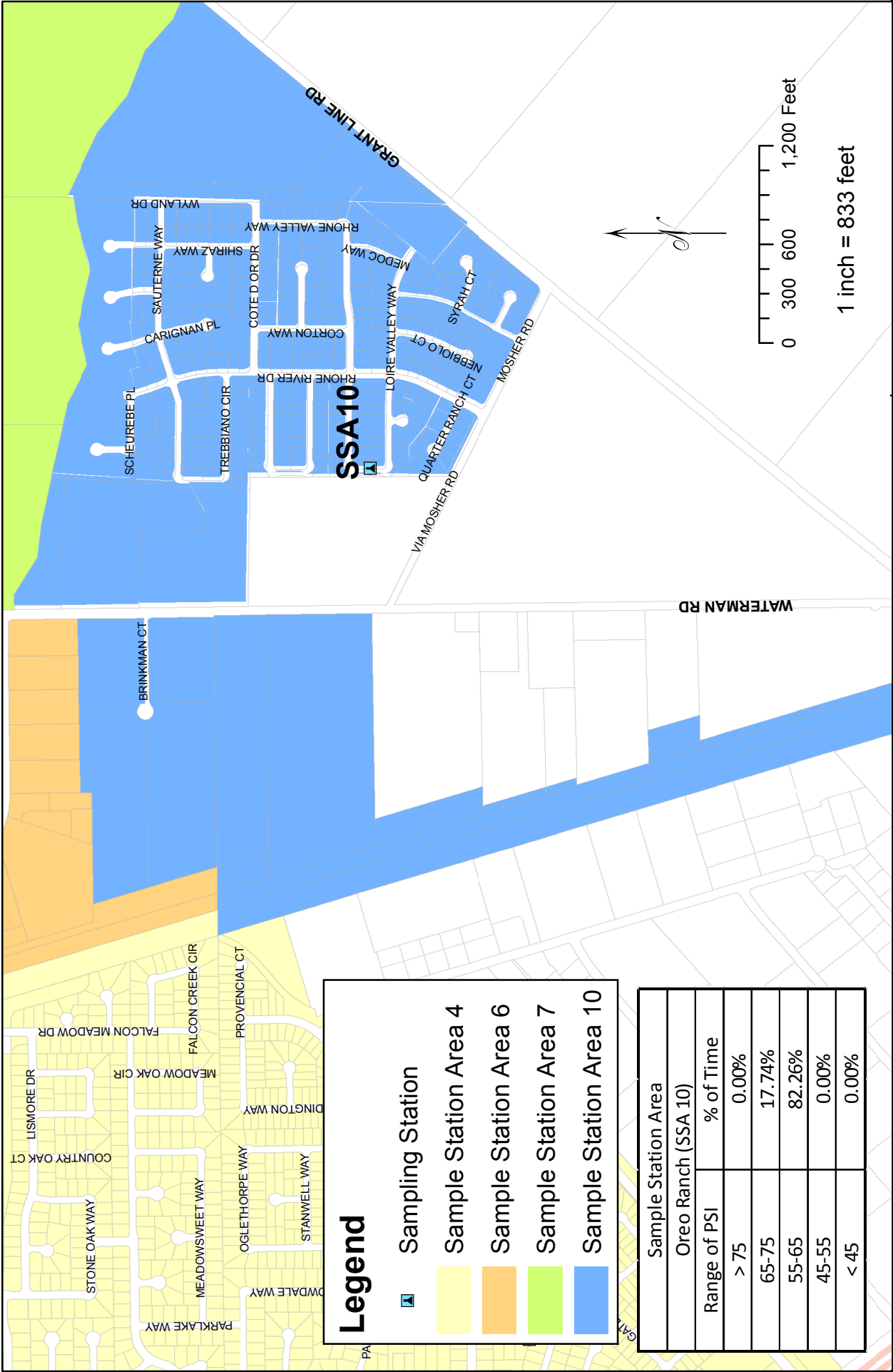
Note: Sample Station takes a reading every 5 minutes.

March 2016








Elk Grove Water District
System Pressure Monitoring

Projected coordinate system:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
April 5, 2016



Legend

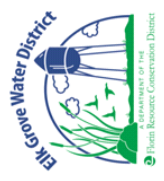
-  Sampling Station
-  Sample Station Area 4
-  Sample Station Area 6
-  Sample Station Area 7
-  Sample Station Area 10

Sample Station Area	Range of PSI	% of Time
Oreo Ranch (SSA 10)	> 75	0.00%
	65-75	17.74%
	55-65	82.26%
	45-55	0.00%
	< 45	0.00%

Sample Station #10

Note: Sample Station takes a reading every 5 minutes.

March 2016



Elk Grove Water District
System Pressure Monitoring

Projected Coordinate System:
NAD 83 State Plane CA II FIPS 0402
Source: EGWD GIS database
Created by: Travis Franklin
April 5, 2016

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Jim Malberg, Finance Manager/Treasurer
SUBJECT: **ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY
OPERATING BUDGET STATUS REPORT**

RECOMMENDATION

This item is presented for discussion purposes only. No action is requested of the Board at this time.

Summary

Staff is presenting the quarterly budget status report for the third quarter of Fiscal Year 2015-16. This report is to keep the Board and the public informed on the financial status of the Elk Grove Water District.

DISCUSSION

Background

On June 24, 2015, the Board approved the Fiscal Year (FY) 2015-16 Elk Grove Water District (EGWD) Budget. The adopted FY 2015-16 EGWD Budget has total revenues of approximately \$13.386 million and total expenditures of approximately \$13.461 million, including deposits into the Repair and Replacement and Long-Term Capital Improvement Reserves of approximately \$1.550 million. In addition, the projected expenditures in excess of revenues are approximately \$74,671. Excess operating reserves realized in FY 2014-15, in the same amount, will be used to structurally balance the FY 2015-16 Budget.

Present Situation

The following is a summary of the EGWD's financial status as of March 31, 2016:

ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY OPERATING BUDGET STATUS REPORT

Page 2

Elk Grove Water District Revenues and Expenses Actual to Budget March 31, 2016					
General Ledger Reference	YTD Activity	Annual Budget	9/12=75.00%		
			Variance	% Realized	
Revenues	4100 - 4900	\$9,840,899	\$13,385,949	(\$3,545,050)	73.52%
Salaries & Benefits ⁽¹⁾	5100 - 5280	\$2,502,009	\$3,090,937	(\$588,928)	80.95%
Seminars, Conventions and Travel	5300 - 5350	\$31,275	\$44,150	(\$12,875)	70.84%
Office & Operational	5410 - 5494	\$518,171	\$993,202	(\$475,031)	52.17%
Purchased Water ⁽²⁾	5495 - 5495	\$1,828,178	\$2,891,709	(\$1,063,531)	63.22%
Outside Services	5505 - 5580	\$456,935	\$811,983	(\$355,048)	56.27%
Equipment Rent, Taxes, Utilities	5620 - 5760	\$213,828	\$443,400	(\$229,572)	48.22%
Total Operational Expenses		\$5,550,397	\$8,275,381	(\$2,724,984)	67.07%
Net Operations		\$4,290,503			
Non-Operating Activity					
Capital Equipment & Expenditures	1705 - 1760	1,162,500	1,550,000	(387,500)	75.00%
Bond Interest Accrued	7300 - 7300	1,668,930	2,225,240	(556,310)	75.00%
Interest Earned	9910 - 9910	8,174	20,000	(11,826)	40.87%
Other Income	9920 - 9973	74,355	0	74,355	
Revenues in Excess of Expenditures (Net Revenues)		1,541,602			
Capital Expenses					
Capital Improvements		497,088			
Capital Replacements		331,048			
Equipment		62,255			
Bond Retirement: \$1,430,000		1,072,500			
Total Capital And Debt Retirement Expenditures		1,962,891			
Net Position after Capital and Debt Retirement Expenditures		(421,289)			

(1) Approximately \$205,580 of the budgeted \$509,238 of salary & benefit expenses has been capitalized to various capi
 (2) Estimated Expenditures: Purchased Water \$174,552 in March.

ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY OPERATING BUDGET STATUS REPORT

Page 3

The revenues collected through the third quarter of the fiscal year total \$9,840,899 which is 73.5% of the \$13,385,949 annual budget. The revenues are \$215,398 or 2.1% below the same quarter of the prior year. This reduction is due to continued water conservation which was anticipated by staff in preparing the FY 2015-16 Operating Budget. We will continue to closely monitor revenues throughout the year.

Total Operational Expenses were \$5,550,396 through March and 67.1% of the annual budget. The actual expenses were \$471,737 or 7.8% below the same period of the prior fiscal year as follows.

The mid-year personnel expenditures total \$2,502,009 which is 81.0% of the \$3,090,938 annual budget. The actual expenses were \$54,369 or 2.2% above the same period of the prior fiscal year. Please note that Staff has transferred \$205,580 of the personnel costs to capital projects. The FY 2015-16 budget has total transfers of \$509,238 of personnel costs to be transferred to the CIP.

The Seminars, Conventions and Travel expenditures total \$31,275 and this is 70.84% of the annual budget of \$44,150. The actual expenses were \$9,307 or 42.4% above the same period of the prior fiscal year.

The Office and Operational expenditures total \$518,471 and are at 52.2% of the annual budget of \$993,202. The actual expenses were \$204,439 or 28.3% below the same period of the prior fiscal year. The main expenditures driving the reduction of costs are Repairs & Maintenance of Equipment and Materials. It should be noted that materials that are purchased for capital projects are now directly charged to the project.

Purchased Water costs total \$1,828,178 and are at 63.2% of the annual budget of \$2,891,709. The actual expenses were \$133,651 or 6.8% below the same period of the prior fiscal year. There continue to be savings in purchased water cost because the District has not had to purchase supplemental water from the Sacramento County Water Agency (SCWA).

The Outside Services expenditures total \$456,935 through March and 56.3% of the annual budget of \$811,983. The actual expenses were \$150,039 or 24.7% below the same period of the prior fiscal year. The expenditures for Engineering, Legal and Financial Consultant services have decreased significantly.

ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY OPERATING BUDGET STATUS REPORT

Page 4

The Equipment Rent, Taxes and Utilities expenditures total \$213,828 through March and are at 48.2% of the annual budget of \$443,400. The actual expenses were \$47,284 or 18.1% below the same period of the prior fiscal year. The major expenditure in this category is the Electricity costs of \$190,086 which is \$37,218 below the same period of the prior fiscal year.

Overall, the EGWD realized operating revenues in excess of operating expenditures in the amount of \$4,290,503 through March. This is \$256,339 or 6.4% higher than the same period of the prior fiscal year.

The District had expenditures of \$890,391 for capital projects as follows:

- Capital Improvements \$ 559,343
- Capital Replacements \$ 331,048

The capital expenditures are detailed in the Quarterly Capital Reserve Report.

The District continued to implement the planned revenue adjustments as detailed in the water rate study that was adopted in April 2013 with the rate recommendations adopted in June 2013. The water rate model is getting updated as staff goes through the annual budget preparation process as we get closer to the final stages of the presentation of the FY 2016-17 Operating and Capital Improvement Budgets.

STRATEGIC PLAN CONFORMITY

This item conforms to the FRCD/EGWD's 2012-2017 Strategic Plan. Adoption and management of the annual EGWD budget is specifically identified as a goal in the financial stability challenge section of the Strategic Plan.

FINANCIAL SUMMARY

This report is provided to the Board for information only. There is no financial impact associated with this item at this time. Staff has attached a copy of the March 31, 2016 Quarterly Budget Review for the third quarter. The Quarterly Budget Review includes the line item detail for the expenditure categories for the quarter-to-date for FY 2015-16, as well as the detail for last year's quarter-to-date.

April 27, 2016

**ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY OPERATING
BUDGET STATUS REPORT**

Page 5

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Jim Malberg". The signature is written in a cursive style with a large initial "J" and "M".

JIM MALBERG
FINANCE MANAGER/TREASURER

Attachments

**ELK GROVE WATER DISTRICT
QUARTERLY BUDGET REVIEW
THROUGH MARCH 31, 2016
FISCAL YEAR 2015-16**

Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	75.00% Percentage	Y-T-D 3/31/2015	Change from prior year
4100 Water Payment Revenues - Residential	\$11,461,456	8,347,155	72.83%	\$ 8,626,870	\$ (279,715)
4110 Water Payment Revenues - Commercial	1,528,307	1,082,153	70.81%	1,162,532	(80,379)
4120 Water Payment Revenues - Fire Service	126,686	97,087	76.64%	94,242	2,845
4200 Meter Fees/Plan Check/Water Capacity	26,000	141,670	544.88%	20,082	121,588
4201 Backflow Installation	75,000	41,099	54.80%	56,173	(15,074)
4520 Door Hanger Fees	130,000	84,150	64.73%	97,200	(13,050)
4540 New account Fees	25,000	18,150	72.60%	17,880	270
4550 NSF Fees	3,000	1,890	63.00%	2,485	(595)
4570 Shut-off Fees	64,000	32,450	50.70%	48,000	(15,550)
4590 Credit Card Fees	6,500	6,125	94.23%	4,865	1,260
4900 Customer Refunds	(60,000)	(11,030)	18.38%	(74,032)	63,002
TOTAL GROSS REVENUES	\$ 13,385,949	\$ 9,840,899	73.52%	\$ 10,056,297	\$ (215,398)

**ELK GROVE WATER DISTRICT
QUARTERLY BUDGET REVIEW
THROUGH MARCH 31, 2016
FISCAL YEAR 2015-16**

Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	75.00% Percentage	Y-T-D 3/31/2015	Change from prior year
Salaries & Benefits					
5100 Executive Salary	140,194	123,904	88.38%	113,240	10,664
5110 Exempt Salaries	471,721	379,771	80.51%	338,290	41,481
5120 Non-Exempt Salaries	1,302,819	1,007,818	77.36%	932,609	75,209
5130 Overtime Compensation	57,800	35,844	62.01%	34,334	1,510
5140 On Call Pay	18,250	14,035	76.90%	13,300	735
5150 Holiday Pay	114,577	90,165	78.69%	83,723	6,442
5160 Vacation Pay	118,617	82,542	69.59%	69,238	13,304
5170 Personal Time Pay	91,662	74,292	81.05%	56,142	18,150
5180 Internship Program	-	-	-	-	-
5200 Medical Benefits	622,871	448,791	72.05%	394,196	54,595
5195 EAP	880	645	73.26%	607	38
5210 Dental/Vision/Life Insurance	57,837	42,222	73.00%	41,215	1,007
5220 Retirement Benefits	297,548	242,660	81.55%	210,802	31,858
5225 Retirement Benefits - Post Employment	100,000	6,049	6.05%	21,626	(15,577)
5230 Medical Tax, Social Security and SUI	56,763	39,534	69.65%	37,786	1,748
5240 Worker's Compensation Insurance	98,014	109,057	111.27%	84,959	24,098
5250 Education Assistance	18,000	3,910	21.72%	754	3,156
5260 Employee Training	28,203	4,964	17.60%	12,308	(7,344)
5270 Employee Recognition	2,920	1,149	39.36%	2,427	(1,278)
5280 Meetings	1,500	238	15.84%	84	154
Less Capitalized Expenditures	(509,238)	(205,580)	40.37%	-	(205,580)
Category Subtotal	3,090,938	2,502,009	80.95%	2,447,640	54,369

Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	75.00% Percentage	Y-T-D 3/31/2015	Change from prior year
Seminars, Conventions and Travel					
5300-20 Airfare	4,750	1,902	40.03%	2,599	(698)
5310-20 Hotels	11,050	8,752	79.21%	4,905	3,847
5320-20 Meals	5,210	4,657	89.39%	3,464	1,193
5330-20 Auto Rental	2,000	1,157	57.83%	336	821
5340-20 Seminars & Conferences	9,450	6,455	68.31%	5,955	500
5345-20 Seminars & Conferences - Board	5,200	-	0.00%	-	-
5350-20 Mileage Reimbursement, Parking, Tolls	1,690	4,652	275.27%	1,109	3,543
5375-20 Auto Allowance	4,800	3,700	77.08%	3,600	100
Category Subtotal	44,150	31,275	70.84%	21,968	9,307

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH MARCH 31, 2016
 FISCAL YEAR 2015-16**

Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	75.00% Percentage	Y-T-D 3/31/2015	Change from prior year
Office & Operational					
5410 Advertising	6,200	5,198	83.84%	6,735	(1,537)
5415 Association Dues	72,170	66,861	92.64%	61,453	5,408
5420 Insurance	75,000	74,153	98.87%	76,462	(2,309)
5425 Licenses, Certifications, Fees	9,700	2,685	27.68%	5,692	(3,007)
5430 Repairs & Maintenance - Automotive	40,300	21,746	53.96%	27,303	(5,557)
5432 Repairs & Maintenance - Building	13,500	9,623	71.28%	8,122	1,501
5434 Repairs & Maintenance - Computers	24,800	12,369	49.87%	20,328	(7,959)
5435 Repairs & Maintenance - Equipment	108,000	31,163	28.86%	73,564	(42,401)
5438 Fuel	63,600	22,973	36.12%	34,449	(11,476)
5440 Materials	206,000	45,535	22.10%	141,291	(95,756)
5445 Chemicals	12,000	8,904	74.20%	8,173	731
5450 Meter Repairs	9,000	6,313	70.15%	-	6,313
5453 Permits	39,620	24,536	61.93%	25,711	(1,175)
5455 Postage	59,300	40,379	68.09%	39,807	572
5460 Printing	15,400	2,730	17.72%	3,137	(407)
5465 Safety Equipment	11,950	3,919	32.80%	3,302	617
5470 Software Programs & Updates	108,744	70,926	65.22%	112,131	(41,205)
5475 Supplies	30,295	22,543	74.41%	21,351	1,192
5480 Telephone	29,505	25,002	84.74%	26,535	(1,533)
5485 Tools	5,329	5,727	107.46%	18,390	(12,663)
5490 Clothing Allowance	10,500	4,490	42.76%	3,771	719
5491 EGWD-Other Clothing	12,289	5,810	47.28%	4,903	907
5492 Additional Safety Clothing		717		-	717
5493 Water Conservation Materials	30,000	3,869	12.90%	-	3,869
Less Capitalized Expenditures				-	
Category Subtotal	993,202	518,171	52.17%	722,610	(204,439)
Account Description					
5495 Purchased Water	2,891,709	1,828,178	63.22%	1,961,829	(133,651)

**ELK GROVE WATER DISTRICT
 QUARTERLY BUDGET REVIEW
 THROUGH MARCH 31, 2016
 FISCAL YEAR 2015-16**

Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	77.08% Percentage	Y-T-D 3/31/2015	Change from prior year
Outside Services					
5505 Administration Services	6,000	564	9.40%	811	(247)
5510 Bank Charges	62,400	59,351	95.11%	46,314	13,037
5515 Billing Services	26,400	17,241	65.30%	17,528	(287)
5520 Contracted Services	248,836	212,356	85.34%	181,266	31,090
5523 Water Conservation Services	20,000	19,571	97.86%	-	19,571
5525 Accounting Services	35,000	22,908	65.45%	26,615	(3,707)
5530 Engineering	80,000	6,626	8.28%	75,085	(68,459)
5535 Legal Services	205,000	70,471	34.38%	97,475	(27,004)
5540 Financial Consultants	10,000	0	0.00%	68,601	(68,601)
5545 Community Relations	16,200	10,445	64.47%	18,160	(7,715)
5552 Misc. Medical	2,000	1,067	53.35%	1,257	(190)
5550 Pre-employment	10,000	493	4.93%	13,784	(13,292)
5555 Janitorial	6,500	4,635	71.31%	4,754	(119)
5560 Bond Administration	8,500	12,042	141.67%	6,917	5,125
5570 Security	26,500	5,663	21.37%	15,009	(9,346)
5575 Sampling	45,647	11,504	25.20%	31,148	(19,644)
5580 Board Secretary/Treasurer	3,000	2,000	66.67%	2,250	(250)
Category Subtotal	811,983	456,935	56.27%	606,974	(150,039)
Account Description	FY 2015-16 Budget	Y-T-D 3/31/2016	75.00% Percentage	Y-T-D 3/31/2015	Change from prior year
Equipment Rent, Taxes and Utilities					
5610 Occupancy	-	-	-	-	-
5620 Equipment Rental	29,500	9,076	30.77%	12,623	(3,547)
5710 Property Taxes	4,700	1,328	28.26%	4,701	(3,373)
5720 Water	-	-	0.00%	-	-
5740 Electricity	379,000	190,086	50.15%	227,304	(37,218)
5750 Natural Gas	500	374	74.75%	356	18
5760 Sewer and Garbage	29,700	12,965	43.65%	16,128	(3,163)
Category Subtotal	443,400	213,828	48.22%	261,112	(47,284)
Total Operational Expenses	8,275,382	5,550,396	67.07%	6,022,133	(471,737)

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Jim Malberg, Finance Manager/Treasurer
SUBJECT: **ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY CAPITAL RESERVE STATUS REPORT**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

The total amount available for reserves at July 1, 2015 was \$11,500,000. Based on Board policy adopted August 22, 2012, the reserves are allocated first to the Operating Reserve (120 days of expenses), then to the Fiscal Year 2015-16 capital budget, followed by elections/special studies, with the balance allocated to future capital improvements and capital replacements in the ratio of 75:25, respectively.

Through March 31, 2016, the District spent \$890,391 on capital projects leaving a remaining total reserve balance at March 31, 2016 of \$10,609,609.

DISCUSSION

Background

On June 24, 2015, the Board approved the Fiscal Year (FY) 2015-16 Elk Grove Water District (EGWD) Capital Improvement Program (CIP) that included an appropriation of \$2,325,000 in unrestricted funds to the FY 2015-16 CIP reserve fund.

Present Situation

EGWD has appropriated Reserve Funds for FY 2015-16 as follows:

• Operations Reserves (120 days)	\$ 4,462,000
• FY 2014/15 Capital Improvement Fund	\$ 1,643,000
• FY 2014/15 Capital Replacement Fund	\$ 682,000
• Elections and Special Studies	\$ 120,000
• Future Capital Improvements	\$ 3,444,750
• Future Capital Replacements	\$ 1,148,250
	<u>\$ 11,500,000</u>

ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY CAPITAL RESERVE STATUS REPORT

Page 2

EGWD expended \$890,391 for capital expenditures through December 31, 2015 as follows:

• Capital Improvement Fund		
○ Service Line Replacements	\$	47,685
○ Railroad Corridor Water Line	\$	47,507
○ Hampton WTP	\$	25,917
○ VFDS Booster Pumps	\$	17,826
○ SCADA Improvements	\$	54,025
○ Truck Replacements	\$	62,255
○ Admin Building Improvements	\$	32,909
○ RRWTF Modular IT Center	\$	1,726
○ RRWTF Parking Lot Improvements	\$	268,560
TOTAL	\$	559,343
• Capital Replacement Fund		
○ Hampton WTP	\$	26,527
○ Colton Ave./Orton St. Water Main	\$	304,521
TOTAL	\$	331,048

The EGWD remaining reserve fund balances as of December 31, 2015 are as follows:

• Operations Reserves (120 days)	\$	4,462,000
• FY 2015/16 Capital Improvement Fund	\$	1,083,657
• FY 2015/16 Capital Replacement Fund	\$	350,952
• Elections and Special Studies	\$	120,000
• Future Capital Improvements	\$	3,444,750
• Future Capital Replacements	\$	1,148,250
	\$	10,609,609

Strategic Plan Conformity

This item conforms to the FRCD/EGWD's 2012-2017 Strategic Plan. Adoption and management of the annual EGWD budget is specifically identified as a goal in the financial stability challenge section of the Strategic Plan.

April 27, 2016

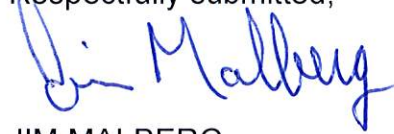
**ELK GROVE WATER DISTRICT FISCAL YEAR 2015-16 QUARTERLY CAPITAL
RESERVE STATUS REPORT**

Page 3

FINANCIAL SUMMARY

There is no financial impact with this report.

Respectfully submitted,



JIM MALBERG
FINANCE MANAGER/TREASURER

Attachment

ELK GROVE WATER RESERVES
Fiscal Year 2015-16
As of March 31, 2016

Total Available <u>\$ 11,500,000</u> at 7/1/2015					
Operating Reserves	Capital Improvements	Capital Replacements	Elections/ Special Studies	Future Capital Improvements	Future Capital Replacements
Needed \$4,462,000 Available - Remaining \$ 4,462,000	Funded \$ 1,643,000 Expended \$ 559,343 Remaining \$ 1,083,657	Funded \$ 682,000 Expended \$ 331,048 Remaining \$ 350,952	Funded \$ 120,000 Expended \$ - Remaining \$ 120,000	0 \$ 3,444,750 Expended \$ - Remaining \$ 3,444,750	Funded \$ 1,148,250 Expended \$ - Remaining \$ 1,148,250

Capital Improvement Funds

Supply/Dist. Improvements	Treatment Plant Improvements	Building & Site Improvements	Unforeseen Capital Projects
Funded \$ 815,000 Expended \$ 96,125 Remaining \$ 718,875	Funded \$ 90,000 Expended \$ 97,768 Remaining \$ (7,768)	Funded \$ 638,000 Expended \$ 365,450 Remaining \$ 272,550	Funded \$ 100,000 Expended \$ - Remaining \$ 100,000

Capital Replacement Funds

Supply/Dist. Improvements	Treatment Plant Improvements	Building & Site Improvements	Unforeseen Capital Projects
Funded* \$ 532,000 Expended \$ 304,521 Remaining \$ 227,479	Funded \$ 50,000 Expended \$ 26,527 Remaining \$ 23,473	Funded \$ - Expended \$ - Remaining \$ -	Funded \$ 100,000 Expended \$ - Remaining \$ 100,000

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Jim Malberg, Finance Manager/Treasurer
SUBJECT: **BANKING AND PAYMENT PROCESSING SERVICES**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors authorize the General Manager to execute a Professional Services Agreement with Wells Fargo Bank to provide banking and payment processing services for the District.

Summary

In an effort to improve customer service and reduce operational costs, staff contacted five service providers and requested proposals for banking and payment processing services. Three service providers provided proposals while two declined. The proposals were then summarized and presented to the Banking Services Ad Hoc Committee for discussion.

This authorization, if approved, will allow the General Manger to execute a Professional Services Agreement (PSA) with Wells Fargo Bank for both banking as well as payment processing services.

DISCUSSION

Background

Staff has had discussions with River City Bank, the current service provider of banking services, for several years regarding enhanced services, however it has never progressed beyond the discussion level.

Those primary service enhancements include Positive Pay, Automated Clearing House (ACH) payment processing, on-line bill payment processing, check payment processing, and cyber security. In summary, these service enhancements would improve operational efficiencies, potentially cut operational costs and also strengthen internal controls.

BANKING AND PAYMENT PROCESSING SERVICES

Page 2

Present Situation

Staff contacted five service providers to request proposals for banking services and/or payment processing services. The providers contacted were Bank of Commerce

Sacramento, Bank of the West, Check Processors Inc. (CPI), Sea Coast Bank and Wells Fargo Bank.

Proposals were received from Bank of Commerce Sacramento and Wells Fargo Bank for both banking services as well as payment processing services. A proposal was also received from CPI for payment processing services. Sea Coast Bank declined to submit a proposal as they could not meet the legal deposit collateralization requirements and Bank of the West was non-responsive.

The proposals were summarized and presented to the Banking Services Ad Hoc Committee on April 24, 2016 for discussion. It was determined that Wells Fargo Bank provided the best value in terms of cost, services, and improved processes and at the conclusion of the discussion, staff recommended moving forward with Wells Fargo Bank for both banking services as well as payment processing services. The Ad Hoc committee directed staff to check the references for both Wells Fargo and CPI and if the references were good for Wells Fargo to bring the item forward to the next meeting of the Board of Directors for consideration to move forward with Wells Fargo Bank.

STRATEGIC PLAN CONFORMITY

The action in this staff report conforms to the FRCD/EGWD's 2012-2017 Strategic Plan. The Strategic Plan directs EGWD to achieve financial stability in order to operate in an efficient manner as to provide our ratepayers with a safe and reliable source of water for their current and future needs.

FINANCIAL SUMMARY

The PSA has an initial term of five years with five one year optional extensions. Banking service and payment processing fees are estimated to be \$49,600 annually which will be included in the annual operating budget presented to the Board for adoption. Banking fees will be offset by approximately \$4,000 annually in earnings credits on balances on deposit.

April 27, 2016

BANKING AND PAYMENT PROCESSING SERVICES

Page 3

Respectfully submitted,



JIM MALBERG
FINANCE MANAGER/TREASURER

Attachment

**FLORIN RESOURCE CONSERVATION DISTRICT
PROFESSIONAL SERVICES AGREEMENT
FOR
BANKING AND PAYMENT PROCESSING SERVICES**

This Agreement is made and entered into this _____ day of [Month, Year], by and between the Florin Resource Conservation District, a resource conservation district organized under the laws of the State of California with its principal place of business at 9257 Elk Grove Boulevard, Elk Grove, California ("District") and Wells Fargo Bank, N.A., Bank (herein referred to as "Bank").

RECITALS

A. WHEREAS, District proposes to have Bank perform the deposit and treasury management services ("Services") described herein below;

B. WHEREAS, Bank represents that it has that degree of specialized expertise contemplated to provide the Services and holds all applicable licenses to practice and perform the Services herein contemplated;

C. WHEREAS, District has solicited and received a proposal from Bank, has reviewed the previous experience and evaluated the expertise of Bank, and desires to retain Bank to render the Services under the terms and conditions set forth in this Agreement;

D. WHEREAS, District and Bank desire to contract for the Services described below and desire to set forth their rights, duties and liabilities in the services to be performed; and

E. WHEREAS, to the best of the knowledge of the undersigned, no official or employee of District has a financial interest, within the provisions of California Government Code, Sections 1090-1092, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1. **Term.** The term of this Agreement shall commence upon execution of this Agreement and shall terminate on **April 30, 2021** (the "Initial Period"), unless extended, or terminated earlier as set forth herein. The anniversary date of this Agreement shall be on the last Business Day of April each year (the "Anniversary Date").

1.1. The term of this Agreement may be extended for five (5) additional one year terms ("Option Periods"), beyond the Initial Period on the same terms and conditions as set forth herein, upon the mutual written agreement of the parties. Within thirty (30) days of the expiration the Initial Period, the parties may mutually agree in writing to extend the term for an additional one (1) year period (the "First Option Period"). After the First Option Period, every year for an additional four (4) years, the parties may mutually agree in writing to extend the term of the Agreement within thirty (30) days of the Anniversary Date.

1.2 District in its sole discretion, may terminate the Agreement or any portion of the Services agreed to be performed at any time and for any reason whatsoever by giving thirty (30) calendar days written notice of such termination to the Bank. The Bank may terminate the Agreement or an portion of the Services agreed to be performed at any time and for any reason whatsoever by give six (6) months written notice of such termination to the District, except to the extent Bank determines in its sole reasonable discretion that there has been a material adverse change in its regulatory or compliance obligations with regard to District, or if otherwise required by applicable law, rule or regulation. In the event of such termination, Bank shall be entitled to compensation for all Services rendered and work performed for District to the date of such termination. Either party may terminate the Agreement at any time with fifteen (15) days written notice upon a material breach of Agreement, and the failure of the breaching party to cure the material breach.

1.3 The District may, at its sole option, terminate the Agreement at the end of any fiscal year (i.e. each July 1st through each June 30th), for reason of non-appropriation of funds. In such event, the District will give Bank at least thirty (30) days' notice that such function will not be funded for the next fiscal period.

2. **Scope of Services.** Bank shall provide the Services described, attached hereto as **Exhibit A** and incorporated herein by reference. The Service Documentation sets forth the terms and conditions by which the Bank provides the Services to the District. District may elect to delete certain Services at its sole discretion.

2.1 Notwithstanding the Services described above, the District may request and Bank may agree to perform other Services. The scope of such Services and compensation shall be agreed to in writing, signed by both parties and shall become a part of this Agreement.

3. **Time of Performance.** Time is of the essence in the performance of Services under this Agreement and the Services shall be performed in a diligent and timely manner. The failure by Bank to perform the Services in a diligent and timely manner may result in termination of this Agreement by District.

3.1 Implementation of the transition of the District's banking Services to Bank shall be completed on or before September 30, 2016.

3.2 Notwithstanding the foregoing, Bank shall not be responsible for delays due to causes beyond Bank's reasonable control. However, in the case of any such delay in the Services to be provided for the Project, each party hereby agrees to provide notice to the other party so that all delays can be addressed.

4. **Compensation.** District shall pay Bank for the banking Services in accordance with the attached **Exhibit A** incorporated herein by reference for the Initial Period. If the parties mutually agreed to exercise any Option Period in accordance with section 1.1 above, the District and Bank shall mutually agree upon the fees for Services for such Option Period.

4.1 Bank shall provide District a monthly Account Analysis Statement prepared and mailed on the 11th day of each month setting forth all service activity charges for the Services. The District's account(s) shall be charged by automatic withdrawal on the 11th business day of the following month.

4.2 Compensation for any authorized Other Services shall be billed in accordance with the service fees, costs, or billing rates as otherwise agreed in writing by the parties and on the terms set forth in this Article 4.

5. **Contract Administration.** The General Manager shall have the authority to act for District under this Agreement. The District Finance Manager or his/her authorized representative shall represent District in all matters pertaining to the Services to be rendered pursuant to this Agreement. Bank shall designate a representative for purposes of this Agreement who shall have the authority to act for Bank under this Agreement.

6. [PURPOSELY LEFT BLANK]

7. ..

8. **Insurance.** Without limiting Bank's indemnification of District, and prior to commencement of work, Bank shall obtain, provide and maintain at its own expense during the term of this Agreement, a policy or policies of liability insurance of the type and amounts described below.

A. **Certificates of Insurance.** Bank shall provide certificates of insurance with original endorsements to District as evidence of the insurance coverage required herein. Insurance certificates must be approved by the District's Attorney prior to commencement of performance or issuance of any permit. Current certification of insurance shall be kept on file with District at all times during the term of this Agreement.

B. **Signature.** A person authorized by the insurer to bind coverage on its behalf shall sign certification of all required policies.

C. **Acceptable Insurers.** All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner or permitted to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the District's Attorney.

D. Coverage Requirements.

- Workers' Compensation Coverage Bank shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for his or her employees in accordance with the laws of the State of California. In addition, Bank shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the subcontractor's employees. Any notice of cancellation or non-renewal of all Workers' Compensation policies must be received by District at least thirty (30) calendar days (10 calendar days written notice of non-payment of premium) prior to such change. The insurer shall agree to waive all rights of subrogation against District, its officers, agents, employees and volunteers for losses arising from work performed by Bank for District.
- General Liability Coverage. Bank shall maintain commercial general liability insurance in an amount not less than one million dollars (\$1,000,000) per occurrence for bodily injury, personal injury, and property damage, including without limitation, contractual liability per ISO form CG 00 01 04 13. If commercial general liability insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement, or the general aggregate limit shall be at least twice the required occurrence limit.
- Automobile Liability Coverage. Bank shall maintain automobile insurance covering bodily injury and property damage for all activities of the Bank arising out of or in connection with work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than one million dollars (\$1,000,000) combined single limit for each occurrence.
- Professional Errors and Omissions Insurance. Bank shall maintain professional errors and omissions insurance, which covers the services to be performed in connection with this Agreement in the minimum amount of one million dollars (\$1,000,000).

E. Endorsements. Each general liability and automobile liability insurance policy shall be endorsed with the following specific language:

- The Bank, its elected or appointed officers, officials, employees, agents and volunteers are to be covered as additional insureds with respect to liability arising out of work performed by or on behalf of the Bank.

- This policy shall be considered primary insurance as respects to District, its elected or appointed officers, officials, employees, agents and volunteers as respects to all claims, losses, or liability arising directly or indirectly from the Bank's operations or services provided to District. Any insurance maintained by District, including any self-insured retention District may have, shall be considered excess insurance only and not contributory with the insurance provided hereunder.
- This insurance shall act for each insured and additional insured as though a separate policy had been written for each, except with respect to the limits of liability of the insuring company.
- The insurer waives all rights of subrogation against District, its elected or appointed officers, officials, employees, agents and volunteers.
- Any failure to comply with reporting provisions of the policies shall not affect coverage provided to District, its elected or appointed officers, officials, employees, agents or volunteers.
- The insurance provided by this policy shall not be suspended, voided, canceled, or reduced in coverage or in limits that results in noncompliance with the insurance requirements outlined herein, by either party except after thirty (30) calendar days (10 calendar days written notice of non-payment of premium) written notice has been received by District from the Bank.

8.1 Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement as provided above in section 7.

9. **Nondiscrimination.** In the performing of this Agreement, Bank shall not discriminate against any subcontractor, employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation race, religion, color, national origin, handicap, ancestry, sex or age.

10. **Independent Contractor.** It is understood that District retains Bank on an independent contractor basis and Bank is not an agent or employee of District. The manner and means of conducting the work are under the control of Bank, except to the extent they are limited by statute, rule or regulation and the expressed terms of this Agreement. Nothing in this Agreement shall be deemed to constitute approval for Bank or any of Bank's employees or agents, to be the agents or employees of District. Bank shall have the responsibility for and control over the means of performing the work, provided that Bank is in compliance with the terms of this Agreement. Anything in this Agreement that may appear to give District the right to direct Bank as to the details of the performance or to exercise a measure of control over Bank shall mean only that Bank shall follow the desires of District with respect to the results of the Services.

10.1 The Bank shall at all times remain an independent Contractor with respect to the Services to be performed under this Agreement and shall be responsible to the extent applicable to Bank for the payment of Federal and State Employer Withholding Taxes, Unemployment Insurance Taxes, FICA Taxes, Retirement, Life and/or Medical Insurance, and Worker's Compensation Insurance for the employees of the Bank or any other person performing Services under this Agreement. Bank and its employees are not entitled to the rights or benefits afforded to District's employees, including disability or unemployment insurance, workers' compensation, medical insurance, sick leave, or any other employment benefit.

11. **Confidentiality.** All District information disclosed to Bank during the course of performance of Services under this Agreement shall be treated as confidential and shall not be disclosed to any other persons or parties except as (i) necessary for Bank to provide the Services; (ii) as authorized by District; (iii) except to the extent information which is public record and subject to disclosure pursuant to the Public Records Act; and (iv), or as required by Bank to be disclosed pursuant to any rule, regulation or law binding on Bank. All documents, including drafts, notes and communications that result from the Services in this Agreement, shall be kept confidential as noted above unless District authorizes in writing the release of information, excepting that information which falls into the categories noted above or is public record and subject to disclosure pursuant to the Public Records Act, or otherwise required by law.

12. **Access to Records.** In accordance with the California Government Code, Bank shall maintain all books, records, documents, accounting ledgers, and similar materials relating to work performed for District under this Agreement on file for at least seven (7) years following the date of the transaction. Any duly authorized representative(s) of District shall have access to such records for the purpose of inspection, audit and copying upon reasonable prior notice at reasonable times, during Bank's usual and customary business hours. Bank shall provide proper facilities to District's representative(s) for access and inspection. Bank shall be entitled to reasonable compensation for time and expenses related to such access and inspection activities, which shall be considered to be an additional Service to the District, subject to the provisions of Section 4 hereinabove. Notwithstanding the above, any such access to records will be in accordance with Bank's internal privacy and corporate retention policies.

13. **Assignment.** This is a Service Agreement, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of District. Bank may engage a subcontractor(s) as permitted by law and may employ other personnel to perform Services contemplated by this Agreement at Bank's sole cost and expense.

14. **Compliance with Laws, Rules, Regulations.** Bank shall perform the Services required by this Agreement in compliance with all applicable Federal and California employment laws including, but not limited to, those laws applicable to Bank related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the Services required under this Agreement.

15. **Integration; Amendment.** This Agreement represents the entire understanding of District and Bank as to those matters contained herein. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in it. This Agreement may not be modified or altered except by amendment in writing sign by both parties.

16. **Severability.** If any part of this Agreement is found to be in conflict with applicable laws, such part shall be inoperative, null, and void insofar as it is in conflict with said laws, but the remainder of the Agreement shall continue to be in full force and effect.

17. **Waiver/Validity.** Bank agrees that waiver by District of any one or more of the conditions of performance under this Agreement shall not be construed as waiver of any other condition of performance under this Agreement. The acceptance by the District of the performance of any work or services by Contractor shall not be deemed to be a waiver of any term or condition of this Agreement.

18. **Jurisdiction.** District and Bank agree that the law governing this Agreement shall be that of the State of California and applicable Federal rules, laws and regulations. Any suit brought by either party against the other arising out of the performance of this Agreement shall be filed and maintained in the County of Sacramento or the closest Federal Court to the extent Federal Court is the appropriate jurisdiction.

19. **Notice.** Any notices required to be given pursuant to this Agreement shall be deemed effective when received, addressed to the parties as follows except for any deposit account statement and any notice contained therein which shall be deemed effective one (1) Business Day after the statement date. Nothing hereinabove shall prevent either District or Bank from personally delivering any such notices to the other.

To District:
Florin Resource Conservation District
9257 Elk Grove Blvd.
Elk Grove, CA
95624
Attn: Finance Manager

To Bank:
Dennis Loo
1510 Arden Way
3rd Floor, Suite 300
Sacramento, CA
95815-4025

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the dates set forth below.

Florin Resource Conservation District Wells Fargo Bank

By: _____
Mark J. Madison
General Manager

By: _____
[Contact Name]
[Position]

Attest:

By: _____
Stefani Philips
District Clerk

Approved as to Form:

By: _____
Best Best & Krieger LLP
Attorney for Florin Resource Conservation District

Scope of Services and Fee Schedule

Description of Service	Estimated Monthly Charge
<u>Balance & Compensation Information</u>	
Recoupment	688.63
<u>General Account Services</u>	
Account Maintenance	40.00
Debits Posted	6.20
	46.20
<u>Depository Services</u>	
Return Item-Chargeback	132.00
SafeVantage Cash Deposited	128.34
SafeVantage Expedited Credit	13.00
Safevantage Monthly Base	20.00
Wholesale LBX Checks Deposited	400.00
	693.34
<u>Paper Disbursement Services</u>	
Stop Payment-Online	15.00
DDA Checks Paid	39.20
	54.20
<u>General ACH Services</u>	
Electronic Credits Posted	9.20
ACH Monthly Base	125.00
ACH One Day Item	77.50
ACH Received Item	12.80
ACH Transmission Charge	25.00
ACH Return Item-Transmission Advice	24.00
	273.50
<u>EDI Payment Services</u>	
E-Box Payment	540.00
E-Box Payment	5.52
	545.52

Description of Service	Estimated Monthly Charge
<u>Lockbox Services (one time set-up fee)</u>	-
WTLBX Monthly Base	185.00
WTLBX Total Payments Processed	390.00
WTLBX STD Item Processed Non Scan	50.00
WTLBX Micr Data Capture	195.00
WTLBX Micr Cap Per Line Non Scan	13.00
WTLBX Correspondence / Rejects	0.50
WTLBX Document Scanned	546.00
WTLBX Document Scanned-Non Scan	7.00
WTLBX Value Added Keying-Non Scan	221.40
WTLBX Daily Deposit Cut	31.50
Virtual LBX Scanner Location Mobase	50.00
Virtual LBX Payment Processed	36.00
	<u>1,725.40</u>
 <u>E-Box Services</u>	
E-Box Operations Manual Return	3.50
E-Box Payment Return	0.35
E-Box Payment Reversed	0.25
E-Box Reversal Reject	0.25
E-Box Monthly Maintenance (w/Cross Ref)	100.00
	<u>104.35</u>
 Estimated Monthly Total	<u>4,131.14</u>
 Estimated Annual Total	<u>49,573.65</u>

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Bruce M. Kamilos, Assistant General Manager
SUBJECT: **SUSTAINABLE GROUNDWATER MANAGEMENT ACT QUARTERLY UPDATE**

RECOMMENDATION

This item is presented for information only. There is no action requested of the Board of Directors at this time.

Summary

The Florin Resource Conservation District (FRCD) Board of Directors requested quarterly updates on developments related to the Sustainable Groundwater Management Act. This item is presented to the Board of Directors for the purpose of keeping the Board up to date on key milestones and activities related to SGMA.

DISCUSSION

Background

The Sustainable Groundwater Management Act (SGMA) requires groundwater basins to be sustainably managed. SGMA directs local authorities to form Groundwater Sustainability Agencies (GSAs) by June 30, 2017, and develop and implement Groundwater Sustainability Plans (GSPs) by January 31, 2022.

The Sacramento Central Groundwater Authority (SCGA), since 2007, has served as the primary groundwater management agency responsible for ensuring a sustainable groundwater supply in the basin FRCD overlies. This basin is known as sub-basin 5-21.65.

SUSTAINABLE GROUNDWATER MANAGEMENT ACT QUARTERLY UPDATE

Page 2

Present Situation

The FRCD actively participates in SCGA with Vice Chairman Tom Nelson presiding on the SCGA Board. General Manager Mark Madison and Assistant General Manager Bruce Kamilos regularly attend and participate in the SCGA board meetings along with Mr. Nelson.

The following are key actions the SCGA has taken relative to SGMA. The items are listed in reverse, chronological order so that the most current key actions are listed on top. Items listed under horizontal lines are key actions reported in previous quarterly updates. These items have been left on the list for reference.

- At the SCGA board meeting on April 20, 2016, the board:
 - Passed a resolution for SCGA staff to set a public hearing and provide the required notice and publications for SCGA to form a GSA in the South American subbasin (subbasin 5-21.65). The resolution passed on an 8-3 vote. The three (3) board members that opposed the resolution were FRCD, Omochumne-Hartnell Water District (OHWD), and Agricultural Interests.
 - Passed a resolution for SCGA staff to move forward with an alternative plan submittal in place of a Groundwater Sustainability Plan (GSP). The resolution passed on an 7-3-1 vote. The three (3) board members that opposed the resolution were FRCD, OHWD, and Agricultural Interests.

- At the SGMA Subcommittee meeting on April 7, 2016, the subcommittee:
 - Approved a motion recommending to the SCGA Board to adopt a resolution stating SCGA's intent to move forward with an alternative submittal. FRCD opposed the motion.
 - Approved a motion recommending to the SCGA Board to adopt a resolution commencing the SGMA GSA formation process relative to the proposed boundaries. FRCD opposed the motion.

- At the SGMA Subcommittee meeting on March 10, 2016, Bruce Kamilos presented the proposed new joint powers agreement (JPA) to the subcommittee members. Several members asked what FRCD sought to achieve with the new JPA. FRCD is scheduled to provide an additional presentation of the proposed new JPA at the SGMA subcommittee on April 21, 2016.

SUSTAINABLE GROUNDWATER MANAGEMENT ACT QUARTERLY UPDATE

Page 3

- At the SCGA board meeting on March 9, 2016, the board:
 - Deferred discussion of FRCD's proposed new JPA to the SGMA Subcommittee. Two directors questioned why the FRCD didn't have documentation that stated the FRCD Board supported the JPA.

 - At the SCGA board meeting on February 10, 2016, the board:
 - Directed SCGA staff to conduct public outreach, notice, and hearing required to file a Notice of GSA Formation for SCGA service area, within the South American subbasin, if Sloughhouse RCD includes any portion of of the South American subbasin as part of their GSA filing.
 - Directed the SCGA Executive Director to file a letter in opposition of Omochumne-Hartnell Water District's and Sloughhouse RCD's proposed boundary adjustment.
-
- At the SCGA board meeting on January 13, 2016, the board:
 - Agreed to formally submit a Notice of GSA Formation if a competing local agency files for GSA formation within the SCGA jurisdictional boundaries.
 - Directed SCGA staff to consult with the Department of Water Resources (DWR) regarding the feasibility of an alternative approach to SGMA compliance.

 - At the SGMA Subcommittee meeting on December 22, 2015, the subcommittee discussed revisions to the funding structure for agencies serving on the SCGA board. In general, it was proposed that the funding amounts would go up to support more activities required by SGMA. The proposed funding structure is a work-in-progress.

 - At the SGMA Subcommittee meeting on December 16, 2015, the subcommittee discussed the pros and cons of revising the Joint Powers Agreement (JPA) for the SCGA. FRCD suggested that the JPA be revised to include agencies other than cities and the county as signatories to the JPA. Presently, the signatories of the JPA are the City of Sacramento, City of Rancho Cordova, City of Folsom, City of Elk Grove and County of Sacramento, all which share in common police powers. The FRCD proposed revising the JPA on the basis of common powers defined in SGMA.

 - On November 10, 2015 at the regular Sacramento County Board of Supervisors meeting, the Sacramento County Water Agency (SCWA) submitted to the Board of Supervisors a resolution defining the following proposed groundwater principles:

SUSTAINABLE GROUNDWATER MANAGEMENT ACT QUARTERLY UPDATE

Page 4

- The County endorses the establishment of a single GSA within any portion of a sub-basin located within Sacramento County as the most efficient governance structure to manage resources, coordinate with affected Land Use Agencies and be accountable for all aspects of SGMA compliance.
- The County desires to be a full member of any GSA formed within the County.
- The County supports maintaining the existing groundwater sub-basin boundaries as established by Bulletin 118.

The Board of Supervisors chose not to act on the resolution and carried it over to the March 8, 2016 board meeting for further discussion. It is noteworthy that the County's proposed endorsement of the establishment of a single GSA within any portion of the sub-basin located within Sacramento County contradicts what SCGA agreed to at SCGA's September 9, 2015 board meeting (see bullet item below).

-
- At the SGMA Subcommittee meeting on October 16, 2015, the subcommittee:
 - Discussed the governance structure that should be used to form a GSA. The subcommittee agreed that a joint powers authority (JPA) is the best governance structure to use for a GSA. However, instead of amending the existing JPA currently in place for SCGA, the subcommittee agreed to review in detail changes that would make the JPA more applicable to a GSA as dictated by SGMA.
 - Passed a motion to bring to the SCGA Board a recommendation to formally file a letter of protest with DWR should OHWD file for a basin boundary change.
 - At the SCGA board meeting on September 9, 2015, SCGA passed a motion agreeing to Omochumne-Hartnell Water District's (OHWD's) request to separately form a GSA for the portion of sub-basin 5-21.65 that underlies OHWD.
 - At the SCGA board meeting on July 8, 2015, SCGA passed a motion to establish a subcommittee (SGMA Subcommittee) to assist in the process of establishing SCGA as the GSA for sub-basin 5-21.65. Mr. Nelson serves on the SGMA Subcommittee, and Mark Madison and Bruce Kamilos actively participate in the subcommittee meetings as well.
 - At the SCGA board meeting on May 13, 2015, SCGA passed a motion that directed SCGA staff to proceed with a process that would lead to the designation of the SCGA as the GSA for sub-basin 5-21.65.

April 27, 2016

SUSTAINABLE GROUNDWATER MANAGEMENT ACT QUARTERLY UPDATE

Page 5

STRATEGIC PLAN CONFORMITY

The mission statements of FRCD and EGWD as provided in the Strategic Plan commit to providing leadership and stewardship in managing natural resources. The active participation of FRCD/EGWD in the SGMA process conforms to this mission.

FINANCIAL SUMMARY

There is no direct financial impact associated with this item at this time.

Respectfully Submitted,



BRUCE M. KAMILOS
ASSISTANT GENERAL MANAGER

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District

FROM: Stefani Phillips, Board Secretary

SUBJECT: **CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS
– BOARD OF DIRECTORS**

RECOMMENDATION

It is recommended that the Florin Resource Conservation District Board of Directors consider nominating a director or managerial employee from the Florin Resource Conservation District/Elk Grove Water District for the election of the California Special Districts Association Board of Directors.

Summary

The California Special Districts Association (CSDA) is calling for nominations for Board of Directors Sierra Network, Seat B, for the term beginning January 1, 2017 through December 31, 2019. The CSDA Board of Directors (CSDA Board) governing body is responsible for all policy decisions related to the CSDA's member services, legislative advocacy, education and resources.

By this action, the Board may nominate a director or managerial employee from the Florin Resource Conservation District/Elk Grove Water District, for the election of California Special Districts Board of Directors.

DISCUSSION

Background

The CSDA Board is elected from six (6) geographical networks. The Florin Resource Conservation District (FRCD), which is in Region 2 is called the Sierra Network. Each of the CSDA's six (6) geographical networks has three (3) seats on the CSDA Board with staggered three (3) year terms. The candidates must be affiliated with an independent special district that is a CSDA regular member and located within the region that they wish to represent.

The board members are expected to make the following commitments:

- Attend all board meetings, held every other month in the CSDA office in Sacramento.
- Participate on at least one committee, which meets three (3) to five (5) times a year at the office in Sacramento.

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS – BOARD OF DIRECTORS

Page 2

- Attend CSDA's two annual events: Special Districts Legislative Days and the CSDA Annual Conference.
- Complete all four (4) modules of the CSDA's Special District Leadership Academy within two (2) years.
(CSDA does not reimburse for expenses for the two conferences or the Academy classes even if a board or committee meeting is held in conjunction with the events.)

Present Situation

There is a vacant seat on the CSDA Board, Sierra Network, Seat B. The term for Seat B is January 1, 2017 through December 31, 2019.

The nomination procedures prescribe that any regular independent special district is eligible to nominate one person, a board member or managerial employee for appointment to the CSDA Board. The nomination may be presented in the form of a resolution or by minute action along with the Candidate Information Sheet and Board of Directors Nomination Form. The deadline to receive nominations is Thursday, May 20, 2016.

Ballots will be sent out to all of the voting members on June 3, 2016 and are due back on August 5, 2016. The CSDA will count the ballots and notify the candidates that will be running for election by August 8, 2016. Each elected Board Member will be introduced at the Annual Conference in San Diego in October 2016.

STRATEGIC PLAN CONFORMITY

Serving as board member of the CSDA Board complies with both the FRCD's Cooperative Programs and the Elk Grove Water Districts (EGWD) Financial Stability sections of the 2012-2017 Strategic Plan.

FINANCIAL SUMMARY

There is no immediate financial impact on the EGWD Fiscal Year (FY) 2015-16 Budget.

To meet the required commitments of an elected CSDA Board of Director, the FY 2016-17 and FY 2017-18 Budget(s) would need to accommodate the attendance of a CSDA Annual Conference each year and a minimum of two (2) modules of the CSDA's Special District Leadership Academy in each year to complete the requirement of four (4) modules.

April 27, 2016

CALIFORNIA SPECIAL DISTRICTS ASSOCIATION CALL FOR NOMINATIONS – BOARD OF DIRECTORS

Page 3

Staff would like direction as to how the cost should be allocated, between the FRCD and EGWD budgets, if a director or managerial employee from the Florin Resource Conservation District/Elk Grove Water District is nominated.

Respectfully submitted,

A handwritten signature in blue ink that reads "Stefani Phillips". The signature is written in a cursive style with a large initial 'S'.

STEFANI PHILLIPS
BOARD SECRETARY

SP

April 27, 2016

TO: Chairman and Directors of the Florin Resource Conservation District
FROM: Mark J. Madison, General Manager
SUBJECT: **GENERAL MANAGER'S REPORT – APRIL 2016**

RECOMMENDATION

This item is presented for information only. No action by the Board is proposed at this time.

Summary

The Board has requested a monthly summary of activities performed by the General Manager on behalf of the Florin Resource Conservation District (FRCD) and the Elk Grove Water District. This report is provided in compliance with that request and no action is requested of the Board at this time.

DISCUSSION

Background

At the March 23, 2016 Board meeting, the Board requested the General Manager to include a General Manager's Report as part of the agenda for every regular FRCD Board meeting. More specifically, it was requested that this report include a listing of the General Manager's various activities involving the FRCD and the EGWD.

Present Situation

This report is the first report issued and has been structured to inform the Board of those activities between the last Regular Board Meeting and the current Regular Board Meeting. It is designed to not repeat various updates included in other status reports presented in this agenda, although there may be activities listed where the General Manager was involved but not cited in the other status reports.

Since April 27, 2016, the notable General Manager's activities included the following:

GENERAL MANAGER'S REPORT – APRIL 2016

Page 2

Florin Resource Conservation District

- Prepared a summary of the Potential FRCD Conservation Activities as contained in the FRCD Needs Assessment. A copy of this summary is attached to this report for the Board's information.
- Conducted the Conservation Committee meeting on April 6, 2016.
- Prepared the April, 2016 Florin Resource Conservation Activities Staff Report.
- Continued to coordinate the FRCD's efforts to sponsor and participate with the Greener Gardens Landscaping Tour and the EcoLandscape workshop at the City of Elk Grove to be held on April 23, 2016 and April 30, 2016, respectively.

Elk Grove Water District

- Participated in a banking services meeting to evaluate banking options for the EGWD.
- Conducted a retirement luncheon for a retiring employee.
- Initiated the kickoff of the staff's work to prepare the FY 2016-17 EGWD Operating and Capital Improvement Program (CIP) budgets.
- Met with a consultant to potentially initiate outside services to conduct safety monitoring and training for the District.
- Represented the Elk Grove Water District at the ACWA/JPIA Executive Board meeting where our application to become insured by ACWA/JPIA was considered.
- Met with staff and consultants to review options for resolving the arsenic problems at Water Well 13.
- Met with staff on the efforts to implement a new fire backflow prevention program.
- Initiated efforts to maintain certain activities, previously performed by the Management Analyst, such as the water conservation program and water waste investigations.
- Conducted an Infrastructure Committee meeting to explore potential improvements to the District's Administration building.
- Conducted two private meetings with Board Members.
- Assisted Director Nelson in representing the FRCD/EGWD at two Sacramento Central Groundwater (SCGA) Subcommittee meetings and one SCGA Board meeting.

GENERAL MANAGER'S REPORT – APRIL 2016

Page 3

- Conducted an Information Technology (IT) budget meeting to address potential IT expenditures during FY 2016-17.
- Conducted a second Infrastructure Committee meeting to review the proposed 2017-21 CIP expenditures.
- Assisted in the efforts to complete the purchase of a property from the Wilton Rancheria Tribe.
- Participated in a coordination meeting between the EGWD and the Sacramento County Water Agency to resolve various problems, including the SCWA efforts to master meter wholesale water deliveries to the EGWD Service Area 2.

STRATEGIC PLAN CONFORMITY

This report directly conforms to the goals and objectives for both the Florin Resource Conservation District and the Elk Grove Water District as the General Manager is responsible for implementing the requirements of the Strategic Plan.

FINANCIAL SUMMARY

There is no direct financial impact associated with this report.

Respectfully submitted,



MARK J. MADISON, P.E.
GENERAL MANAGER

MJM

Attachment

Potential FRCD Conservation Activities

I. Community Education and Outreach

Identified Needs

- Develop and manage community gardens
- Conduct food production gardening classes
- Irrigation and runoff management pilot studies and BMP development
- Facilitate farming related job growth
- Promote healthy living and urban farming

Needs Assessment Recommendation

- Engage existing organizations to provide community education by providing a location to conduct classes
- Conduct projects to hold "outdoor classrooms", nature/wildlife trails, invasive weed abatement and fire fuel reduction
- Collaborate with other agencies partner on open space, trails, and outdoor education services

II. Water Supply Enhancement

Identified Needs

- Surface water to groundwater recharge
- Stormwater storage and diversion to groundwater recharge
- Targeted water conservation programs
- Pilot studies and projects for greywater/rainwater and reclaimed water reuse
- Water demand management
- Groundwater banking and related water transfers
- Wetland or watershed land mitigation banking

Needs Assessment Recommendation

- Develop a conceptual plan and strategy

Become active and cooperate with the Sacramento Central Groundwater Authority and Lower American IRWMP
Research successful groundwater banking operations such as the Kern Water Bank

III. Watershed and Water Quality Protection and Enhancement

Identified Needs

Partner with local agencies responsible for stormwater management
Perform some limited stormwater quality evaluation
Identify needed regional erosion control actions
Educate landowners regarding proper use of pesticides and herbicides
Control stormwater runoff from landowner properties

Needs Assessment Recommendation

Engage other agencies in watershed issues
Identify other agencies with active watershed programs and discuss potential solutions and funding sources
Foster the relationship with the NRCS and understand the regional watershed needs
Engage nongovernment organizations to identify specific needs
Engage the County, the SWRCB, and cities to determine improvement and protection needs
Attend funding fairs and solicit other funding information and materials

IV. Agricultural Services

Identified Needs

Promote public access to public access
Facilitate job development and training
Advance new efficient irrigation and runoff control technologies
Secure dedicated water supplies
Promote food or wine grape production
Advance the development of community gardens
Promote agricultural water conservation services

Needs Assessment Recommendation

- Engage the Farm Bureau to determine training and agricultural management needs
- Identify property for public ownership to construct community gardens and provide farmer education services
- Pursue a model education services education program
- Research grant opportunities

V. Land Conservation Services

Identified Needs

- Create a wetlands mitigation bank

Needs Assessment Recommendation

- Engage with local entities to identify opportunities for the FRCD
- Communicate with the County regarding the status of various project entitlements
- Participate in the South Sacramento Habitat Conservation Plan
- Meet with the BIA to identify conservation services necessary to support development projects
- Work with the County and cities to research management of conservation easements

VI. Wildlife Conservation Services

Identified Needs

- Engage with local entities to identify issues and opportunities
- Evaluate opportunities to provide conservation activities related to future Delta projects

Needs Assessment Recommendation

- Engage with various entities to further identify needs and opportunities
- Review relevant sections of the Delta plans for wildlife service opportunities
- Engage with nongovernment organization to identify needs and opportunities